

*****6:30 Workshop – Regents & Honors Programs – Mike Rullo*****

AGENDA
ANNUAL REORGANIZATIONAL &
REGULAR BOARD OF EDUCATION MEETING
JULY 11, 2011 - 7:00 P.M.
HIGH SCHOOL LIBRARY

*Please return both Policy & Plan
& Procedure Notebooks for updating.

-
- I. MEETING CALLED TO ORDER BY SUPERINTENDENT, SALUTE TO THE FLAG, ROLL CALL
- II. ELECTION OF PRESIDENT, VICE PRESIDENT
- III. APPOINTMENT OF DISTRICT CLERK
- IV. OATH OF OFFICE, BOARD MEMBERS, NEW OFFICERS
- V. APPOINTMENTS, AUTHORIZATIONS, OTHER
1. RESOLVED, that _____ serve as Legislative Representative for Harpursville Central School Board of Education.
 2. RESOLVED, that Doris Mertz be appointed School District Treasurer, 2011-2012 fiscal year.
 3. RESOLVED, that Beth Ehrensbeck be appointed Deputy School District Treasurer, 2011-2012 fiscal year.
 4. RESOLVED, that Beth Ehrensbeck be appointed Tax Collector for the 2011-2012 school year and Darlene Noyes as the alternate tax collector.
 5. RESOLVED, that the positions hereafter listed will be bonded in the amounts indicated:

Treasurer	\$1,000,000
Tax Collector	\$1,000,000
Superintendent	\$500,000
 6. RESOLVED, that Jill Andrews be appointed Attendance Supervisor for the 2011-2012 school year, and

BE IT FURTHER RESOLVED, that Jill Andrews, Attendance Supervisor, is responsible for making entries in the Attendance Register and for generally maintaining the record of attendance for the 2011-2012 school year.
 7. RESOLVED, that the Chief School Officer be appointed Purchasing Agent for the fiscal year 2011-2012.

8. RESOLVED, that JoAnne Romanchek be appointed as Central Treasurer for Extra Curricular Funds for the school year 2011-2012, stipend \$3,900.
9. RESOLVED, that the High School Principal be appointed the fiscal auditor for Extra Curricular Funds for school year 2011-2012 at no additional salary.
10. RESOLVED, that the Manufacturers and Traders Trust Company of Binghamton, New York, be and is hereby designated as the recipient of general funds, for all tax money and payroll accounts; NBT for all extra curricular funds and the School Lunch Fund; JP Morgan Chase Bank, Citizen's Bank, and Tioga State Bank of Binghamton, New York, be and is hereby designated as the recipient of funds for investment purposes.
11. RESOLVED, that the Windsor Standard and the Tri-Town News are designated as the official newspapers for all official notices.
12. RESOLVED, that the Board of Education authorizes the establishment of a petty cash account in the amount of \$50 for the District Office, \$100 for the Elementary Office, \$100 for the High School Office, \$100 for the Middle School Office for the fiscal year 2011-12; and

BE IT FURTHER RESOLVED, that four petty cash checks be issued to the following: Doris Mertz, District Office; Audrey Warner, Elementary Office; Gayle Rowe, High School Office; Tabaitha Rhodes, Middle School Office.

13. RESOLVED, that the Board of Education authorize an advance of funds for change in the amount of \$200.00 for the Cafeteria Manager, \$50.00 for the in-school suspension office and \$200.00 for the Tax Collector for the fiscal year 2011-12; and

BE IT FURTHER RESOLVED, that three advance of funds checks be issued to the following: Norene Tasber, Cafeteria Manager; Arlene Noyes, In-School Suspension Office and Beth Ehrensbeck, Tax Collector.

14. RESOLVED, that Doris Mertz be appointed as petty cash auditor.
15. RESOLVED, that the District Treasurer be authorized to pay Bonds, Interest, and Short Term Notes.
16. RESOLVED, that the High School Principal, Guidance Secretary, High School Secretary, Attendance Clerk and Payroll Clerk be authorized to sign working papers, 2011-2012 school year.
17. RESOLVED, that the Board of Education accepts the policy statement regarding 2011-2012 Free and Reduced Price Meal program including Family Income Eligibility Criteria and required attachments as announced by the State Education Department, and

BE IT FURTHER RESOLVED, that the Board President is authorized to sign

agreements to continue to participate in the School Lunch, Breakfast and Milk programs, and that the Superintendent or District Treasurer are authorized to sign such reports as are required, and

BE IT FURTHER RESOLVED, that Doris Mertz and Heather Medovich be the Reviewing Officials, that Kathleen M. Wood is the Hearing Official and that Doris Mertz be the Verification Official for the 2011-2012 program year.

18. RESOLVED, that the High School Principal, Middle School Principal, Elementary Principal and Director of Special Education are appointed Compliance Officers for Title IX of the Education Amendment of 1972, Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973.
19. RESOLVED, that the Board of Education appoint the Elementary Principal and/or Superintendent to act as authorized representative and contact person for the 2011-2012 Federal Programs.
20. RESOLVED, that Kathleen M. Wood is designated by the Board of Education to consider, approve or disapprove requests from faculty members to take inservice courses.
21. RESOLVED, that the firm of Hogan, Sarzynski, Lynch, Surowka & DeWind, LLP be appointed School Attorney for the fiscal year 2011-2012.
22. RESOLVED, that Dr. Masarech be appointed School Physician for the 2011-2012 school year.
23. RESOLVED, that the Superintendent and/or District Treasurer is authorized to certify payrolls.
24. RESOLVED, that the Superintendent is authorized to approve the transfer of funds between accounts, within the rules and regulations of the State of New York.
25. RESOLVED, that pursuant to Public Officers Law §18, the District hereby confers the benefits of §18 upon its employees and will be liable for the costs incurred under the provisions of said statute. (please see attachment)
26. RESOLVED, in accordance with the provisions of Local Finance Law, Section 3:00, that the President of the Board of Education shall be and hereby is empowered and directed to authorize the issuance and to issue bond, tax and revenue anticipation notes of this Board, and the renewals of any and all such notes at such times and under such circumstances and he/she deems proper and advisable; and to prescribe the terms, form and content thereof, to execute the same in the name of and on behalf of the Board, and to sell at private sale and deliver the same, and the full faith and credit of the Board is hereby pledged to the punctual payment of the principal and interest on all notes issued pursuant hereto by said President; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; such authorization shall continue until the Board of Education by resolution shall elect to reassume the power herein authorized.

27. RESOLVED, that the firm of Vieira and Associates be appointed Auditor for the fiscal year 2011-2012 at a fee not to exceed \$18,900.
28. RESOLVED, that Squire, Sanders & Dempsey, LLP, be designated as bond counsel for the 2011-2012 school year. Ken Bond of that firm would be the lead attorney.
29. RESOLVED, that the Board of Education of the Harpursville Central School District designates the Occupational Education Advisory Council of the Broome-Tioga BOCES as Council for Vocational Offerings in the Harpursville Central School District, 2011-2012 school year.
30. RESOLVED, that the following appointments be made to the Committee on Special Education and the Committee on Preschool Special Education, school year 2011-2012:

Chairperson and	
Administrator in Charge	- Mrs. Cathy Dopko
Asst. CSE/CPSE Chairperson	- Lori Boman
School Psychologist	- Mrs. Terri Waters
Parent Member	- Jenny Austin, Linda Grose, Ralph Grose, Christine Pritchard, Meri-K Ritter, Amy Copeland, Melissa Bombard
School Physician	- Dr. Martin Masarech
31. RESOLVED, that Ralph & Linda Gross be appointed Surrogate Parents, 2011-2012.
32. RESOLVED, that the District will use the list of Impartial Hearing Officers as maintained by the Impartial Hearing Reporting System for the 2011-12 school year on a rotational basis beginning with the first name appearing after the impartial hearing officer who last served or, in event no impartial hearing officer on the list has served, beginning with the first name appearing on such list.
33. RESOLVED, that the Board President is authorized to appoint an Impartial Hearing officer and the Board of Education will ratify the appointment of the Impartial Hearing Officer at a public meeting of the Board.
34. RESOLVED, that _____ is designated by the Board of Education to be its representative, with the remaining members of the Board of Education as alternates in relation to the Broome-Tioga-Delaware Health Insurance Consortium for the 2011-2012 school year.
35. RESOLVED, that _____ be appointed Harpursville Board of Education Voting Delegate at the NYSSBA Annual Meeting with _____ as an alternate Delegate.
36. RESOLVED, that Darlene Noyes be appointed Records Access Officer.

37. RESOLVED, that Darlene Noyes be appointed Records Management Officer.
38. RESOLVED, that David Johnson is appointed as LEA Asbestos Designee.
39. RESOLVED, that Beth Ehrensebck is appointed as Faculty Auditor.
40. RESOLVED, that the Superintendent is appointed to all sick bank committees.
41. RESOLVED, that the Superintendent be authorized to approve staff conferences.
42. RESOLVED, that the Superintendent be authorized to approve all Section 913 physical exams.
43. RESOLVED, that the mileage reimbursement rate be established at the IRS approved rate.
44. RESOLVED, that all state and federally mandated plans and policies currently in effect are readopted.
45. RESOLVED, that all municipal agreements are readopted.
46. RESOLVED, that the District utilize specialized credits to meet course requirements.
(please see attachment)
47. RESOLVED, that regular meetings of the Board of Education will be held
_____ of the month in the _____ school at _____ o'clock.

VI. MINUTES OF THE JUNE 23, 2011 SPECIAL MEETING AND JUNE 27, 2011 REGULAR MEETING

VII. EXECUTIVE SESSION
Personnel Matters

VIII. ANNOUNCEMENTS

IX. PRIVILEGE OF THE FLOOR

X. BUSINESS OFFICE REPORTS

- a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for April 1-30, 2011 be accepted.
- b. RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for May 1-31, 2011 be accepted.
- c. RESOLVED, upon the recommendation of the Superintendent of Schools, that the Waste Disposal bid #2011DISPOSAL from _____ in the amount of \$_____ be accepted for the period Aug. 1, 2011-July 31, 2012.
*Bid results will be available Monday evening (bid opening on 7/11/11)
- d. RESOLVED, upon the recommendation of the Superintendent of Schools, that the Agreement between Southern Tier Hearing Services, PLLC and the District for the provision of Audiological Services at a rate of \$70.00 per hour for the period July 1, 2011

- June 30, 2012 be approved.
- d. Informational: Claims Auditing for May 2011
- e. School Lunch Profit & Loss for May 2011

XI. INTERNAL AUDITOR PROPOSAL/BID

RESOLVED, upon the recommendation of the Superintendent of Schools, that the proposal from Ernest Skiadas, CPA for the provision of internal auditor services for the years ended June 30, 2012, 2013, 2014, 2015 and 2016 at the rate of \$9,000 per year be accepted.

- There were no other bidders.

XII. BOCES AS-7 CONTRACT

RESOLVED, upon the recommendation of the Superintendent of Schools, that the 2011-2012 BOCES AS-7 contract in the amount of \$2,493,466.78 be approved.

XIII. EXTRACLASSROOM ACTIVITY ACCOUNTS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for May 2011 be accepted.

XIV. TEACHING APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following teacher appointment be made:

- a. Name: Joshua Buczek
Tenure Area: English Language Arts 7-12
Date of Commencement of Probationary Service: September 1, 2011
Expiration Date of Appointment: June 30, 2014
Certification Status: Initial
-Mr. Buczek has already rec'd NYS mandated fingerprinting clearance.

XV. SUPPORT STAFF APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Joseph McLaughlin be appointed to a District Treasurer in Training position within the Business Office.

XVI. COACHING/VOLUNTEER APPOINTMENTS

- a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following coaching appointments be made:
 - JV Volleyball: Tim Strantz
 - Modified Volleyball: Nicole Cole
- b. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following volunteer coach for Volleyball be approved conditionally, pending NYS mandated fingerprinting clearance:
 - Monica Ballard

XVII. APPROVAL OF TEXTBOOK SERIES

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Houghton Mifflin Harcourt School Publishers Social Studies Textbook Series be approved for purchase by the District for the Middle School.

XVIII. SURPLUS EQUIPMENT/TEXTBOOKS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be declared as surplus and disposed of in a manner consistent with Board of Education policy:

VCR's	JVC 09500245	Televisions	Magnovox 78804655
	JVC 097W6980		Panasonic MA 51951343
	Panasonic MA19439		JVC 12312319
			JVC 10515082
Textbooks	32-Physical Science ISBN: 920008305	8-Modern Carpentry ISBN:087006648	
	5-Environmental Science ISBN: 0030520193	1-Chemistry ISBN: 0131258869	
Overhead	3m 170049921		

XIX. APPOINTMENT OF IMPARTIAL HEARING OFFICER

A request for an impartial hearing having been made, and the Board President having appointed Jerome Schad in accordance with Board Policy who was the next available person from the School District's rotational hearing officer list,

Upon motion by _____, seconded by _____, Jerome Schad is the next available person from the School District's rotational hearing officer list, and is appointed Hearing Officer in regard to a pending request for a hearing and is requested to issue a decision within the appropriate time period of the law and regulations.

XX. SUBSTITUTES

a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be added to the substitute list:

Teacher Substitutes: Maegan Petkash(Cert. Pending)
Christine Haskell-Johnson (N.C.)

*Miss Petkash & Ms. Haskell-Johnson have both rec'd NYS mandated fingerprinting clearance.

b. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the substitute list conditionally, pending NYS mandated fingerprinting clearance:

Teacher Substitute: Jamie Drake (N.C.)

XXI. DISCUSSION – BOARD MEETING SCHEDULE FOR THE 2011-2012 SCHOOL YEAR

XXII. DISCUSSION – SPORTS MERGER-WRESTLING, INDOOR/OUTDOOR TRACK

XXIII. PRIVILEGE OF THE FLOOR

XXIV. EXECUTIVE SESSION

Personnel Matters

XXV. ADJOURNMENT

Reports: BC Health Dept.
2010-11 Enrollment Information
Memo-Regents Funding