

**HARPURSVILLE CENTRAL SCHOOL
Proposed Schedule for Budget Meetings**

February 13, 2017	Monday	Initial Budget Presentation
March 6, 2017	Monday	Budget Workshop #1
March 13, 2017	Monday	Present Revised Budget Post Budget Workshop #1
March 31, 2017	Friday	Latest date for publishing notice of Annual Meeting (45 days prior)
April 3, 2017	Monday	Budget Workshop#2
April 10, 2017	Monday	Present/Accept Final Budget
April 11, 2017	Tuesday	Transmit Tax Report Card to SED (day after adoption) Transmit to local newspaper
April 14, 2017	Friday	Board seat petitions due to District Clerk (30 days prior)
April 21, 2017	Friday	Latest date Tax Report Card available (24 days prior)
May 1, 2017	Tuesday	Budget must be made available upon request to District Residents (7 days prior to Hearing and 14 days prior to vote)
May 5, 2017	Friday	BOE Candidates file sworn statements of campaign expenses (10 days prior)
May 8, 2017	Monday	Budget Hearing (7 to 14 days prior)
May 9, 2017	Tuesday	Last day for post-marked absentee ballots (7 days prior)
May 9, 2017	Tuesday	Mail out Six Day Budget Notice (after budget hearing but no later than 6 days prior)
May 11, 2017	Thursday	Post absentee ballot listing in District Clerk's Office (5 days prior)
May 15, 2017	Monday	Last day for hand delivered absentee ballots (1 day prior)
May 16, 2017	Tuesday	Annual Meeting and Vote (3 rd Tuesday of May) Post listing of resident absentee ballots sent
June 5, 2017	Monday	Second statement of campaign expenses of BOE Candidates due (20 days after vote)

SCHOOL BUDGET DEADLINES AND ACTIONS

2017

May 16th Budget Vote

Deadline	Budgetary Action
March 31, 2017	Legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote. Must be advertised 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the Annual Budget Vote. Notice should appear in 2 general circulation newspapers. If no such newspapers exist in the district, the notice should be posted in at least 20 public places at least 45 days in advance of the Budget Vote.
April 14, 2017	Submission of petitions for Board of Education candidates. Small cities have a deadline of 20 days prior to Budget Vote, all others 30 days.
April 14, 2017	Last day to submit petitions for propositions to be placed in the ballot.
April 10, 2017	Proposed 2017-18 budget approved by Board of Education
April 11, 2017/ No later than April 21, 2017	Property Tax Report Card must be submitted to SED using the State Aid Management System (SAMS) by the end of the next business day following the budget adoption but no later than 24 days prior to Budget Vote. The Report Card includes: total General Fund budget, percentage increase or decrease in total spending and tax levy from prior school year budget, total estimated school tax levy, enrollment growth and the percentage change in enrollment from the previous year, fund balance information (actual and projected) and the percentage increase in the Consumer Price Index.
	Property Tax Report Card must be transmitted to local newspapers of general circulation.
Up Through May 16, 2017 (Absentee Ballot List) April 14 – May 9, 2017 (mail ballots)	District Clerk must maintain a list of the names of all individuals provided with absentee ballots. List is subject to public inspection and legal challenge until the day of election. Clerk must mail an absentee ballot for every qualified voter who requests one. The ballot must be mailed no earlier than 30 days or later than 7 days prior to the election day.
May 1, 2017	Budget statements and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before Budget Hearing date and at least 14 days before the budget vote.
May 2- May 9, 2017	Hold Budget Hearing 7-14 days prior to Budget Vote Day. Budget State (including required attachments) must be made available. The budget must be presented at the hearing in plain language and in 3 components: Administrative, Program, and Capital.
May 10, 2017	Mail budget notice to eligible voters the day after the Budget Hearing but no later than 6 days prior to Budget Vote day.
May 16, 2017	Annual Meeting. The sole purpose of the meeting is the Uniform Statewide Budget Vote and Board of Education election.
June 6, 2017	Publish legal notice for budget revote once each week in the 2 weeks before revote day, first publication 14 days before revote.
June 6, 2017	Budget Statement and required attachments must be made available, upon request, at each school building and in the district office, public or

	free association library and on the district's website at least 7 days before hearing and 14 days before the budget revote.
June 6 – June 13, 2017	Hold Budget Hearing 7-14 days prior to Budget Revote Day. Budget Statement (including required attachments) must be made available. The budget must be presented at the hearing in plain language and in 3 components: Administrative, Program, and Capital.
June 7 – June 14, 2017	Mail budget notice to voters the day after the hearing but no later than 6 days before revote day.
June 20, 2017	Statewide Budget Revote Day