

AGENDA  
ANNUAL REORGANIZATIONAL &  
REGULAR BOARD OF EDUCATION MEETING  
JULY 9, 2012 - 7:00 P.M.  
HIGH SCHOOL LIBRARY

\*Please return both Policy & Plan  
& Procedure Notebooks for updating.

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- I. MEETING CALLED TO ORDER BY SUPERINTENDENT, SALUTE TO THE FLAG, ROLL CALL
- II. ELECTION OF PRESIDENT, VICE PRESIDENT
- III. APPOINTMENT OF DISTRICT CLERK
- IV. OATH OF OFFICE, BOARD MEMBERS, NEW OFFICERS
- V. APPOINTMENTS, AUTHORIZATIONS, OTHER
1. RESOLVED, that \_\_\_\_\_ serve as Legislative Representative for Harpursville Central School Board of Education.
  2. RESOLVED, that Joseph McLaughlin be appointed School District Treasurer, 2012-2013 fiscal year.
  3. RESOLVED, that Beth Ehrensbeck be appointed Deputy School District Treasurer, 2012-2013 fiscal year.
  4. RESOLVED, that the NBT Bank be appointed Tax Collector for the 2012-2013 school year.
  5. RESOLVED, that Beth Ehrensbeck be appointed School Tax Collector Liaison for the 2012-2013 school year.
  6. RESOLVED, that the positions hereafter listed will be bonded in the amounts indicated:

Treasurer	\$1,000,000
Tax Collector	\$500,000
Superintendent	\$500,000
  7. RESOLVED, that Jill Andrews be appointed Attendance Supervisor for the 2012-2013 school year, and

BE IT FURTHER RESOLVED, that Jill Andrews, Attendance Supervisor, is responsible for making entries in the Attendance Register and for generally maintaining the record of attendance for the 2012-2013 school year.

8. RESOLVED, that the Chief School Officer be appointed Purchasing Agent for the fiscal year 2012-2013.
9. RESOLVED, that the High School Principal be appointed the fiscal auditor for Extra Curricular Funds for school year 2012-2013 at no additional salary.
10. RESOLVED, that the Manufacturers and Traders Trust Company of Binghamton, New York, be and is hereby designated as the recipient of general funds, for all tax money and payroll accounts; NBT for all extra curricular funds and the School Lunch Fund; JP Morgan Chase Bank, Citizen's Bank, and Tioga State Bank of Binghamton, New York, be and is hereby designated as the recipient of funds for investment purposes.
11. RESOLVED, that the Windsor Standard and the Tri-Town News are designated as the official newspapers for all official notices.
12. RESOLVED, that the Board of Education authorizes the establishment of a petty cash account in the amount of \$50 for the District Office, \$100 for the Elementary Office, \$100 for the High School Office, for the fiscal year 2012-13; and

BE IT FURTHER RESOLVED, that three petty cash checks be issued to the following: Joseph McLaughlin, District Office; Audrey Warner, Elementary Office; Tabaitha Rhodes, High School Office.

13. RESOLVED, that the Board of Education authorize an advance of funds for change in the amount of \$200.00 for the Cafeteria Manager, \$50.00 for the in-school suspension office and \$200.00 for the Tax Collector Liaison for the fiscal year 2012-13; and

BE IT FURTHER RESOLVED, that three advance of funds checks be issued to the following: Norene Tasber, Cafeteria Manager; Arlene Noyes, In-School Suspension Office and Beth Ehrensbeck, Tax Collector Liaison.

14. RESOLVED, that Joseph McLaughlin be appointed as petty cash auditor.
15. RESOLVED, that the District Treasurer be authorized to pay Bonds, Interest, and Short Term Notes.
16. RESOLVED, that the High School Principal, Guidance Secretary/Attendance Clerk, High School Secretary, and Payroll Clerk be authorized to sign working papers, 2012-2013 school year.
17. RESOLVED, that the Board of Education accepts the policy statement regarding 2012-2013 Free and Reduced Price Meal program including Family Income Eligibility Criteria and required attachments as announced by the State Education Department, and

BE IT FURTHER RESOLVED, that the Board President is authorized to sign agreements to continue to participate in the School Lunch, Breakfast and Milk programs,

and that the Superintendent or District Treasurer are authorized to sign such reports as are required, and

BE IT FURTHER RESOLVED, that Joseph McLaughlin and Heather Medovich be the Reviewing Officials, that Kathleen M. Wood is the Hearing Official and that Joseph McLaughlin be the Verification Official for the 2012-2013 program year.

18. RESOLVED, that the Jr. Sr. High School Principal, Elementary Principal and Director of Special Education are appointed Compliance Officers for Title IX of the Education Amendment of 1972, Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973.
19. RESOLVED, that the Board of Education appoint the Elementary Principal and/or Superintendent to act as authorized representative and contact person for the 2012-2013 Federal Programs.
20. RESOLVED, that Kathleen M. Wood is designated by the Board of Education to consider, approve or disapprove requests from faculty members to take inservice courses.
21. RESOLVED, that the firm of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP be appointed School Attorney for the fiscal year 2012-2013.
22. RESOLVED, that the Superintendent and/or District Treasurer is authorized to certify payrolls.
23. RESOLVED, that the Superintendent is authorized to approve the transfer of funds between accounts, within the rules and regulations of the State of New York.
24. RESOLVED, that pursuant to Public Officers Law §18, the District hereby confers the benefits of §18 upon its employees and will be liable for the costs incurred under the provisions of said statute. (please see attachment)
25. RESOLVED, in accordance with the provisions of Local Finance Law, Section 3:00, that the President of the Board of Education shall be and hereby is empowered and directed to authorize the issuance and to issue bond, tax and revenue anticipation notes of this Board, and the renewals of any and all such notes at such times and under such circumstances and he/she deems proper and advisable; and to prescribe the terms, form and content thereof, to execute the same in the name of and on behalf of the Board, and to sell at private sale and deliver the same, and the full faith and credit of the Board is hereby pledged to the punctual payment of the principal and interest on all notes issued pursuant hereto by said President; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; such authorization shall continue until the Board of Education by resolution shall elect to reassume the power herein authorized.
26. RESOLVED, that the firm of Vieira and Associates be appointed Auditor for the fiscal year 2012-2013 at a fee not to exceed \$18,900.

27. RESOLVED, that Squire, Sanders & Dempsey, LLP, be designated as bond counsel for the 2012-2013 school year. Ken Bond of that firm would be the lead attorney.
28. RESOLVED, that the Board of Education of the Harpursville Central School District designates the Occupational Education Advisory Council of the Broome-Tioga BOCES as Council for Vocational Offerings in the Harpursville Central School District, 2012-2013 school year.
29. RESOLVED, that the following appointments be made to the Committee on Special Education and the Committee on Preschool Special Education, school year 2012-2013:
- |                            |                       |
|----------------------------|-----------------------|
| Chairperson and            |                       |
| Administrator in Charge    | - Mrs. Cathy Dopko    |
| Asst. CSE/CPSE Chairperson | - Lori Boman          |
| School Psychologist        | - Mrs. Terri Waters   |
| Parent Member              | - Jenni Austin        |
|                            | Christine Pritchard   |
|                            | Sarah Wilkinson       |
|                            | Carrie Lusk           |
|                            | Danielle Thorne       |
|                            | Jackie Warren         |
|                            | Amy Livermore-Kappauf |
|                            | Amy Copeland          |
|                            | Linda Grose           |
|                            | Ralph Grose           |
| School Physician           | TBD                   |
30. RESOLVED, that Ralph & Linda Gross be appointed Surrogate Parents, 2012-2013.
31. RESOLVED, that the District will use the list of Impartial Hearing Officers as maintained by the Impartial Hearing Reporting System for the 2012-13 school year on a rotational basis beginning with the first name appearing after the impartial hearing officer who last served or, in event no impartial hearing officer on the list has served, beginning with the first name appearing on such list.
32. RESOLVED, that the Board President is authorized to appoint an Impartial Hearing officer and the Board of Education will ratify the appointment of the Impartial Hearing Officer at a public meeting of the Board.
33. RESOLVED, that the following be appointed as clerks and inspectors for any referendums held during the 2012-2013 school year:
- |                   |               |              |            |
|-------------------|---------------|--------------|------------|
| Darlene Noyes     | Arlene Noyes  | Kim Quick    | Gayle Rowe |
| Donna Rowe        | Hilda Baldauf | Fran Bromley |            |
| Sandy Schnurbusch | Betty Burns   |              |            |
34. RESOLVED, that \_\_\_\_\_ is designated by the Board of Education to be its representative, with the remaining members of the Board of Education as alternates in relation to the Broome-Tioga-Delaware Health Insurance Consortium for the 2012-2013

school year.

35. RESOLVED, that \_\_\_\_\_ be appointed Harpursville Board of Education Voting Delegate at the NYSSBA Annual Meeting with \_\_\_\_\_ as an alternate Delegate.
36. RESOLVED, that Darlene Noyes be appointed Records Access Officer.
37. RESOLVED, that Darlene Noyes be appointed Records Management Officer.
38. RESOLVED, that David Johnson is appointed as LEA Asbestos Designee.
39. RESOLVED, that Kevin McNamara be designated Chemical Hygiene Officer.
40. RESOLVED, that Beth Ehrensbeck is appointed as Faculty Auditor.
41. RESOLVED, that the Superintendent is appointed to all sick bank committees.
42. RESOLVED, that the Superintendent be authorized to approve staff conferences.
43. RESOLVED, that the Superintendent be authorized to approve all Section 913 physical exams.
44. RESOLVED, that the mileage reimbursement rate be established at the IRS approved rate.
45. RESOLVED, that all Board approved policies, plans and procedures currently in effect are readopted.
46. RESOLVED, that all state and federally mandated plans and policies currently in effect are readopted.
47. RESOLVED, that all municipal agreements are readopted.
48. RESOLVED, that the District utilize specialized credits to meet course requirements.  
(please see attachment)
49. RESOLVED, that regular meetings of the Board of Education will be held  
\_\_\_\_\_ of the month in the \_\_\_\_\_ school at \_\_\_\_\_ o'clock.

VI. MINUTES OF THE JUNE 18, 2012 REGULAR MEETING AND JUNE 19, 2012 CAPITAL PROJECT VOTE

VII. EXECUTIVE SESSION  
CSE Recommendations

VIII. ANNOUNCEMENTS

IX. PRIVILEGE OF THE FLOOR

X. BUSINESS OFFICE REPORTS

- a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for May 1-31, 2012 be accepted.
- b. Informational: Cash Flow Projection Report May-August 2012
- c. Informational: Fund Balance Calculation Report
- d. Informational: Revenues and Expenditures
- e. Informational: School Lunch Profit & Loss for April 2012
- f. Informational: School Lunch Profit & Loss for May 2012

XI. EXTRACLASSROOM ACTIVITY ACCOUNTS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for May 2012 be accepted.

XII. ASHLEY MCGRAW ARCHITECTS, P.C.- LETTER OF PROPOSAL

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Letter of Proposal from Ashley McGraw Architects, P.C. be accepted.

XIII. RIORDAN GROUP-PROJECT MANAGEMENT PROPOSAL

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Project Management Proposal from The Riordan Group, Inc. be accepted.

XIV. SURPLUS TEXTBOOKS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be declared as surplus and disposed of in a manner consistent with Board of Education policy:

Textbooks: 47 – Big 8 Science Review, ISBN# 0935487-71-9  
60 - The American Nation, ISBN # 0-03-074512-8  
14 - Mathematics in Action, ISBN# 0-02-109008-4  
8 - Consumer and Career Math, ISBN# 0-673-13286-2  
Assorted Library Books-list attached

XV. GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) POLICY #3543-SECOND READING & ADOPTION

RESOLVED, upon the recommendation of the Superintendent of Schools, that the second reading and adoption of Policy #3542 be approved.

XVI. CONCUSSION MANAGEMENT POLICY #5170-SECOND READING & ADOPTION

RESOLVED, upon the recommendation of the Superintendent of Schools, that the second reading and adoption of Policy #5170 be approved.

XVII. SHARED DECISION MAKING DISTRICT PLAN – AMENDMENT, FIRST READING

RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the amendment to the Shared Decision Making District Plan be accepted.

XVIII. PHYSICAL EDUCATION PLAN AND INTERSCHOLASTIC PLAN & POLICY – FIRST READING

RESOLVED, upon the recommendation of the Superintendent of Schools that the first reading of the Physical Education Plan and Interscholastic Plan/Policy be accepted.

- XIX. BULLYING/HARASSMENT PREVENTION AND INTERVENTION POLICY # 5180 – FIRST READING  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of Policy #5180 be approved.
- XX. NON-DISCRIMINATION AND ANTI HARASSMENT POLICY #4316.1 – AMENDMENT, FIRST READING  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the amendment to Policy #4316.1 be accepted.
- XXI. INTERNET PROTECTION POLICY#6100, AMENDMENT, FIRST READING  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the amendment to policy #6100 be accepted.
- XXII. DISABILITY HARASSMENT MODEL PROCEDURES  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the Disability Harassment Model Procedures be approved.
- XXIII. CODE OF CONDUCT, AMENDMENT-FIRST READING  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the amendment to the Code of Conduct be accepted.
- XXIV. BULLY PREVENTION PLAN  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the Bully Prevention Plan be accepted.
- XXV. PLAIN LANGUAGE CODE OF CONDUCT, AMENDMENT-FIRST READING  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the amendment to the Plain Language Code of Conduct be accepted.
- XXVI.DISCUSSION REGARDING THE MOVING OF THE CHEMICAL HYGIENE PLAN, POLICY #5142 TO THE PLAN/PROCEDURE BOOK
- XXVII.APPOINTMENT OF SCHOOL PHYSICIAN  
RESOLVED, upon the recommendation of the Superintendent of Schools, that David C. Carter, MD, FAAP be appointed school physician for the 2012-2013 school year.
- XXVIII.SUBSTITUTE
- a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the substitute list:  
Teacher Substitute: George Wright (Cert. K-12 Counselor)  
\*Mr. Wright has rec'd NYS mandated fingerprinting clearance.
- XXIX.RENEWAL OF CONDITIONAL APPOINTMENT  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointment be renewed, pending NYS mandated fingerprinting clearance:  
Support Staff Substitute: Betty Morrison

### XXX.Permanent Appointment

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following appointment be made permanent as a result on NYS mandated fingerprinting clearance:

Support Staff: Earl Paugh

### XXXI.Extra-Curricular Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following extra-curricular appointments be made for the 2012-13 and 2013-14 school years:

Class Advisor – 12<sup>th</sup> Grade – Joanne Romanchek

Class Advisor – 11<sup>th</sup> Grade – Doris Cronk

Class Advisor – 10<sup>th</sup> Grade – Nick Pianella

Class Advisor – 8<sup>th</sup> Grade-Christine Gates

Class Advisor – 7<sup>th</sup> Grade – Dana Calandra

Class Advisor – 6<sup>th</sup> Grade-Denise Talbut

National Art Honor Society – Amy Rossie-Ashbaugh

National Art Junior Honor Society- AnnMcDonald

Honor Society/Jr. Honor Society (note that these positions are now combined): Kim Rusnak

Technology Club- Bruce Salisbury

High School/Jr. Student Council (positions are now combined): Joanne Romanchek

High School/Middle School Yearbook (positions are now combined): Joanne Romanchek,  
Barbara Hendrickson

Yorkers Club-Melissa Fye

Ski Club – Nick Pianella

Super Mentor – Kris Conrow

### XXXII.Appointment of Department Chairpersons

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following Department Chairperson appointments be made for the 2012-13 school year:

Math 7-12 - Jayme Manville

Social Studies 7-12 - Steve Moschak

Science 7-12 - Kevin McNamara

ELA 7-12 - Caroline Thomas

Gr. 5 & 6 - Stacey Morgan

Gr. 3 & 4 - Kelli Parsons

### XXXIII.Proposed NYSSBA Resolutions

- a. RESOLVED, that NYSSBA advocate for the removal of “seat time” requirements for students to receive credit in a given subject, allowing local districts to determine whether seat-time in a course should be required for course credit and/or graduation requirements.

Rationale:

1. In order to truly consider flexibility in a school day, week, and year, and to consider the most effective uses of technology(podcasts, internet learning, etc...), the “seat time” requirement must be removed.
2. “Seat time” has no place in a system based upon “exit criteria” and “demonstration of knowledge”, which are not time-based measures.

3. “Seat time” should be a local option, but should not be required by the state. This should be an item of local control where the decisions impacting individual students are most effective. SED may choose to set minimum knowledge standards that must (at least) be met and local districts would have to meet those. Local Districts could also enhance the minimum requirements at their discretion including requiring an amount of “seat time” to gain course credit.

New York education is operating under (at least) two significant handicaps for modernization. First, budgets are shrinking. There is little that can be done about that. Second, we require our students to sit in a class even if there are other ways or faster ways to have students learn material and schools to teach material. K-12 education is falling behind other educational offerings from colleges as well as from other countries that are taking advantage of changes in technology and society. “Seat Time” is also required for all students regardless of their ability to learn the material, which disregards the entire premise of differentiated learning and developmentally appropriate education.

Students who can pass a state exam with mastery on the first day of a class are held back to have to sit in the class for 180 hours of instruction in order to get course credit. They could just have easily received a 70 in the course materials and a 67 on the state exam and be awarded credit. These two situations are clearly not equal but our system treats them as if they are.

Students who can demonstrate sufficient knowledge in the subject area should be given credit and allowed to move on to other educational opportunities to grow their knowledge and experiences.

Removing the seat time requirement would allow teachers to focus upon students who need the teaching/classroom environment in order to pass the standards. Such focus on students is a better use of our limited resources. It is a misdirection of our educational mission to hold some students back to benefit others. We need to promote appropriate, differentiated learning for all of our students.

Additionally, it is not necessarily the “brightest” students who would benefit the most. The students who are disengaged from school today are primary targets of this change. They would now have a real and tangible benefit to coming to school and learning the material: they may get the credit early instead of after 180 forced hours of disengaged classroom time.

Our two most recent NYS Commissioner’s of Education have spoken about the need to re-evaluate seat time. The NYS Council of School Superintendents is already on record as supporting the removal of seat time as a requirement for course credit. NYSSBA should join the movement. We need to focus on outcomes and recognize that 180 hours doesn’t make the outcome, knowledge does.

- b. RESOLVED, that NYSSBA allow Charter Schools to become members of NYSSBA.

Rationale:

Charter schools exist. We cannot deny their existence. We are not eliminating them. Their numbers are growing. They represent children of our state...our children. They are public

schools.

NYSSBA represents a tremendous knowledge base to further the education of all children. NYSSBA is a strong voice for the needs of education in the state.

Charter schools must now show how they would address an existing educational need in the host community. If NYSSBA is to properly provide training and information to all public schools then Charter Schools must be allowed membership in the association created to perform that function.

In return, Charter Schools are free from many of the burdens of traditional public schools and were put into place to be incubators of educational innovation. This could lead to a stronger reform effort for all schools, including reformed funding mechanisms for Charter Schools by putting the pressure back on the State to fund the schools instead of the host districts.

We should welcome diverse voices into our membership to challenge our ideas and make our combined voice stronger. We need to think differently and take the best from all educational environments to hone the best educational mission possible.

Our purpose is not so shallow that it cannot withstand a diversity of membership and opinions. In fact, we will be stronger for it.

Our motto is “Be the change for kids”, not “Be the change for just the traditional public school kids.”

- c. RESOLVED, that NYSSBA advocate for the creation of virtual learning opportunities as part of a public school education.

Rationale:

The world is changing rapidly. Our children are often far ahead of their parents and teachers in technology and the information it can offer to them. Putting these children into a traditional classroom is like moving them back to the Stone Age and expecting them to remain interested and thrive.

We need to recognize that learning is changing for our children. Our children have already adapted to it. They have access to learn when and where they want. We need to engage them in the way that they are ready to learn and know how to learn.

We are not doing enough to change our mechanisms of teaching to keep up with how our children are getting their information. We need NYSSBA to be a strong voice for enhancing and transforming the learning and teaching model. While many other changes need to also happen to make virtual learning beneficial, we need to work on having the availability and focus on virtual learning otherwise our students will have to wait even longer for virtual learning opportunities to be available.

Note: There are many examples of virtual learning that are already in place. Many colleges offer credit bearing online courses. The online Kahn Academy is also a great example of “flipping the educational model” where students get the instruction they need online and the guidance they need from teachers in doing the homework.

XXXIV.DISCUSSION – BOARD MEETING SCHEDULE FOR THE 2012-2013 SCHOOL  
YEAR/TEACHER CONFERENCE DATES

XXXV. PRIVILEGE OF THE FLOOR

XXXVI.EXECUTIVE SESSION

Personnel Matters

XXXVII. ADJOURNMENT

Reports: 2011-12 Enrollment Information