

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD A  
REGULARLY SCHEDULED BOARD MEETING ON MONDAY, SEPTEMBER 22, 2014  
AT 7:00PM IN THE HIGH SCHOOL LIBRARY**

The meeting was called to order at 7:00PM by Board President Burns.

ROLL CALL

Roll call was taken with Mr. Blakeslee, Mr. Burns, Mrs. Matts, Mrs. Snow and Mr. Weist in attendance. Mrs. Anderson and Bassler were absent from the meeting. Also in attendance were Superintendent Wood and Administrators Boman, Conrow, Dopko, Quick and Rullo. Additional attendees are noted on the guest list.

SALUTE TO THE FLAG

**SALUTE TO THE FLAG**

MINUTES OF THE AUGUST 18,  
2014 REGULAR MEETING

**MINUTES OF THE AUGUST 18, 2014 REGULAR MEETING**

14-0922-I

On a motion made by Mr. Blakeslee and seconded by Mrs. Matts, the Board accepted the minutes of the August 18, 2014 meeting.

Motion carried 5-0-0.

**PRESENTATION OF EXTERNAL AUDIT-CHERYL  
DISTEFANO OF VIEIRA & ASSOCIATES, PC**

PRESENTATION OF EXTERNAL  
AUDIT-CHERYL DISTEFANO OF  
VIEIRA & ASSOCIATES, PC

14-0922-II

Ms. Cheryl DiStefano presented an overview of the 2013-14 External Audit. In the area of Extra-curricular, there were deposit amounts that were changed without the initials of the activity treasurer present. Also, there were two deposits that were received prior to school breaks that were not deposited into the bank until after the break was over. Recommendations were given to correct this for the future. She commended the extra-curricular advisor for a job well done.

On the General Fund portion of the Audit, they found that the District continues to retain a fund balance in excess of 4%. Expenditures exceeded revenues during 2013-14 due in part to special education costs. Revenues increased for the School Lunch Fund.

On a motion made by Mr. Blakeslee and seconded by Mrs. Snow, the Board agreed to accept the 2013-14 External Audit performed by Vieira & Associates, PC.

Motion carried 5-0-0.

**EXECUTIVE SESSION**

EXECUTIVE SESSION

14-0922-III

On a motion made by Mr. Blakeslee, seconded by Mrs. Snow, the Board agreed to enter into Executive Session at 7:12P.M. for the purposes of CSE recommendations and personnel matters.

Motion carried 5-0-0.

14-0922-IV

On a motion made by Mr. Blakeslee and seconded by Mrs. Matts, the Board agreed to come out of Executive Session at 7:26P.M.

Motion carried 5-0-0.

**ANNOUNCEMENTS-BOARD AND ADMINISTRATIVE**

ANNOUNCEMENTS-BOARD AND  
ADMINISTRATIVE

Mr. Rullo reports that his building had an outstanding opening. Mr. Quick added that that his opening went well despite construction in the gym and classrooms. He shared that curriculum night is scheduled for this Thursday from 6:30-8:00pm. Mrs. Boman reports that the afterschool program started last week with 140 students in attendance. Mrs. Conrow added that opening went well and she was impressed by the changes that occurred in classrooms

over the summer. Mr. McLaughlin thanked the Jr/Sr HS faculty and staff for their understanding as we continue to work with our Insurance Company and ServPro on the faculty room clean-up.

PRIVILEGE OF THE FLOOR

**PRIVILEGE OF THE FLOOR**

Jason Lyon addressed the Board at this time. He is pleased with the modified soccer program but shared his concerns regarding a lack of communication with parents and lack of supervision of Harpursville students getting off the bus after practice. Also, his daughter was a part of the summer enrichment band program and was looking forward to participating in 5<sup>th</sup> grade band in September. His daughter was disappointed to learn that there would be no band program for fifth graders. Mr. Lyon asked if band was going to make a comeback. Mr. Lyon also shared that Mr. & Mrs. McWherter have taken over the Civic youth baseball program.

STUDENT COUNCIL UPDATE

**STUDENT COUNCIL UPDATE**

14-0922-V

Mackenzie Havens thanked the Board and Administration for allowing a member of Student Council to sit with the Board. She reports that they have met twice on issues such as dress code and homecoming. Some activities planned for homecoming include competition between grade levels with the collection of canned goods for the Food Pantry, bulletin board and gymnasium decorating contests. Members of the council will have the opportunity to attend a team building activity on September 23. Student Council plans on meeting three to five times per month and report monthly to the Board.

On a motion made by Mr. Blakeslee and seconded by Mrs. Matts, the Board accepted the Student Council monthly report.

Motion carried 5-0-0.

BUSINESS ITEMS

**BUSINESS ITEMS**

**CONTRACT WITH THE CHILDREN'S HOME OF WYOMING CONFERENCE**

CONTRACT WITH THE CHILDREN'S HOME OF WYOMING CONFERENCE

14-0922-VI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into a contract with the Children's Home of Wyoming Conference for Day School/Day Treatment Programs for the 2014-2015 school year.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 5-0-0.

**AGREEMENT WITH ENERGY & ENVIRONMENT, LLC**

AGREEMENT WITH ENERGY & ENVIRONMENT, LLC

14-0922-VII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into an agreement with Energy & Environment, LLC for the provision of Asbestos Air Sampling and Project Monitoring Services within the limits of the 2013 Alterations & Additions Project at a total estimated cost of \$31,910.00.

Note-to replace existing contract with AECOM.

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 5-0-0.

ACCEPTANCE OF DONATION

**ACCEPTANCE OF DONATION**

14-0922-VIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the donation from the Class of 1964 in the amount of \$440.00 be accepted.

Motion made by Mr. Blakeslee and seconded by Mrs. Snow.

Motion carried 5-0-0.

**INFORMATIONAL**

INFORMATIONAL

Year to Year Expenditure Report

Year to Year Revenue Report

Revenues/Expenditures & Budget Status Report

**EXTRACLASSROOM ACTIVITY ACCOUNT REPORTS**

EXTRACLASSROOM ACTIVITY  
ACCOUNT REPORTS

14-0922-IX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for the period ending July 31, 2014 be accepted.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Classroom Report for the period ending August 31, 2014 be accepted.

Motion made by Mr. Blakeslee and seconded by Mr. Weist.

Motion carried 5-0-0.

**BOCES AS-7 CONTRACT**

BOCES AS-7 CONTRACT

14-0922-X

RESOLVED, upon the recommendation of the Superintendent of Schools, that the 2014-15 BOCES AS-7 contract be approved in the amount of \$2,895,444.23.

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 5-0-0.

**APPOINTMENT OF LONG TERM SUBSTITUTE-  
KINDERGARTEN**

APPOINTMENT OF LONG TERM  
SUBSTITUTE-KINDERGARTEN

14-0922-XI

RESOLVED, upon the recommendation of the Superintendent of Schools, that Lisa VanEpps be appointed to a per diem long term substitute position.

\*Ms. VanEpps has rec'd NYS mandated fingerprinting clearance.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 5-0-0.

**RESIGNATION**

RESIGNATION

14-0922-XII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Kristen Fuller, Account Clerk, be accepted effective 9/17/14.

Motion made by Mr. Blakeslee and seconded by Mrs. Snow.

Motion carried 5-0-0.

**APPOINTMENT OF BUS DRIVER**

APPOINTMENT OF BUS DRIVER

14-0922-XIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that ConnieGean Anderson be appointed to a contract Bus Driver position.

Motion made by Mr. Blakeslee and seconded by Mrs. Snow.

Motion carried 5-0-0.

**APPOINTMENT OF STUDENT ASSISTANTS FOR THE 2014-15 SCHOOL YEAR**

**APPOINTMENT OF STUDENT ASSISTANTS FOR THE 2014-15 SCHOOL YEAR**

14-0922-XIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following students be appointed to student assistant positions for the 2014-15 school year:

Miranda Congdon-returning student assistant  
Abbey Hunt-new  
Jason Terkowski-new  
Kristen Terkowski-returning student assistant  
Samantha Chapman-new  
Makayla Regan-new  
Cody Hawkins-returning student assistant  
Nick Murrer-new  
Samantha Robertson-returning student assistant  
Josiah Niles-new  
David Robinson-new  
Anthony Howell-new  
Jacob Andrews-new  
Colby Foster-new  
Devon Butler-new  
Dixie Rowe-new  
Ashlee Howell-returning student assistant  
Madison Baker-new  
Natalie Brown-new  
Rachel Ballard-returning student assistant

Motion made by Mrs. Matts and seconded by Mr. Blakeslee.

Motion carried 5-0-0.

**CORRECTION TO RESOLUTION #14-0818-XXI APPOINTMENT OF STUDENT WORKERS FOR THE 2014-15 SCHOOL YEAR**

**CORRECTION TO RESOLUTION #14-0818-XXI APPOINTMENT OF STUDENT WORKERS FOR THE 2014-15 SCHOOL YEAR**

14-0922-XV

RESOLVED, upon the recommendation of the Superintendent of Schools, that resolution #14-0818-XXI be corrected to read that the following students be appointed as student assistants in the afterschool enrichment program for the 2014-15 school year:

Haley Davis  
Elizabeth Knapp  
Carter Wiggins  
Michael Bennett  
Crystal Riegel  
Tienna Avery  
Mackenzie Havens

\*Note-all students listed above were previously appointed as student workers on 8/18/14.

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 5-0-0.

**SUBSTITUTE APPOINTMENTS**

**SUBSTITUTE APPOINTMENTS**

14-0922-XVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that Angela Franz(N.C.) be appointed to the teacher substitute list.

\*Ms. Franz has already rec'd NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Paul McKrell be appointed to the support staff substitute list conditionally, pending NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Pamela Scott be appointed to the support staff

substitute list conditionally, pending NYS mandated fingerprinting clearance.

Motion made by Mr. Blakeslee and seconded by Mrs. Snow.

Motion carried 5-0-0.

RENEWAL OF CONDITIONAL APPOINTMENT

**RENEWAL OF CONDITIONAL APPOINTMENT**

14-0922-XVII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following appointment be renewed conditionally, pending NYS mandated fingerprinting clearance:  
Katherine Clark-PT aide

Motion made by Mr. Blakeslee and seconded by Mr. Weist.

Motion carried 5-0-0.

PERMANENT APPOINTMENT

**PERMANENT APPOINTMENT**

14-0922-XVIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the appointment of Christina Loveless to the support staff substitute list be made permanent as a result of NYS mandated fingerprinting clearance.

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 5-0-0.

SURPLUS

**SURPLUS**

14-0922-XIX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached lists of items and the following items listed below be declared as surplus and disposed of in a manner consistent with Board of Education policy:  
4-JVC-VCR systems: S.N.#, 14170845, 14170869, 14170713, 10153086  
Panasonic Palm Corder - SN# F21A12020  
Smart Tables-see attached listing

Motion made by Mr. Blakeslee and seconded by Mrs. Snow.

Motion carried 5-0-0.

APPOINTMENT OF AUDIT COMMITTEE MEMBER

**APPOINTMENT OF AUDIT COMMITTEE MEMBER**

14-0922-XX

RESOLVED, that Theresa Matts be appointed to the Audit Committee to replace the vacancy left by Cheryl Salisbury.

Motion made by Mr. Blakeslee and seconded by Mr. Weist.

Motion carried 5-0-0.

ELECTION OF NYSSBA AREA 4 DIRECTOR

**ELECTION OF NYSSBA AREA 4 DIRECTOR**

14-0922-XXI

RESOLVED, that the Board cast a vote for one of the following candidates for Area 4 Director:  
Marissa Mims, Fayetteville-Manlius School District  
Sandra Ruffo-B-D-T BOCES

Board President Burns recommended that we support Sandra Ruffo for Area 4 Director.

On a motion made by Mr. Burns and seconded by Mrs. Matts, the Board agreed to cast their vote for Sandra Ruffo for NYSSBA Area 4 Director.

Motion carried 5-0-0.

POLICY/PLANS

**POLICY/PLANS**

14-0922-XXII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the amendment to policy #3525-Petty Cash be approved.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 5-0-0.

**CHANGE TO DRESS CODE IN CODE OF CONDUCT/PLAIN LANGUAGE CODE OF CONDUCT**

CHANGE TO DRESS CODE IN CODE OF CONDUCT/PLAIN LANGUAGE CODE OF CONDUCT

14-0922-XXIII

On a motion made by Mr. Blakeslee and seconded by Mr. Weist, the Board accepted the change to the dress code portion of the Code of Conduct.

Motion carried 5-0-0.

BOARD POLICY REVIEW

**BOARD POLICY REVIEW**

14-0922-XXIV

The Board reviewed the following policies: Consultants #2120, Student Teachers #4123, Appointments #4112, and Conditional Appointments #4114. Policy #2120 was recommended for removal from the policy book. Policy #4114 was reviewed with no recommended changes. Policies #4123 and #4112 were amended and will be put to a second reading at the next meeting.

On a motion made by Mr. Blakeslee and seconded by Mrs. Matts, the Board agreed to remove policy #2120 and have a second reading on the amendments to policies #4123 and #4112.

Motion carried 5-0-0.

Superintendent Wood also asked for input from the Board on whether we can move away from the policy book and use the electronic version which can be found on the website and can be sent to Board members via either email or hard copy.

APPROVAL OF CHANGE ORDER

**APPROVAL OF CHANGE ORDER**

14-0922-XXV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following change order be approved:  
EC-009 – To provide all labor, material, and equipment to install a sound system at the press box and additional speaker and wireless microphone for the Athletic Field.  
The Contract Sum of \$3,142,276.00 will be increased by this Change Order in the amount of \$16,379.00 to \$3,158,655.00.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 5-0-0.

**UPDATE ON CAPITAL PROJECT CONSTRUCTION**

UPDATE ON CAPITAL PROJECT CONSTRUCTION

Superintendent Wood reports that asbestos was found under the surface tile in the cafeteria. The extra cost associated with the removal of asbestos has been offset by contracting with Sean Hart at Energy & Environment, LLC instead of AECOM, Inc. By replacing our existing contract, we were able to save thousands of dollars.

We are also looking for a possible February 2015 vote on the proposed transportation facility.

PRIVILEGE OF THE FLOOR

**PRIVILEGE OF THE FLOOR**

Mr. McLaughlin shared that Jeff Olin Auctions was able to sell \$4,200 in surplus items for the District.

ADJOURNMENT

**ADJOURNMENT**

14-0922-XXVI

On a motion made by Mr. Blakeslee and seconded by Mrs. Snow, the Board agreed to adjourn the meeting at 7:54PM.

Respectfully Submitted,

Motion carried 5-0-0.

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Darlene M. Noyes  
District Clerk