

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD
A REGULARLY SCHEDULED BOARD OF EDUCATION MEETING
MONDAY, SEPTEMBER 21, 2015 AT 6:00 P.M. IN THE HIGH SCHOOL
AUDITORIUM**

The meeting was called to order at 6:00PM by Board President Burns. ROLL CALL

Roll call was taken with Mr. Blakeslee, Mr. Burns, Mrs. Matts, Mr. Rhodes, Mrs. Snow and Mr. Weist in attendance. Mrs. Anderson was absent from the meeting. Also in attendance were Administrators Conrow, DiMaria, Hatton, Horton, Quick and Rullo. Additional attendees are noted on the guest list.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

CAPITAL PROJECT
PUBLIC MEETING

CAPITAL PROJECT PUBLIC MEETING

With there being no questions from audience members, the meeting continued.

PRESENTATIONS

PRESENTATIONS

**DAVID A. LITTLE, ESQ.-RURAL SCHOOLS
ASSOCIATION OF NYS**

RURAL SCHOOLS

Mr. David Little, Executive Director for Rural Schools, gave a presentation to the Board on what the mission of the Rural Schools Association is and the many services they can offer. Those services range from data and research services, strategic planning and providing a unified voice speaking to the concerns of rural districts.

FOOD SERVICE
PROGRAMS

**MARK BORDEAU, SENIOR FOOD SERVICES
DIRECTOR @ BOCES**

Mr. Mark Bordeau, along with Joseph McLaughlin and Norene Tasber gave a presentation on the Provision 2 Breakfast Program and the Community Eligibility Provision Program (CEP).

They explained that CEP is a USDA Program that allows schools to provide free breakfast and lunch to all students based on the amount of students directly certified from SED. At this time, our Jr./Sr. High School does not qualify for this program. If we were to use our 2014-15 numbers this year, the result would be \$37,700 in lost revenue.

They are recommending the Board consider participating in the Provision 2 Breakfast Program at the elementary level beginning October 1, 2015. If our numbers remain the same as 2014-15, we would see a loss of \$7,500 the first year but schools participating in the program have seen gains each of the following years. We are also able to pull out of the program at any time. Audience members were given an opportunity to ask questions pertaining to the school lunch & breakfast programs.

**SANDY RUFFO, BOARD LIFETIME
ACHIEVEMENT AWARD**

SANDY RUFFO-LIFETIME
ACHIEVEMENT AWARD
PRESENTATION

Ms. Sandy Ruffo, BOCES Board member and Area 4 Director for the NYS School Boards Association presented Board President Burns with the Board Lifetime Achievement-Level 4 Award. This is presented to NYSSBA members who earn at least 500 achievement points by participating in regional workshops and training events.

STUDENT COUNCIL
UPDATE

STUDENT COUNCIL UPDATE

Brock McWherter, Student Council Representative, thanked the Administration and Board of Education

for allowing the Student Council to participate in their meetings.

Mr. McWherter shared a list of homecoming activities with the Board as well as future plans for a field trip to Camp Hilltop which will focus on team building activities.

MINUTES OF THE
AUGUST 17, 2015
REGULAR MEETING AND
SEPTEMBER 3, 2015
SPECIAL MEETING

**MINUTES OF THE AUGUST 17, 2015
REGULAR MEETING AND SEPTEMBER 3,
2015 SPECIAL MEETING**

15-0921-I

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the August 17, 2015 Regular Meeting and September 3, 2015 Special Meeting be accepted.

Motion made by Mrs. Snow and seconded by Mrs. Matts.

Motion carried 6-0-0.

EXECUTIVE SESSION

ENTER INTO EXECUTIVE SESSION

15-0921-II

Motion made by Mrs. Matts, seconded by Mr. Blakeslee, to enter into Executive Session at 7:18PM for the following:

- CSE Recommendations
- Matters leading to the demotion, discipline, suspension, dismissal or removal of a particular person within the transportation department
- Matters leading to the demotion, discipline, suspension, dismissal or removal of a particular person within the teacher tenure area
- Matters relating to the employment history of a particular person within the teacher aide title.

Motion carried 6-0-0.

15-0921-III

On a motion made by Mrs. Matts, seconded by Mr. Blakeslee, the Board agreed to come out of Executive Session at 7:50PM.

Motion carried 6-0-0.

PUBLIC FORUM

**PROPOSED DISCUSSION IN PUBLIC FORUM
FROM EXECUTIVE SESSION**

Board President Burns announced that the following was discussed during Executive Session:

- CSE Recommendations
- Matters leading to the demotion, discipline, suspension, dismissal or removal of a particular person within the transportation department
- Matters leading to the demotion, discipline, suspension, dismissal or removal of a particular person within the teacher tenure area
- Matters relating to the employment history of a particular person within the teacher aide title.

ANNOUNCEMENTS

**ANNOUNCEMENTS-BOARD AND
ADMINISTRATIVE**

Board members Matts noted how well our student athletes have been doing, specifically in Volleyball and Football.

Mr. Rullo reports that we had an outstanding opening and thanked everyone for their planning and cooperation. Homecoming week has begun with numerous festivities held throughout the week with

the Senior Class breakfast being held this Saturday. Also, work is taking place on the Smart Schools initiative with an October 15 submission deadline.

Mrs. Conrow shared that it has been a great start to the school year with very few glitches. Mr. DiMaria reports that he is becoming more familiar with the building and staff and has been able to get into classrooms. He has dealt with very few behavior issues.

Mr. Quick also echoed that it has been a great start to the year. Routes have been worked out and the afterschool program is running three buses to deliver 130 students who are participating in ASAP.

Mrs. Horton shared the homecoming activities that are taking place in her building this week including camo and crazy hair day. She invited Board members to visit the Open House this Thursday. Mrs. Hatton added that they served 117 student meals in the after school program and is excited by the leadership roles our students are taking in the PLC and Enrichment programs.

Mrs. Lucenti shared that she is looking forward to a great year. Mr. McLaughlin reports that the auditors are finishing up their reports and financials will be back on the Board agenda at the end of October.

PRE-K PROGRAM CONTRACT WITH BROOME COUNTY HEALTH DEPARTMENT

PRE-K PROGRAM
CONTRACT WITH
BROOME COUNTY
HEALTH DEPARTMENT

15-0921-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into a Pre-K contract with the Broome County Health Department for the provision of related services to any preschool student with a disability receiving services pursuant to and in accordance with their IEP.

Motion made by Mrs. Matts and seconded by Mr. Weist.

Motion carried 6-0-0.

ELECTRICITY/ENERGY BID

ELECTRICITY/ENERGY
BID

15-0921-V

RESOLVED, upon the recommendation of the Superintendent of Schools, that the energy/electricity bid from Constellation at 0.056890 per KWH for a period of twelve months be approved.

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 6-0-0.

CREATION OF AIDE POSITION

CREATION OF AIDE
POSITION

15-0921-VI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board authorize the creation of one full time aide position.

Motion made by Mrs. Matts and seconded by Mr. Blakeslee.

Motion carried 6-0-0.

SUPPORT STAFF APPOINTMENTS

SUPPORT STAFF
APPOINTMENTS

15-0921-VII

RESOLVED, upon the recommendation of the Superintendent of Schools, that Thomas Eberly be appointed to a full time Head Custodian position provisionally, pending the successful completion of the Head Custodian Civil Service test. Mr. Eberly has rec'd NYS fingerprinting clearance.
*Position is second shift.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Tracy Truman be appointed to a full time aide position retroactive to September 9, 2015 pursuant to Policy #4112. Ms. Truman has received NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Nicole Miner be appointed to a full time aide position. Ms. Miner has rec'd NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Heather Wright be appointed to a part time cleaner position conditionally, pending NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Sherrie Milligan be appointed to a full time aide position conditionally, pending NYS mandated fingerprinting clearance.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 6-0-0.

AMENDMENTS TO PREVIOUS APPOINTMENTS

AMENDMENTS TO PREVIOUS APPOINTMENTS

15-0921-VIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that resolution #15-0708-LXVII, appointment of Elementary Principal be amended to read:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following administrative appointment be made:

Name: Pamela Horton

Tenure Area: School District Administrator

Date of Commencement of Probationary Service: July 20, 2015

Tentative Expiration Date of Appointment: July 19, 2019.

*This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the administrator must receive composite or overall annual professional performance review ratings pursuant to section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the administrator receives an ineffective composite or overall rating in the final year of the probationary period the administrator shall not be eligible for tenure at that time.

Certification Status: SBL-Initial, SDL-Professional
Salary for this position will be \$83,500 with all of the benefits contained in the Instructional Administrator's contract.

RESOLVED, upon the recommendation of the Superintendent of Schools, that resolution #15-0622-XXVI, teaching appointment be amended to read:

Name: Amy Lucenti
Tenure Area: Education of Children with
Handicapping Conditions-Education of Speech and
Hearing Handicapped Children
Date of Commencement of Probationary Service:
July 1, 2015
Tentative Expiration Date of Appointment June 30,
2019

*This expiration date is tentative and conditional
only. Except to the extent required by the applicable
provisions of Section 3012 of the Education Law, in
order to be granted tenure the teacher must receive
composite or overall annual professional
performance review ratings pursuant to Section
3012-c and/or 3012-d of the Education Law of either
effective or highly effective in at least three (3) of
the four (4) preceding years, and if the teacher
receives an ineffective composite or overall rating in
the final year of the probationary period the teacher
shall not be eligible for tenure at that time.

Certification Status: Permanent

Motion made by Mr. Blakeslee and seconded by
Mrs. Matts.

Motion carried 6-0-0.

**APPOINTMENT OF GRADUATION
COORDINATOR**

GRADUATION
COORDINATOR

15-0921-IX

RESOLVED, upon the recommendation of the
Superintendent of Schools, that Sandra Schnurbusch
be appointed as the Graduation Coordinator for the
2015-16 school year.

*Mrs. Schnurbusch was the Graduation Coordinator
Trainee during the 2014-15 school year.

Motion made by Mrs. Matts and seconded by Mr.
Blakeslee.

Motion carried 6-0-0.

APPOINTMENT OF CHAPERONES

APPOINTMENT OF
CHAPERONES

15-0921-X

RESOLVED, upon the recommendation of the
Superintendent of Schools, that Laurie Moore and
Sherm McElwain be appointed as chaperones for
lockerroom supervision from 3:00-4:00PM for the
2015-16 school year.

Motion made by Mrs. Matts and seconded by Mr.
Blakeslee.

Mr. Rullo explained that this is a temporary measure
to ensure that students are following the locker room
procedures.

Motion carried 6-0-0.

RESIGNATION

RESIGNATION

15-0921-XI

RESOLVED, upon the recommendation of the
Superintendent of Schools, that the resignation from
Richard Sacco from his position as bus driver be
accepted, effective September 17, 2015.

Motion made by Mr. Blakeslee and seconded by
Mrs. Snow.

Motion carried 6-0-0.

SUBSTITUTES

SUBSTITUTES

15-0921-XII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be appointed to the teacher substitute list:
Lindsay Rogers (Cert. ELA)
Jessica Buchman (Cert. B-Gr. 6)
Heather Thomas (Cert-School Counselor)
Ms. Rogers, Ms. Buchman and Ms. Thomas have all received NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be appointed to the substitute lists conditionally, pending NYS mandated fingerprinting clearance:
Teacher Substitute: Andrew Fox (N.C.)
Amber Lindsay(PA Cert. N-3)
Support Staff: Dominic Steele, Christie Steinbrecher

RESOLVED, upon the recommendation of the Superintendent of Schools, that Mary Scott-Tomeo be removed from the teacher substitute list.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Derek Brown be added to the Bus Driver substitute list.

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 6-0-0.

APPOINTMENT OF STUDENT ASSISTANTS FOR THE 2015-16 SCHOOL YEAR

STUDENT ASSISTANT APPOINTMENTS

15-0921-XIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following students be appointed to student assistant positions for the 2015-16 school year:
Georgia Lee Baker-AM Worker
*Sarah Miller-AM Worker
*Alexander Ballard-AM Worker
*Jason Terkowski-AM/PM Worker
Dennis Wilson-AM Worker
Derick Wilson-AM Worker
Brock McWherter-ASEP worker
Samantha Robertson-ASEP worker
*Ashley Rucky-AM Worker
Cameron Washburn-cleaner
Colby Hendrickson-cleaner
Zachary Waterman-cleaner
*Joshua Fletcher-cleaner
* New student workers. All others have been previously approved by the Board as student assistants.

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 6-0-0.

FINGERPRINTING CLEARANCES

FINGERPRINTING CLEARANCES

15-0921-XIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following fingerprinting clearances be made permanent as a result of NYS mandated fingerprinting clearance:
Support Staff & Teacher Substitute: Pamela Wilson
Support Staff: Lindsay Latham

Motion made by Mr. Blakeslee and seconded by Mr. Weist.

Motion carried 6-0-0.

AMENDMENT-
PLC/ENRICHMENT
COORDINATOR

**AMENDMENT TO APPOINTMENT OF PLC
AND AFTERSCHOOL ENRICHMENT
COORDINATOR**

15-0921-XV

RESOLVED, upon the recommendation of the Superintendent of Schools, that resolution #15-0903-VII, appointment of Coordinator-PLC, After School Enrichment Program be amended to read:

Upon the recommendation of the Superintendent of Schools, that Nivia Gutierrez be appointed as the coordinator for the After School Enrichment Program for the 2015-16 school year

Motion made by Mr. Blakeslee and seconded by Mrs. Matts.

Motion carried 6-0-0.

SURPLUS

SURPLUS

15-0921-XVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be declared surplus and disposed of in a manner consistent with Board of Education policy:

1-small green metal desk
6-large cubbie cabinets
3-tall storage cabinets
1-multi shelf cabinet w/no doors
1-6' tall metal cabinet w/doors
misc. metal book shelves
3-microwaves from H & C room
7+/- misc. bread makers from H & C room
4-purple cubbies
20+/- misc freezer dunnage
2-wooden shelving
1-storage double sided bench on wheels
1-tall double sided wooden book shelf
20+/- elmo carts
3 +/- old metal coat racks
4-metal storage racks
3 +/- metal file cabinets
4-computer charging carts on wheels
1 -double door "Victory" refrigerator
1- single door "Victory" refrigerator
Hanging rack for pots and pans
Stainless Steel sink basin
2- Stainless Steel cooler carts (on wheels)
Stainless Steel cart
Whirlpool Dishwasher
3- wire racks
Small Stainless Steel sink basin
Stainless Steel Cabinets and counter top unit
3- Stainless Steel serving carts
3- Butcher Block top units
Several pots and pans
2- Stainless Steel cabinets
Otis Spunkmeyer toaster oven
"drop in" electric stove top
1- instrument storage cabinet from the music room
16' canoe -bottom covered with fiberglass
8' speedboat-bottom covered with fiberglass
Assorted matt roll of fiberglass (boats)
2 Woven rolls of fiberglass (boats)
8' short canoe- no bottom on it
2 electrithon cars with batteries -complete
Bin of electrithon wheel rims and tires
Assorted electronics/ parts for the electrithon cars
Rockwell 6" x 64" Belt sander-# 00650

20" Dayton drill press -# 000665
10" left tilting jet table saw
10" Delta cut off saw

Motion made by Mr. Blakeslee and seconded by
Mrs. Matts.

Motion carried 6-0-0.

PROVISION 2 PROGRAM

PROVISION 2 PROGRAM

15-0921-XVII

RESOLVED, upon the recommendation of the
Superintendent of Schools, that the Harpursville
Central School District agrees to participate in the
Provision 2 Program beginning October 1, 2015.

Motion made by Mr. Blakeslee and seconded by
Mrs. Matts.

Motion carried 6-0-0.

CAPITAL PROJECT
UPDATE

**UPDATE ON CURRENT CAPITAL PROJECT
CONSTRUCTION**

Mr. Rullo reports that they are wrapping up the
current project with a close-out meeting on
September 23. He requests that we hold a special
Board meeting on October 5th to finalize change
orders.

**AMENDMENT TO THE CODE OF CONDUCT-
LOCKER ROOM PROTOCOL-SECOND
READING AND ADOPTION**

CODE OF CONDUCT
AMENDMENT-LOCKER
ROOM PROCEDURES

15-0921-XVIII

RESOLVED, upon the recommendation of the
Superintendent of Schools, that the second reading
and adoption of the amendment to the Code of
Conduct be accepted.

Motion made by Mr. Blakeslee and seconded by
Mrs. Matts.

Motion carried 6-0-0.

**#1251.1 UNAUTHORIZED USE OF SCHOOL
GROUNDS/BUILDINGS-AMENDMENT-FIRST
READING (DUSK TO DAWN POLICY)**

#1251.1 UNAUTHORIZED
USE OF SCHOOL
GROUNDS/BUILDINGS-
AMENDMENT-FIRST
READING (DUSK TO
DAWN POLICY)

15-0921-XIX

RESOLVED, upon the recommendation of the
Superintendent of Schools, that the first reading of
the amendment to policy #1251.1 Unauthorized Use
of School Grounds/Buildings be accepted.

Motion made by Mr. Blakeslee and seconded by
Mrs. Matts.

Motion carried 6-0-0.

SPECIAL EDUCATION
ANNUAL PLAN 14-15

**SPECIAL EDUCATION ANNUAL PLAN FOR
SEPTEMBER 1, 2014 - SEPTEMBER 1, 2015**

15-0921-XX

RESOLVED, upon the recommendation of the
Superintendent of Schools, that the Special
Education Annual Plan for September 1, 2014 -
September 1, 2015 be accepted.

Motion made by Mr. Blakeslee and seconded by
Mrs. Matts.

Mrs. Lucenti added that the 14-15 classification rate has not been released by NYS so it not included within the report.

Motion carried 6-0-0.

JSHS NOTES-INFORMATIONAL

**DIRECTOR OF
OPERATIONS REPORT**

DIRECTOR OF OPERATIONS REPORT

Mr. Rullo referred Board members to the information included in Board packets from Mr. Quick involving school bus monitors.

He spoke to the importance of an extra set of eyes on the buses, allowing drivers to focus on their job. We are asking for the addition of fourteen bus monitors to travel the routes each morning and afternoon as well as downtown runs.

Mr. Quick added that many neighboring districts have monitors on each bus including U.E. and C.V. The addition of monitors would allow us to more closely observe students and make sure they are following the appropriate safety rules.

With the potential addition of fourteen monitors at a rate of \$9.00 per hour, four hours per day, 194 days per year would result in a cost of \$6,984 per monitor, per year. We would also receive 90% transportation aide

Mr. Quick and Mr. McLaughlin to bring back more information on costs at a possible meeting on October 5.

PRIVILEGE OF THE FLOOR

**PRIVILEGE OF THE
FLOOR**

Those interested in speaking will be recognized by the Board President, and asked to stand, identify themselves by name and address, and proceed with their comments briefly. Each person will be granted 3 minutes to speak, and Board member Matts will be time keeper. The Board will allow for 30 minutes of time during this public comment section of the meeting, unless the Board majority vote allows additional time. Only one person can address the Board at a time and that person needs to be at the podium.

Mrs. Tracy Ayres addressed the Board at this time. She requested information on Mrs. Lucenti's salary and stated her opinion on her qualifications. She thanked the Board for providing more explanation during the meetings.

Mrs. Carrie Lusk addressed the Board. She asked several questions pertaining to the Special Education Plan included in the Board agenda.

Mr. Jason Colsten congratulated the Board on providing more information to the audience.

Mrs. Shannon Stiner added that she feels it is a fantastic idea to have aides on all the buses.

Stephanie Quick addressed the Board. She had questions pertaining to the Special Education Plan included in the Board agenda. Mrs. Quick also asked for clarification on the use of the new sensory room. Mr. Rullo suggests a meeting with Mrs. Quick to talk about her concerns.

ADJOURNMENT

ADJOURNMENT

On a motion made by Mr. Blakeslee, seconded by
Mrs. Matts, the Board agreed to adjourn the meeting
at 8:43PM.

Motion carried 6-0-0.

Respectfully Submitted,

Darlene M. Noyes
District Clerk