

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD
ITS ANNUAL REORGANIZATIONAL & REGULAR BOARD OF EDUCATION
MEETING WEDNESDAY, JULY 12, 2017 AT 6:00 P.M. IN THE HIGH
SCHOOL AUDITORIUM**

MEETING CALLED TO ORDER BY SUPERINTENDENT RULLO, ROLL CALL

The meeting was called to order at 6:00PM by Superintendent Michael Rullo.

Roll call was taken with Mrs. Anderson, Mr. Dattoria, Ms. Livermore-Kappauf, Mrs. Noyes, Mrs. Quick, Mr. Rhodes and Mr. Weist in attendance. Also in attendance was Superintendent Rullo and Administrators Conrow, DiMaria, Hatton, Horton, McLaughlin, and Quick. Additional attendees are noted on the guest list.

SALUTE TO THE FLAG

1.2 SALUTE TO THE FLAG

OATH OF OFFICE-NEW BOE MEMBER

2. ELECTION OF OFFICERS/OATH OF OFFICE

2.1 ADMINISTER OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER-LIVERMORE-KAPPAUF

District Clerk Noyes administered the Oath of Office to newly elected Board Member Livermore-Kappauf.

ELECTION OF PRESIDENT

2.2 NOMINATIONS FOR AND ELECTION OF PRESIDENT

17-0712-I

Superintendent Rullo asked for nominations for the Office of Board President.

Mrs. Quick nominated Mr. Dattoria for the Office of President and the nomination was seconded by Ms. Livermore-Kappauf. Mr. Dattoria declined the position.

Mrs. Anderson nominated Mr. Rhodes for the Office of Board President and the nomination was seconded by Mr. Weist.

Motion for Mr. Rhodes as President of the Board carried 6-0-1 with Mrs. Quick abstaining.

OATH OF OFFICE

2.3 ADMINISTER OATH OF OFFICE TO PRESIDENT

The Oath of Office was administered to Board President Rhodes.

Superintendent Rullo turned the meeting over to Board President Rhodes.

2.4 BOARD PRESIDENT TAKES THE CHAIR

ELECTION OF VICE PRESIDENT

2.5 NOMINATION FOR AND ELECTION OF VICE-PRESIDENT

17-0712-II

Mr. Weist nominated Mrs. Anderson for the Office of Vice-President and the nomination was seconded by Mrs. Noyes.

Motion for Mrs. Anderson as Vice-President of the Board carried 4-3-0 with Mrs. Quick, Ms. Livermore-Kappauf and Mr. Dattoria casting the opposing votes.

17-0712-III

Ms. Livermore-Kappauf nominated Mrs. Quick for the Office of Vice-President and the nomination was seconded by Mr. Dattoria.

Motion for Mrs. Quick as Vice-President of the Board defeated 3-4-0 with Mr. Rhodes, Mr. Weist, Mrs. Anderson and Mrs. Noyes casting the opposing votes.

OATH OF OFFICE

2.6 ADMINISTER OATH OF OFFICE TO VICE-PRESIDENT

The Oath of Office was administered to Board Vice-President Anderson.

APPOINTMENT OF DISTRICT CLERK

2.7 APPOINTMENT OF DISTRICT CLERK

17-0712-IV

Board President Burns asked for nominations for the Office of District Clerk. Mrs. Anderson nominated Mrs. Noyes and the nomination was seconded by Mr. Weist. There were no other nominations. The seven members voted for Mrs. Noyes for District Clerk.

Motion carried 7-0-0.

OATH OF OFFICE

2.8 BOARD PRESIDENT ADMINISTERS OATH OF OFFICE TO DISTRICT CLERK

Board President Rhodes administered the Oath of Office to Mrs. Noyes.

3. APPOINTMENT OF OFFICERS

17-0712-V

DISTRICT TREASURER

3.1 SCHOOL DISTRICT TREASURER

RESOLVED, that Taylor Mihok be appointed School District Treasurer for the 2017-18 school year.

DEPUTY TREASURER

3.2 SCHOOL DISTRICT DEPUTY TREASURER

RESOLVED, that Stephanie Rajnes is appointed Deputy Treasurer for the 2017-18 school year.

CENTRAL TREASURER

3.3 CENTRAL TREASURER

RESOLVED, that Amanda Loihle be appointed as the Central Treasurer for Extra-Curricular Funds for the 2017-18 school year.

Motion made by Mrs. Anderson and seconded by Mr. Weist.

Motion carried 7-0-0.

4. BOARD REPRESENTATIVES

NYSSBA DELEGATE

4.1 NYSSBA VOTING DELEGATE, ALTERNATE DELEGATE

17-0712-VI

RESOLVED, that Mrs. Noyes be appointed Harpursville Board of Education Voting Delegate at the NYSSBA Annual Meeting with Mrs. Quick as an alternate Delegate.

Motion made by Mrs. Anderson and seconded by Mr. Weist.

Motion carried 7-0-0.

4.2 HEALTH INSURANCE CONSORTIUM REPRESENTATIVE

HEALTH INSURANCE
CONSORTIUM REP

17-0712-VII

RESOLVED, that Ms. Livermore-Kappauf is designated by the Board of Education to be its trustee, with the remaining members of the Board of Education as alternates trustees in relation to the Broome-Tioga-Delaware Health Insurance Consortium for the 2017-18 school year.

Motion made by Mr. Dattoria and seconded by Mr. Weist.

Motion carried 7-0-0.

4.3 AUDIT COMMITTEE

AUDIT COMMITTEE

17-0712-VIII

RESOLVED, that the following Board Members are appointed to the Audit Committee (three members needed): Mrs. Quick, Mr. Dattoria, Mrs. Anderson.

Motion made by Mr. Weist and seconded by Mrs. Noyes.

Motion carried 7-0-0.

4.4 POLICY COMMITTEE

POLICY COMMITTEE

17-0712-IX

RESOLVED, that the following Board Members are appointed to the Policy Committee (three members needed): Michelle Noyes, Stephanie Quick, Mike Rhodes

Motion made by Mr. Weist and seconded by Mrs. Anderson.

Motion carried 7-0-0.

4.5 LEGISLATIVE REPRESENTATIVE

LEGISLATIVE
REPRESENTATIVE

17-0712-X

RESOLVED, that Mrs. Quick serve as Legislative Representative for the Harpursville Central School Board of Education.

Motion made by Ms. Livermore-Kappauf and seconded by Mr. Dattoria.

Motion carried 7-0-0.

5. OTHER APPOINTMENTS

5.1 CONSENT AGENDA ITEMS 5.2-5.29

17-0712-XI

5.2 FEDERAL PROGRAMS REPRESENTATIVE

FEDERAL PROGRAMS
REPRESENTATIVE

RESOLVED, that the Board of Education appoint Joshua Quick and/or Superintendent to act as authorized representatives and contact persons for the 2017-18 Federal Programs.

5.3 CERTIFICATION OF EVALUATORS

CERTIFICATION OF
EVALUATORS

BE IT RESOLVED THAT Kristine Conrow and Pamela Horton are hereby certified as Qualified Lead Evaluators and Michael Rullo is hereby certified as a Qualified Lead Evaluator of building principals and Joshua Quick, James DiMaria and Bobbi Jo Hatton are hereby certified as Evaluators of teachers all having successfully completed the training requirements prescribed in 8 NYCRR §30-3.10, including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators and the Leadership Standards and their related functions, as applicable;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and any other growth model approved by the Department as defined in 8 NYCRR §30-3.2;
- (4) Application and use of the State-approved rubric selected by the Harpursville Teacher's Association (HTA) and the Harpursville Instructional Administrator's Association (HIAA) of the Harpursville Central School District for use in the evaluations of teachers and building principals, including training on the effective application of such rubrics to observe a teacher's and building principal's practice;
- (5) Application and use of the assessment tools that the Harpursville Central School utilizes to evaluate its teachers and building principals;
- (6) Application and use of the State-approved locally selected measures of student growth used in the optional subcomponent of the Student performance category used by the Harpursville Central School District to evaluate its teachers/building principals;
- (7) Use of the Statewide Instructional Reporting System;
- (8) The scoring methodology utilized by the Department and the Harpursville Central School District to evaluate a teacher/building principal under this subpart, including:
 - (a) the weighting of each subcomponent within a category, and
 - (b) how overall scores/ratings are generated for each subcomponent and category and application and use of the evaluation matrix(es) prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and building principals and their category ratings;
- (9) Specific considerations in evaluating teachers and building principals of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Harpursville Central School District's annual professional performance review plan.

5.4 COMPLIANCE OFFICERS FOR TITLE IX

COMPLIANCE OFFICERS
FOR TITLE IX

RESOLVED, that that Jr. Sr. High School Principal and Elementary Principal are appointed Compliance Officers for Title IX of the Education Amendment of 1972, Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973.

5.5 DIGNITY ACT COORDINATORS

DIGNITY ACT
COORDINATORS

RESOLVED, that the Superintendent be appointed District Dignity Act Coordinator, Kristine Conrow as the Jr. Sr. High School Dignity Act Coordinator

and Pamela Horton as the WA Olmsted Elementary Dignity Act Coordinator.

ATTENDANCE SUPERVISOR

5.6 ATTENDANCE SUPERVISOR

RESOLVED, that Jill Andrews be appointed Attendance Supervisor for the 2017-18 school year, and

BE IT FURTHER RESOLVED, that Jill Andrews, Attendance Supervisor, is responsible for making entries in the Attendance Register and for generally maintaining the record of attendance for the 2017-18 school year.

PURCHASING AGENT

5.7 PURCHASING AGENT

RESOLVED, that John Read be appointed Purchasing Agent for the fiscal year 2017-18.

DEPUTY PURCHASING AGENT

5.8 DEPUTY PURCHASING AGENT

RESOLVED, that Tracy Baker is appointed Deputy Purchasing Agent for the 2017-18 school year.

FISCAL AUDITOR FOR EXTRA CURRICULAR FUNDS

5.9 FISCAL AUDITOR FOR EXTRA CURRICULAR FUNDS

RESOLVED, that Joseph McLaughlin be appointed the fiscal auditor for Extra-Curricular Funds for the 2017-18 school year at no additional salary.

PETTY CASH AUDITOR

5.10 PETTY CASH AUDITOR

RESOLVED, that Darlene Noyes be appointed as petty cash auditor.

SCHOOL ATTORNEY

5.11 SCHOOL ATTORNEY

RESOLVED, that the firm of Coughlin & Gerhart, LLP be appointed School Attorney for the fiscal year 2017-18.

SPECIAL COUNSEL

5.12 SPECIAL COUNSEL

RESOLVED, that The Law Firm of Frank W. Miller be appointed Special Counsel for the fiscal year 2017-18 at the rate of \$195 per hour, Associates \$180 per hour.

EXTERNAL AUDITOR

5.13 EXTERNAL AUDITOR

RESOLVED, that the firm of Vieira & Associates be appointed Auditor for the fiscal year 2017-18 at a fee not to exceed \$22,300.

BOND COUNSEL

5.14 BOND COUNSEL

RESOLVED, that Orrick, Herrington & Sutcliffe, LLP be designated as bond counsel for the 2017-18 school year.

CSE/CPSE

5.15 COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

RESOLVED, that the following appointments be made to the Committee on Special Education and the Committee on Preschool Special Education, school year 2017-18:

Chairperson - Joshua Quick
Assistant Chairperson-Angela Harvey
School Psychologist-Angela Harvey
Parent Members-Jennie Austin, Christine Pritchard, Sarah Wilkinson, Carrie Lusk, Danielle Thorne, Jackie Warren, April Lawrence, Linda

Grose, Ralph Grose
School Physician-Our Lady of Lourdes Memorial
Hospital, Inc.

SURROGATE PARENTS

5.16 SURROGATE PARENTS

RESOLVED, that Ralph & Linda Gross be
appointed Surrogate Parents, 2017-18.

CLERKS & INSPECTORS

**5.17 CLERKS AND INSPECTORS FOR
REFERENDUMS**

RESOLVED, that the following be appointed as
clerks and inspectors for any referendums held
during the 2017-18 school year:
Darlene Noyes, Arlene Noyes, Kim Quick, Donna
Rowe, Fran Bromley, Sandy Schnurbusch, Betty
Burns, Christina Groover, Betty Bayles, Sherrie
Ticknor, Deb Winsor, Barbara Quick, Jessica
Hartmann, Amy Walker.

INTERNAL CLAIMS
AUDITING

5.18 INTERNAL CLAIMS AUDITING

RESOLVED, that Jamie Scribner be appointed as
Internal Claims Auditor and Johanna Hopkins be
appointed Deputy Internal Claims Auditor
effective July 1, 2017.

RECORDS ACCESS
OFFICER

5.19 RECORDS ACCESS OFFICER

RESOLVED, that Darlene Noyes be appointed
Records Access Officer.

RECORDS MANAGEMENT
OFFICER

5.20 RECORDS MANAGEMENT OFFICER

RESOLVED, that Darlene Noyes be appointed
Records Management Officer.

LEA ASBESTOS

5.21 LEA ASBESTOS DESIGNEE

RESOLVED, that David Johnson is appointed
LEA Asbestos Designee.

CHEMICAL HYGIENE
OFFICER

5.22 CHEMICAL HYGIENE OFFICER

RESOLVED, that Richard Rutherford be
designated Chemical Hygiene Officer.

FACULTY AUDITOR

5.23 FACULTY AUDITOR

RESOLVED, that Joseph McLaughlin be
appointed the Faculty Auditor.

BOCES WARRANT OFFICER

5.24 BOCES WARRANT AUDITOR

RESOLVED, that Cheryl Hamilton be appointed
BOCES Warrant Auditor.

MEDICAID COMPLIANCE
OFFICER

5.25 MEDICAID COMPLIANCE OFFICER

RESOLVED, that Joseph McLaughlin is
appointed Medicaid Compliance Officer.

TAX COLLECTOR

5.26 TAX COLLECTOR

RESOLVED, that the NBT Bank be appointed
Tax Collector for the 2017-18 school year.

TAX COLLECTOR LIAISON

5.27 TAX COLLECTOR LIAISON

RESOLVED, that Joseph McLaughlin appointed
Tax Collector Liaison.

WELLNESS COORDINATOR

5.28 WELLNESS COORDINATOR

RESOLVED, that Joshua Quick be appointed as
the Wellness Coordinator for 2017-18.

MAC DELEGATE

5.29 M.A.C. VOTING DELEGATE

RESOLVED, that Joshua Quick be appointed as the Midstate Athletic Conference voting delegate, with Michael Rullo as alternate voting delegate.

Motion made by Mrs. Anderson and seconded by Mrs. Noyes.

Motion carried 7-0-0.

6. DESIGNATIONS

6.1 CONSENT AGENDA ITEMS 6-2-6.4

17-0712-XII

RECIPIENT OF FUNDS

6.2 RECIPIENT OF FUNDS

RESOLVED, that the Manufacturers and Traders Trust Company of Binghamton, New York, JP Morgan Chase Bank and NBT Bank are hereby designated as the recipient of general funds and payroll accounts; NBT for all tax monies, extracurricular funds and the School Lunch fund; JP Morgan Chase Bank, Citizen's Bank, Key Bank, Tioga State Bank of Binghamton, New York, be and is hereby designated as the recipient of funds for investment purposes.

SCHOOL NEWSPAPERS

6.3 SCHOOL NEWSPAPERS

RESOLVED, that the Windsor Standard and the River Valley News (Tri-Town News) are designated as the official newspapers for all official notices.

VOCATIONAL OFFERINGS

6.4 VOCATIONAL OFFERINGS

RESOLVED, that the Board of Education of the Harpursville Central School District designates the Occupational Education Advisory Council of the B-T BOCES as Council for Vocational Offerings in the Harpursville Central School District, 2017-18 school year.

Motion made by Mrs. Anderson and seconded by Mr. Dattoria.

Motion carried 7-0-0.

7. AUTHORIZATIONS

7.1 CONSENT AGENDA ITEMS 7.2-7.15

17-0712-XIII

Board members asked that resolution 7.2 & 7.11 be pulled from the consent agenda for discussion.

On a motion made by Mrs. Anderson and seconded by Mr. Weist, the Board pulled agenda items 7.2 & 7.11 from the consent agenda.

Motion carried 7-0-0.

17-0712-XIV

GROUP BIDDING

7.3 GROUP BIDDING

RESOLVED, that the Purchasing Agent and Deputy Purchasing Agent be authorized to participate in group bids with BOCES, other school districts, Broome County and other municipalities as allowed by law.

7.4 ADVANCE OF FUNDS FOR CHANGE

RESOLVED, that the Board of Education authorize an advance of funds for change in the amount of \$200 for the Cafeteria Manager for the fiscal year 2017-18; and
BE IT FURTHER REOLVED, that one advance check be issued to Norene Tasber, Cafeteria Manager.

ADVANCE OF FUNDS FOR CHANGE

7.5 ISSUING OF BONDS, REVENUE AND TAX ANTICIPATION NOTES

RESOLVED, in accordance with the provisions of Local Finance Law, Section 3:00, that the President of the Board of Education shall be and hereby is empowered and directed to authorize the issuance and to issue bond, tax and revenue anticipation notes of this Board, and the renewals of any and all such notes at such times and under such circumstances and he/she deems proper and advisable; and to prescribe the terms, form and content thereof, to execute the same in the name of and on behalf of the Board, and to sell at private sale and deliver the same, and the full faith and credit of the Board is hereby pledged to the punctual payment of the principal and interest on all notes issued pursuant hereto by said President; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; such authorization shall continue until the Board of Education by resolution shall elect to reassume the power herein authorized.

ISSUING BONDS/TAN/RAN

7.6 BONDS

RESOLVED, that the District Treasurer be authorized to pay Bonds, Interest and Short Term Notes.

BONDS

7.7 BONDED POSITIONS

RESOLVED, that the positions hereafter listed will be bonded in the amounts indicated: Treasurer, \$1,000,000; Tax Collector, \$500,000; Superintendent- \$500,000; Central Treasurer(Extra-Classroom)-\$500,000

BONDED POSITIONS

7.8 WORKING PAPERS

RESOLVED, that the High School Principal, Guidance Secretary/Attendance Clerk, High School Secretary and Payroll Clerk be authorized to sign working papers, 2017-18 school year.

WORKING PAPERS

7.9 INSERVICE COURSES

RESOLVED, that the Superintendent is designated by the Board of Education to consider, approve or disapprove requests from faculty members to take inservice courses.

INSERVICE COURSES

7.10 PAYROLL CERTIFICATION

RESOLVED, that the Business Administrator be authorized to certify payrolls.

PAYROLL CERTIFICATION

7.12 IMPARTIAL HEARING OFFICER APPOINTMENTS

RESOLVED, that the Board President is authorized to appoint an Impartial Hearing Officer and the Board of Education will ratify the appointment of the Impartial Hearing Officer at a public meeting of the Board.

IMPARTIAL HEARING OFFICERS

7.13 SICK BANK COMMITTEES

SICK BANK

RESOLVED, that the Superintendent or his/her designee be appointed to all sick bank committees.

STAFF CONFERENCES

7.14 STAFF CONFERENCES

RESOLVED, that the Superintendent be authorized to approve staff conferences.

SECTION 913 PHYSICAL EXAMS

7.15 SECTION 913 PHYSICAL EXAMS

RESOLVED, that the Superintendent be authorized to approve all Section 913 physical exams.

On a motion made by Mrs. Anderson and seconded by Mr. Weist, the Board agreed to consent agenda items 7.3 - 7.10 and 7.12 - 7.15.

Motion carried 7-0-0.

PETTY CASH ACCOUNTS

7.2 PETTY CASH ACCOUNTS

17-0712-XV

Ms. Livermore-Kappauf asked for clarification on how often this account is replenished.

RESOLVED, that the Board of Education authorizes the establishment of a petty cash account in the amount of \$100 for the District Office for the fiscal year 2017-18; and BE IT FURTHER RESOLVED, that the petty cash check be issued to Joseph McLaughlin, District Office.

Motion made by Mrs. Anderson and seconded by Mr. Dattoria.

Motion carried 7-0-0.

FUND TRANSFERS

7.11 FUND TRANSFERS

17-0712-XVI

RESOLVED, that the Superintendent is authorized to approve the transfer of funds between accounts, within the rules and regulations of the State of New York.

Mrs. Quick and Mr. Dattoria raised concerns regarding budget transfers. Mrs. Quick feels that it is time to put a limit on transfers as recommended during fiscal oversight training. It is recommended by NYS that there be a \$7,500 cap on allowable transfers without Board approval. Board members also felt that they need to be provided with more detailed information on transfers which was a request from a previous meeting.

Mrs. Quick shared an example of a budget transfer policy and suggests we look to amend our current policy.

Superintendent Rullo suggested that they table this item at this time and move to the presentation portion of the meeting and re-visit this during the policy portion of the meeting.

On a motion made by Mrs. Anderson and seconded by Mr. Weist, the Board agreed to table item 7.11.

Motion carried 7-0-0.

9. PRESENTATION

**9.1 LUANN KIDA, DEAN BRONSTEIN-
PROMISE ZONE/UNITED WAY GRANT**

LUANN KIDA, DEAN
BRONSTEIN-PROMISE
ZONE/UNITED WAY
GRANT

Laura Bronstein and Luann Kida, representatives from Binghamton University were in attendance to give a presentation on The Promise Zone, a joint effort of B.U., BT BOCES, B.C. Mental Health and local school districts to provide university-assisted community schools throughout Broome County. Their mission is to provide support in academics, attendance and behavioral concerns with at risk students and their families. Each active district has a district-hired community schools coordinator that assesses and supports the specific needs of the school and implements the community schools model including leadership, partnerships, family engagement, intern supervision, afterschool & summer programming and administrative duties.

Superintendent Rullo reports that with the retirement of Donna Kenyon, there is \$70,000 in the budget that is available to fund a Community Schools Coordinator.

Mrs. Quick questioned whether or not this position is more valuable than bringing back a teacher. Mr. Rullo feels that \$70,000 might not cover another teacher and feels that a Community Schools Coordinator could touch the lives of many more students than one teacher.

Mr. Rullo shared that the Board has confidence in the teaching plan for the Fall and we need to give our kids what they need in the classroom. Board members asked how other districts are funding this position. Ms. Livermore-Kappauf suggested applying to the Whitney Titus Trust Fund for funding assistance.

Mrs. Quick asked if teachers were on board with having additional people in their classrooms. Mrs. Nelson, HTA President, responded that teachers are on board and would welcome some type of support in their classrooms.

Mrs. Quick questioned the level of support that student interns can provide and has concerns that parent engagement will be handled by college students. She would like to see the district hire its own social worker.

Board members were in support of pursuing a Community Schools Coordinator. Mr. Rullo to assemble a team for the interview process.

8. OTHER

8.1 CONSENT AGENDA ITEMS 8.2-8.16

17-0712-XVII

Board member Livermore-Kappauf asked that agenda item 8.7 be pulled from the consent agenda for discussion.

Motion made by Mrs. Anderson and seconded by Mrs. Noyes to pull agenda item 8.7 from the consent agenda.

Motion carried 7-0-0.

17-0712-XVIII

**8.2 FREE AND REDUCED PRICE MEAL
PROGRAM**

RESOLVED, that the Board of Education accepts the policy statement regarding 2017-2018 Free and Reduced Price Meal program including Family Income Eligibility Criteria and required attachments as announced by the State Education Department, and

FREE AND REDUCED MEAL PROGRAM

BE IT FURTHER RESOLVED, that the Board President is authorized to sign agreements to continue to participate in the School Lunch, Breakfast and Milk programs, and that the Superintendent or Business Administrator are authorized to sign such reports as are required, and BE IT FURTHER RESOLVED, that Norene Tasber be the Reviewing Official, that the Superintendent is the Hearing Official and that Joseph McLaughlin be the Verification Official for the 2017-2018 program year.

HEARING OFFICIAL
& VERIFICATION OFFICIAL

8.3 PUBLIC OFFICERS LAW SUBSECTION 18

PUBLIC OFFICERS LAW

RESOLVED, that pursuant to Public Officers Law §18, the District hereby confers the benefits of §18 upon its employees and will be liable for the costs incurred under the provisions of said statute. (See attached explanation)

8.4 IMPARTIAL HEARING REPORTING SYSTEM

IMPARTIAL HEARING REPORTING

RESOLVED, that the District will use the list of Impartial Hearing Officers as maintained by the Impartial Hearing Reporting System for the 2017-18 school year on a rotational basis beginning with the first name appearing after the impartial hearing officer who last served or, in event no impartial hearing officer on the list has served, beginning with the first name appearing on such list.

STANDARD WORK DAY

8.5 STANDARD WORK DAY

BE IT RESOLVED, that the Harpursville Central School District hereby establishes the following as standard work days for the appointed official noted and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by this official to the clerk of the body: District Clerk: Darlene Noyes; SS# (last 4 digits): 4549; Standard Work Day (hr/day): 8; Term begins/ends: 7/1/17 - 6/30/18.

MILEAGE RATE

8.6 MILEAGE REIMBURSEMENT RATE

RESOLVED, that the mileage reimbursement rate be established at the most current IRS approved rate.

POLICIES/PLANS
PROCEDURES

8.8 POLICIES, PLANS AND PROCEDURES

RESOLVED, that all Board approved policies, plans and procedures currently in effect are readopted.

FEDERALLY MANDATED
PLANS & POLICIES

8.9 FEDERALLY MANDATED PLANS & POLICIES

RESOLVED, that all state and federally mandated plans and policies currently in effect are readopted.

8.10 MUNICIPAL AGREEMENTS

MUNICIPAL AGREEMENTS

RESOLVED, that all municipal agreements are readopted.

*Current agreements are:

Town of Colesville Fire District #1 for motor fuel,

use of bus garage building, river monitoring, fire
fighter physicals.
Town of Colesville-fueling station
Red Cross-sheltering
Windsor CSD-sheltering

8.11 NON-RESIDENT TUITION RATES

Rates is currently \$200.00 for first family member
(student), each additional family member
\$100.00. Grandfathered non-residents only.

8.12 JOB DESCRIPTIONS

RESOLVED, that the job descriptions for non
civil service and civil service positions be
accepted.

8.13 COURSE REQUIREMENTS

RESOLVED, that the District utilize specialized
credits to meet course requirements. (please see
attachment)

8.14 SERVICE MARK

RESOLVED, that the Parent Teacher Organization
(PTO) for Harpursville Central School,
Harpursville Teachers Association and Zappias be
approved to use the Service Mark (school logo) for
the 2017-18 school year.

8.15 BOARD MEETINGS

RESOLVED, that regular meetings of the Board
of Education will be held on the following dates in
the High School Auditorium at 6:00pm:
August 23, 2017-6:00pm
September 20, 2017-6:00pm
October 11, 2017-time TBD
November 8, 2017-6:00pm
December 13, 2017-6:00pm
January 10, 2018-6:00pm
February 14, 2018-6:00pm
March 14, 2018-6:00pm
April 16, 2018-6:00pm (BOCES Budget Vote)
May 2, 2018-6:00pm (Budget Hearing)
June 13, 2018-6:00pm

8.16 AFFORDABLE CARE ACT

WHEREAS, the Harpursville School District
maintains a group health plan for its employees
("health plan"); and
WHEREAS, the Harpursville School District is
required to offer coverage under its health plan to
eligible full-time employees pursuant to the
Patient Protection and Affordable Care Act
("ACA"); and
WHEREAS, the Harpursville School District
employs persons for variable hours whose full-
time status must be determined pursuant to
guidance issued under the ACA;
NOW THEREFORE BE IT RESOLVED that the
School District hereby is, authorized and directed
to establish and maintain procedures for the
purposed of compliance with the ACA, including
but not limited to the following:
1. For variable-hour employees, the Harpursville
School District shall establish a 12-month standard
measurement period beginning July 1, 2017 and
ending the following June 30, 2018;
2. The initial measurement period for new
variable-hour employees shall be the 12-month
period beginning on the date of hire and ending on
the anniversary date thereof;
3. The administrative period following the

NON RESIDENT TUITION
RATE

JOB DESCRIPTIONS

COURSE REQUIREMENTS

SERVICE MARK

BOARD MEETINGS

AFFORDABLE CARE ACT

standard measurement period if the period beginning July 1, 2018 and ending August 31, 2018;

4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and

5. The stability period, during which time a variable-hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2018 and ending August 31, 2019.

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

Motion made by Mrs. Anderson and seconded by Mrs. Noyes to accept consent agenda items 8.2-8.6 and 8.8-8.16.

Motion carried 7-0-0.

8.7 CELL PHONE REIMBURSEMENT RATE

CELL PHONE
REIMBURSEMENT RATE

17-0712-XIX

RESOLVED, that the cell phone reimbursement rate be established at \$48.07.

Ms. Livermore-Kappauf asked for clarification on this agenda item, specifically who it applies to.

Motion made by Mrs. Anderson and seconded by Mrs. Livermore-Kappauf.

Motion carried 7-0-0.

10. APPROVAL OF MEETING MINUTES

MINUTES OF THE JUNE 12,
2017 MEETING

**10.1 MINUTES OF THE JUNE 12, 2017
REGULAR MEETING**

17-0712-XX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the June 12, 2017 Regular Meeting be accepted.

On a motion made by Mrs. Anderson and seconded by Mr. Dattoria, the Board accepted the meeting minutes of June 12, 2017 with the addition to Roll Call which should note that Mr. Rhodes arrived at 6:30pm.

Motion carried 7-0-0.

11. ANNOUNCEMENTS

ANNOUNCEMENTS

**11.1 ANNOUNCEMENTS-BOARD AND
ADMINISTRATIVE**

Superintendent Rullo announced that the electrical work has been completed on campus and final paperwork is now with the architects and engineering firm.

Mr. Rullo shared work from the District-wide Shared Decision Making Team on re-branding and re-energizing our district. A revised mission and vision statement was reviewed along with plans for a new logo promoting Hornet pride. The team developed several core beliefs that can be shared in classrooms as they are values we want the students to share as well as faculty and staff.

Mr. Quick shared that we have moved from Leagueminder to Schedule Galaxy for all of our

practice schedules, sporting events and any last minutes schedule changes.

Mr. McLaughlin reports that the summer enrichment program is up and running. Transportation runs were cut back from three to two in the AM, three runs in the PM.

Mr. DiMaria shared that the first three days of the summer enrichment program have gone well. Mr. DiMaria is also establishing a relationship with B.U. and other colleges in an effort to recruit substitute teachers into our district.

Mrs. Horton reports that they had an energized end to the school year. Many teachers are taking part in professional development this summer as well as work in ELA, Technology and blending curriculum. She reviewed the grade level classes which include multi-age classrooms in grades 1-2, 2-3, and 3-4.

Mrs. Conrow reported on the Rural Schools Conference. Master schedule work is continuing and a consolidation of test data will be presented at a future meeting.

Mrs. Hatton shared that enrollment in the summer program is near 100 students in grades K-6.

12. BUSINESS

12.1 CONSENT AGENDA 12.2-12.12

17-0712-XXI

Mrs. Quick requested that agenda item 12.3 Claims Audit Report be pulled from the consent agenda for discussion.

Motion made by Mrs. Anderson and seconded by Mr. Weist to pull 12.3 from the consent agenda.

Motion carried 7-0-0.

17-0712-XXII

12.2 TREASURER'S REPORT FOR JUNE 2017

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for June 1-30, 2017 be accepted.

12.4 GROUP BID AUTHORIZATION

RESOLVED, that the Board of Education of the Harpursville Central School District participate in Cooperative bidding for the following bids with other school districts in New York State:
Grocery– one school year (2017-2018)
Paper Products – twice per school year – (8/2017– 12/2017) – (1/2018– 8/2018)
Meat/Cheese/Dairy – every two month (5 times per school year)
June 2017 for August 2017 – October 2017
October 2017 for November 2017 – December 2017
December 2017 for January 2018 – February 2018
February 2018 for March 2018– April 2018
April 2018 for May 2018– August 2018
Processing of U.S.D.A. Commodities (Net Off Invoice) – one school year (2017-2018)
Milk & Milk Products/Ice Cream & Other Frozen Desserts – one school year (2017-2018)
Bread & Bread Products – one school year (2017-2018)

TREASURER'S REPORT FOR
JUNE 2017

GROUP BID
AUTHORIZATION

Smart Snack Bid – one school year (2017-2018)
Small Wares – one school year (2017-2018)
Geographical Fruit/Vegetable – one school year (2017-2018)
Vending Products – 2017-2018, 2018-2019, 2019-2020 (three school years)
BE IT FURTHER RESOLVED, that Mark Bordeau, Director of Food Services, Broome Tioga Boces, or Designee be designated to receive and open said bids and
BE IT FURTHER RESOLVED, that the Board of Education of the Harpursville Central School District reserves the right to accept or reject any or all bids.

12.5 2017-18 COMMODITIES GOVERNMENT PROCESS FOOD PROPOSAL

COMMODITIES FOOD PROPOSAL

RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached 2017-18 Commodities Government Process Food Proposal be accepted.

12.6 EXTENSION OF CONTRACT FOR PUPIL TRANSPORTATION

PUPIL TRANSPORTATION

RESOLVED, upon the recommendation of the Superintendent of Schools, that pursuant to the provisions of Section 305, subdivision 14 of the Education Law and Sections 156.5 of the Regulations of the Commissioner of Education, the parties hereto mutually agree to extend the contract for a period commencing 7/1/17 and ending 6/30/18. It is further agreed that for services rendered during the period of this extension, the part of the first part shall pay the party of the second part the total annual sum of \$152,054.21.

12.7 2017-18 SERVICE AGREEMENT W/OUR LADY OF LOURDES HOSPITAL, INC.

SERVICE AGREEMENT- LOURDES HOSPITAL

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into an Agreement with Our Lady of Lourdes Memorial Hospital, Inc. to provide occupational health and related services to district employees and students through the end of the contract June 30, 2018.

12.8 CONTRACT FOR DAY SCHOOL/DAY TREATMENT PROGRAM

DAY TREATMENT PROGRAM

RESOLVED, upon the recommendation of the Superintendent of Schools. that the District enter in an Agreement with the Children's Home of Wyoming Conference for the provision of educational services at a tuition rate determined by the State Education Department for the period July 1, 2017-June 30, 2018.

12.9 REVA REID THERAPY SERVICES

REVA REID THERAPY

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into a Professional Services Agreement with Reva Reid Therapy Services for the provision of Occupational Therapy services for the period 7/1/17-6/30/18 at a rate of \$90.00 per hour.

12.10 CHILDREN'S UNIT FOR TREATMENT & EVALUATION-SUMMER SERVICES

CHILDREN'S UNIT-SUMMER SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into a 2-month summer program contract (7/10/17-8/18/17) with The Children's Unit for Treatment & Evaluation for two students at a cost of \$7,414.50 per student, total amount not to exceed \$14,829.

NYSEG EASEMENT

12.11 NYSEG-EASEMENT FOR TRANSFORMER

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board approves, for and in consideration of better and more reliable electrical service, the attached easement allowing NYSEG, a public utility company, to install, maintain, and repair a pad mounted transformer providing electrical service to the Harpursville Central School District's buildings and facilities, and further resolved that such grant is a Type II action under the New York State Environmental Quality Review Act as a routine activity of an educational institution, and an extension of utility distribution facilities in connection with the foregoing.

REVENUE ANTICIPATION NOTE

12.12 REVENUE ANTICIPATION NOTE

REVENUE ANTICIPATION NOTE
RESOLUTION DATED JULY 12, 2017.
A RESOLUTION DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE HARPURSVILLE CENTRAL SCHOOL DISTRICT, BROOME AND CHENANGO COUNTIES, NEW YORK, THE POWER TO AUTHORIZE THE SALE AND ISSUANCE OF UP TO \$2,000,000 REVENUE ANTICIPATION NOTES OF SAID SCHOOL DISTRICT IN ANTICIPATION OF THE COLLECTION OF REVENUES DUE TO BE RECEIVED AS STATE AID BY SAID SCHOOL DISTRICT FROM THE STATE OF NEW YORK DURING THE FISCAL YEAR OF SAID SCHOOL DISTRICT COMMENCING JULY 1, 2017.
BE IT RESOLVED, by the Board of Education of the Harpursville Central School District, Broome and Chenango Counties, New York, as follows:
Section 1. The power to authorize the sale and issuance of up to \$2,000,000 revenue anticipation notes of the Harpursville Central School District, Broome and Chenango Counties, New York, including renewals thereof, in anticipation of revenues due to be received by said School District as state aid from the State of New York during the fiscal year of said School District commencing July 1, 2017, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents as may be determined by said President of the Board of Education, pursuant to the provisions of the Local Finance Law.
Section 2. This resolution shall take effect immediately.

Motion made by Mrs. Anderson and seconded by Mr. Weist to accept consent agenda items 12.2 and 12.4-12.12.

Motion carried 7-0-0.

12.13 INFORMATIONAL BUSINESS REPORTS

INFORMATIONAL REPORTS

12.3 CLAIMS AUDIT REPORT 4/1-6/30/17

CLAIMS AUDITING

Mr. McLaughlin explained the findings contained in the Claims Auditing Report.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Claims Audit Report for April 1, 2017-June 30, 2017 be accepted.

Motion made by Mr. Weist and seconded by Mrs. Anderson.

Motion carried 7-0-0.

13. EXTRACURRICULAR

13.1 CONSENT AGENDA 13.2-13.3

17-0712-XXIV

13.2 EXTRACLASSROOM ACTIVITY ACCOUNT REPORTS FOR JUNE 2017

EXTRACLASSROOM
ACTIVITY ACCOUNT
REPORTS FOR JUNE 2017

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for June 1-30, 2017 be accepted.

DONATION FROM
COLESVILLE ROTARY
CLUB

13.3 DONATION FROM COLESVILLE ROTARY CLUB

RESOLVED, upon the recommendation of the Superintendent of Schools, that the donation of \$500 from the Colesville Rotary to the Technology Club be accepted.

Motion made by Mrs. Anderson and seconded by Mr. Dattoria.

Motion carried 7-0-0.

14. PERSONNEL

14.1 CONSENT AGENDA 14.2-14.7

17-0712-XXV

14.2 RESIGNATIONS

RESIGNATIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Kelly Rooney from her position as Family & Consumer Sciences teacher be accepted effective June 30, 2017.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Shannon Masse from her position as Food Service Helper be accepted effective June 23, 2017.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Kyle Tibbits from his position as Cross-Country/Track coach for the 2017 season be accepted effective June 23, 2017.

14.3 RESOLUTION #17-0508XII RESCINDED

RESOLUTION-TIBBITS
RESCINDED

WHEREAS, on May 8, 2017 a resolution was approved recalling Kyle Tibbits to the position of science teacher;
WHEREAS, Kyle Tibbits has notified the district in writing that he is not returning to employment in the tenure area of secondary science; it is
THEREFORE RESOLVED upon the recommendation of the Superintendent of Schools, that the May 8, 2017 resolution recalling Kyle

Tibbits to the position of science teacher is rescinded.

14.4 COACHING APPOINTMENTS

COACHING APPOINTMENTS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following 2017-18 coaching appointments be made:

WINTER

- Varsity Girls Basketball – Kurt Ehrensbeck
- JV Girls Basketball – Leslie Whaley
- Modified Girls Basketball – Cheryl Hamilton
- Varsity Boys Basketball – Ed Livermore
- JV Boys Basketball – Jason Lyon
- Cross Country-Richard Rutherford

FALL

- Football Assistant – Craig Johnson

STUDENT ASSISTANTS

14.5 STUDENT ASSISTANTS

RESOLVED, upon the recommendation of the Superintendent of Schools, that Paige Smith, Olivia Weist and Peyton Woloszyn be appointed to student assistant positions.

SUBSTITUTES

14.6 SUBSTITUTES

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be removed from the substitute lists:

- Teacher Substitute: Sherman McElwain
- Support Staff Substitute: Kristin Mogenson

RESOLVED, upon the recommendation of the Superintendent of Schools, that Gena Dawes be appointed to the bus driver/monitor substitute list.

RENEWAL OF CONDITIONAL APPOINTMENTS

14.7 RENEWAL OF CONDITIONAL APPOINTMENTS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be renewed pending NYS mandated fingerprinting clearance:

- Vol Coach: Anthony Grausgruber, Jared Decker
- Support Staff Substitutes: Kaylee Tasber, Cody Jacobs

Motion made by Mrs. Anderson and seconded by Mr. Weist.

Motion carried 7-0-0.

15. POLICY/PLANS

MEAL CHARGE POLICY

15.1 MEAL CHARGE POLICY

17-0712-XXVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the amendment to policy #5150 be accepted.

*both the current policy and proposed policy are attached.

Motion made by Mrs. Anderson and seconded by Mr. Dattoria.

Motion carried 7-0-0.

15.2 BUDGET TRANSFERS

BUDGET TRANSFER POLICY

17-0712-XXVII

On a motion made by Mrs. Quick and seconded by Ms. Livermore-Kappauf, the Board amended Policy #3160 to include wording that the Board

will authorize the chief school officer each year at the reorganizational meeting to make necessary budget transfers within the monetary limits as established by the Board of Education.

Motion carried 7-0-0.

FUND TRANSFERS

15.3 TABLED ITEM 7.11 FUND TRANSFERS

17-0712-XXVIII

On a motion made by Mr. Weist and seconded by Mr. Dattoria, the Board authorized the Superintendent to approved the transfer of funds between accounts at an amount not to exceed \$7,500. All transfers above \$7,500 will require Board approval.

Motion carried 7-0-0.

16. MISCELLANEOUS ITEMS

SURPLUS TEXTBOOKS

16.1 SURPLUS TEXTBOOKS

17-0712-XXIX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following textbooks be declared as surplus and disposed of a manner consistent with Board of Education policy:
30 books-The Economy Today, 10th edition, McGraw-Hill (Irwin) ISBN#9780073137759
13 books-Study Guide for use with The Economy Today, 10th edition, McGraw-Hill (Irwin) ISBN#9780073042138
17 books-Microsoft® Office 2010 Introductory-Cengage-ISBN# 9781439078389
51 books, 3 teacher manuals-Journeys Volume 1, Houghton Mifflin Harcourt, ISBN: 054-725153-X
50 books-Journeys- Volume 2, Houghton Mifflin Harcourt, ISBN: 054-725-155-6
73 books, 3 sets of teacher manuals-Scott Foresman Communities, ISBN: 0-328-52014-4
15 books-Glencoe Mathematics Quick Review Math Handbook, ISBN: 0-07-860083-9
108 books-Glencoe Mathematics New York, Applications and Concepts Course 1, Student Edition, ISBN: 0-07-869353-5

Motion made by Mrs. Anderson and seconded by Mr. Dattoria.

Motion carried 7-0-0.

OCTOBER BOE MEETING

16.2 DISCUSSION REGARDING OCTOBER BOE

Superintendent Rullo asked BOE members for their thoughts on continuing to hold the October BOE meeting at 8:30AM.

Board members were in agreement that we should continue with the day meeting so that students can participate as well as the opportunity to interact with students over lunch.

POLICY COMMITTEE MTG.

16.3 POLICY COMMITTEE-MTG. DATE

The next meeting of the Policy Committee will be held on August 23 from 4:00-5:45pm which is prior to the Board meeting. Mrs. Quick asked that an agenda be sent out prior to the meeting.

17. MEETINGS/WORKSHOPS

17.1 BOCES 2017-18 SCHOOL BOARDS ASSOCIATION CALENDAR OF EVENTS

BTSBA CALENDAR

17.2 NYSSBA CONVENTION-OCTOBER 12-14, 2017

NYSSBA CONVENTION

Superintendent Rullo shared that there is limited housing near the NYSSBA Convention venue. Please contact Mrs. Noyes if you are interested in attending.

18. ADDITIONAL REPORTS

JUNE ENROLLMENT

18.1 JUNE ENROLLMENT REPORTS

19. EXECUTIVE SESSION

EXECUTIVE SESSION

19.1 ENTER INTO EXECUTIVE SESSION

17-0712-XXX

On a motion made by Mrs. Anderson, seconded by Mrs. Noyes, the Board agreed to enter into Executive Session at 8:50PM for the following:
-Discussion of CSE/CPSE Recommendations

Motion carried 7-0-0.

19.2 COME OUT OF EXECUTIVE SESSION

17-0712-XXXi

On a motion made by Mrs. Anderson, seconded by Mr. Weist, the Board agreed to come out of Executive Session at 9:05PM.

Motion carried 7-0-0.

20. PROPOSED DISCUSSION IN PUBLIC FORUM FROM EXECUTIVE SESSION

DISCUSSION IN PUBLIC FORUM FROM EXECUTIVE SESSION

Board President Rhodes shared that CSE/CPSE recommendations were discussed in Executive Session.

PRIVILEGE OF THE FLOOR

21. PRIVILEGE OF THE FLOOR

21.1 PUBLIC MAY ADDRESS THE BOARD

No issues were brought before the Board at this time.

22. MEETING CLOSE

ADJOURNMENT

22.1 ADJOURNMENT

17-0712-XXXII

On a motion made by Mrs. Anderson, seconded by Mr. Weist, the Board agreed to adjourn the meeting at 9:05PM.

Respectfully Submitted,

Motion carried 7-0-0.

Darlene M. Noyes
District Clerk