

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD
A SPECIAL BOARD MEETING ON THURSDAY, JUNE 4, 2015 AT 6:00PM IN
THE JSHS AUDITORIUM**

The meeting was called to order at 6:07PM by Board
President Burns.

ROLL CALL

Roll call was taken with Mr. Burns, Mrs. Matts, Mrs.
Snow and Mr. Weist in attendance. Mrs. Anderson, Mrs.
Bassler and Mr. Blakeslee were absent from the meeting.
Also in attendance were Superintendent Wood and Asst.
Superintendent/JSHS Principal Rullo. Additional
attendees are noted on the guest list.

SALUTE TO THE
FLAG

SALUTE TO THE FLAG

**PROPOSED CREATION OF RECEPTIONIST-
TYPIST POSITION**

PROPOSED
CREATION OF
RECEPTIONIST -
TYPIST POSITION

15-0604-I

Superintendent Wood reports that Bernie Scott and Mary
Niles have the responsibility of answering phones and
performing routine clerical duties in the bus garage. There
is a need for more sustained support as they must juggle
driving duties as well. Ms. Wood recommends a full time
receptionist-typist be hired for the transportation
department to assist with those duties to begin on July 1,
2015. There is no civil service list and this person would
become a part of the Support Staff unit. Salary and fringe
benefits would be 90% aidable.

On a motion made by Mrs. Matts and seconded by Mr.
Weist, the Board agreed to create a new position of
receptionist-typist for the transportation department.

Motion carried 4-0-0.

ACCOUNT CLERK
TO SENIOR
ACCOUNT CLERK

**DISCUSSION OF PROPOSED PROMOTION FROM
ACCOUNT CLERK TO SENIOR ACCOUNT
CLERK**

15-0604-II

Superintendent Wood explained that our current business
office Account Clerk has been performing duties that are
outside of her civil service title. Once these duties are
sustained for more than two weeks, a New Position Duties
Statement is submitted to Broome County Personnel for
review. Broome County responded that the title for this
position should be Senior Account Clerk. Our current
Account Clerk took and passed the Civil Service Exam for
Senior Account Clerk and we are looking to appoint her to
this position which would include a probationary period of
employment. She added that the Union would submit a
grievance if we didn't change the title because of the
additional duties.

On a motion made by Mrs. Snow and seconded by Mrs.
Matts, the Board agreed to a change in Civil Service title
from Account Clerk to Senior Account Clerk.

Motion carried 4-0-0.

SUPPORT STAFF
APPOINTMENTS

SUPPORT STAFF APPOINTMENTS

15-0604-III

RESOLVED, upon the recommendation of the
Superintendent of Schools, that Michael Fargo be
appointed to a full time cleaner position from the support
staff substitute list.

RESOLVED, upon the recommendation of the
Superintendent of Schools, that Mark Clark be appointed

to a contract bus driver position from the bus driver substitute list.

Motion made by Mrs. Matts and seconded by Mrs. Snow.

Motion carried 4-0-0.

TEACHER SUBSTITUTES

**TEACHER
SUBSTITUTES**

15-0604-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be added to the teacher substitute list:

Shawn Hawkins(N.C.)

Emily McElwain (N.C.)

Mr. Hawkins and Miss McElwain have rec'd NYS mandated fingerprinting clearance.

Motion made by Mrs. Matts and seconded by Mr. Weist.

Motion carried 4-0-0.

EXECUTIVE SESSION

**EXECUTIVE
SESSION**

15-0604-V

On a motion made by Mrs. Matts, seconded by Mrs. Snow, the Board agreed to enter into Executive Session at 6:13pm for the following purposes:

-Matters leading to the appointment of a particular person within the Jr. Sr. High School.

-Matters leading to the discipline of a particular person within the transportation department.

-Collective negotiations pursuant to article fourteen of the civil service law.

Motion carried 4-0-0.

15-0604-VI

On a motion made by Mrs. Matts, seconded by Mrs. Snow, the Board agreed to come out of Executive Session at 7:58pm.

Motion carried 4-0-0.

**PROPOSED DISCUSSION IN PUBLIC FORUM
FROM EXECUTIVE SESSION**

PUBLIC FORUM

Board President announced that the Board discussed:

Matters leading to the appointment of a particular person within the Jr. Sr. High School. No action taken.

Matters leading to the discipline of a particular person within the transportation department.

Collective negotiations pursuant to article fourteen of the civil service law.

SETTLEMENT AGREEMENT

**SETTLEMENT
AGREEMENT**

15-0604-VII

On a motion made by Mrs. Matts and seconded by Mrs. Snow, the Board approved a settlement agreement regarding the discipline of a particular person within the transportation department and authorizing the Superintendent to execute the same.

Motion carried 4-0-0.

ADJOURNMENT

ADJOURNMENT

15-0604-VIII

On a motion made by Mrs. Matts, seconded by Mrs.
Snow, the Board agreed to adjourn the meeting at 8:00PM. Respectfully Submitted,

Motion carried 4-0-0.

Darlene M. Noyes
District Clerk