

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD
A REGULARLY SCHEDULED BOARD MEETING ON MONDAY, MAY 11,
2015 AT 6:00PM IN THE HIGH SCHOOL AUDITORIUM**

The meeting was called to order at 6:03PM by Board President Burns. ROLL CALL

Roll call was taken with Mrs. Anderson, Mrs. Bassler, Mr. Blakeslee, Mr. Burns, Mrs. Matts, Mrs. Snow and Mr. Weist in attendance. Also in attendance was Superintendent Wood and Administrators Conrow, Dopko, and Rullo. Additional attendees are noted on the guest list.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

**PRESENTATION-ROBERT FREEMAN,
EXECUTIVE DIRECTOR NYS COMMISSION
FOR OPEN GOVERNMENT**

ROBERT FREEMAN
PRESENTATION

Mr. Robert Freeman, Executive Director from the NYS Commission for Open Government presented information on the Open Meetings Law and Freedom of Information Legislation. Several topics discussed included publication of meeting notices, executive sessions, committees, personnel records and access to records. Several questions from the audience were addressed throughout his presentation.

BUDGET HEARING

**BUDGET HEARING-PRESENTATION OF THE
PROPOSED 2015-2016 BUDGET**

Mr. McLaughlin presented information on the proposed 2015-2016 school budget.

An overview of the General Support, Instruction Transportation, Employee Benefits, Debt Service and Revenue portions of the budget were discussed. Several audience members asked questions pertaining to the timing of the newsletter and if deadlines were adhered to. Audience members questioned the fund balance that continues to be above the 4% limit. Mrs. Snow responded that we are lucky to have this cushion as we have the lowest tax rate in the region, we aren't laying people off like other school districts have had to do and we still continue to offer quality programming for our students. It was suggested that more detail be given on how the fund balance is being used. Mr. McLaughlin shared that he anticipates using \$594,000 from Fund Balance. Also suggested was holding budget meetings with the community so that they are provided with more information to make an informed decision when voting. Audience members asked if the afterschool and summer enrichment programs would be affected if the budget was defeated. Mr. McLaughlin stated that we would still have those programs but the purchase of a truck for the maintenance department would be put on hold.

MINUTES OF THE APRIL
20, 2015 MEETING

**MINUTES OF THE APRIL 20, 2015 REGULAR
MEETING**

15-0511-I

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the April 20, 2015 regular meeting be accepted.

Motion made by Mrs. Anderson and seconded by Mrs. Bassler.

Motion carried 7-0-0.

STUDENT COUNCIL UPDATE

STUDENT COUNCIL
UPDATE

Mackenzie Havens gave a final report from Student Council. She thanked the Board and Superintendent

Wood for letting them participate at in Board meetings. Student Council has been a part of the homecoming court, Moving Up day, elections, Valentine's Day dance and numerous other activities.

EXECUTIVE SESSION

EXECUTIVE SESSION

15-0511-II

On a motion made by Mr. Blakeslee, seconded by Mrs. Anderson, the Board agreed to enter into Executive Session at 8:37pm for the following purposes:

- Discussion of CSE/CPSE recommendations
- Discussion of the terms and conditions of the potential hiring of a Jr. Sr. High School Principal in anticipation of when the current Jr. Sr. High Principal assumes position of Superintendent
- Discussion of the findings of Public Employee Relation Board or PERB regarding an Improper Practice charge that was filed with them
- Employee-Section 75 matter and the possibility of settlement in lieu of a hearing.

Motion carried 7-0-0.

15-0511-III

On a motion made by Mrs. Matts, seconded by Mrs. Anderson, the Board agreed to come out of Executive Session at 9:16pm.

Motion carried 7-0-0.

PUBLIC FORUM FROM EXECUTIVE SESSION

PROPOSED DISCUSSION IN PUBLIC FORUM FROM EXECUTIVE SESSION

Mr. Burns announced that the following items were discussed in Executive Session:

- CSE/CPSE recommendations
- The terms and conditions of the potential hiring of a Jr. Sr. High School Principal in anticipation of when the current Jr. Sr. High Principal assumes position of Superintendent
- The findings of Public Employee Relation Board or PERB regarding an Improper Practice charge that was filed with them
- Employee-Section 75 matter and the possibility of settlement in lieu of a hearing.

ANNOUNCEMENTS

ANNOUNCEMENTS-BOARD AND ADMINISTRATIVE

Mrs. Matts commented on the Top 10 luncheon and how well done it was. She particularly enjoyed hearing stories from the students of their school adventures. Mrs. Bassler shared that Richard Ruggiero, alumnus of Harpursville, has returned to Rotary and was a previous RYLA participant. Mr. Burns reported that he attended the Community Service Award Program with Mr. Rullo in which Amanda Rhodes was recognized for her service to community.

Superintendent Wood shared that she will be participating in a field trip on Wednesday traveling to the Elmira Correctional Facility with the Sociology Class.

Mr. Rullo announced the Top 10 students along with those students who placed in competition during the Yorker's trip.

Mr. Rullo reports that the Identity class trainings went well and this fits well with our Olweus efforts. Prom will be held on Saturday at the Binghamton Club and the Seniors will be departing for Baltimore and

Washington D.C. on June 9-11. Many awards assemblies are also taking place during the first week of June.

Mrs. Dopko shared that Pre-K and Sixth Grade Graduation will take place in June.

Mrs. Conrow shared that Summer School flyers will be delivered this week to teacher mailboxes for grades K-6.

PRIVILEGE OF THE FLOOR

PRIVILEGE OF THE FLOOR

Board member Matts will be time keeper.

Karen Colsten addressed the Board. She appreciated having Mr. Freeman be a part of the meeting. She shared that students in grades 5 & 6 do not have recess. She spoke with Mr. Quick and he was able to fit it in to their schedule for the remainder of this school year. She would like the same for next year if possible.

Jessica Watts addressed the Board. She has huge concerns with the changes in Special Education programs. She is worried that personnel aren't qualified to make IEP's or provide adequate support.

Gordon Carroll addressed the Board. He is a member of the Town of Colesville Board and has done much research on Broome County. He shared that more people moved out of Broome County than anywhere else in the state. A total of 56 million people have already left the State and a Binghamton University study shows the demographic for those people leaving is within the 25-44 age range. Something needs to be done to attract and keep people in the community.

Christine Wolbert addressed the Board. She described an incident involving her six year old daughter in which she got on a bus and was dropped off with a friend and no one at the school knew she was missing. There was an hour of time where no one knew where she was. She expects a full written report and dismissal of the bus driver. Superintendent Wood responded that she learned of the incident today at 5:30 pm and an investigation will be conducted. She agreed that the situation was unacceptable and quite scary.

Stephanie Quick addressed the Board. Her concerns remain with our changes in the Special Education department. She also appreciates that we are in a fiscally sound position. She feels we need more aides to manage students.

Michael Lusk addressed the Board. He feels the Board is ignoring the community and urges them to stand up and look for positive and open-minded solutions.

Carrie Lusk addressed the Board. She feels that we should not add additional responsibilities to the director of special programs as she can't fulfill the ones she has already. She wants to make sure her child has access to the best services.

Shannon Stiner addressed the Board. She agrees that people are moving out of State and her husband has not worked in the State since 2008. She is concerned about the qualifications of Amy Lucenti. She does not support a promotion with added responsibilities.

Marilyn Henry addressed the Board. She asked for something to increase the sound quality as she is not able to hear what the Board is saying.

Sarah Wilkinson addressed the Board. She has three special needs children and questions why we hired someone not qualified. Are we sending students to Afton? She asked about the application process and what criteria was used in the selection of Mrs. Dopko's replacement.

SUMMER SCHOOL 2015 UPDATES

Mrs. Conrow shared that flyers will be going home this week.

HEALTH & WELFARE AGREEMENT

15-0511-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Health & Welfare Agreement with the Chenango Forks Central School District for health & welfare services to 17 students at \$275.36 per student be accepted.

Motion made by Mrs. Bassler and seconded by Mrs. Matts.

Motion carried 7-0-0.

OFFICE SUPPLY BID AWARDS

15-0511-V

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following office supply bids be awarded:
Quill won items totaling \$ 12,146.16
School Specialty, Inc. won items totaling \$ 2,310.60
National Art & School Supplies won items totaling \$ 2,785.13
Only three bids were received.

Motion made by Mrs. Anderson and seconded by Mrs. Bassler.

Motion carried 7-0-0.

ART SUPPLY BID AWARDS

15-0511-VI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following art supply bids be awarded:
Blick Art Materials, LLC totaling \$105.09
Discount School Supplies totaling \$70.74
National Art & School Supplies totaling \$1,351.76
S & S Worldwide totaling \$74.39
School Specialty, Inc. totaling \$3,482.94
Triarco Arts & Crafts totaling \$380.12
*There were a total of six bids received.

Motion made by Mrs. Bassler and seconded by Mrs. Snow.

Motion carried 7-0-0.

BUS LEASE BID AWARDS

15-0511-VII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following Bus Lease bids be awarded:
Leonard Bus Sales - one 66 passenger bus @ \$16,040.00 per year for 5 years;
Leonard Bus Sales - one 35 passenger bus @ \$7,980.00 per year for 5 years.
* There were no other bidders.

SUMMER SCHOOL UPDATE

HEALTH & WELFARE SERVICES AGREEMENT WITH CHENANGO FORKS SCHOOL DISTRICT

OFFICE SUPPLY BID AWARDS

ART SUPPLY BID AWARDS

BUS LEASE BID AWARDS

Motion made by Mrs. Matts and seconded by Mrs. Anderson.

Motion carried 7-0-0.

EXPANSION OF THE BUDGET

EXPANSION OF THE BUDGET

15-0511-VIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the budget be expanded in the amount of \$800,000.

Motion made by Mrs. Matts and seconded by Mrs. Anderson.

Motion carried 7-0-0.

INFORMATIONAL REPORTS

YR TO YR EXP. RPT.

YEAR TO YEAR EXPENSE REPORT

YR TO YR REV. RPT.

YEAR TO YEAR REVENUE REPORT

REV/EXPEND & BUD. STATUS RPT.

REVENUES/EXPENDITURES & BUDGET STATUS REPORT AS OF APRIL 16, 2015

FUND BALANCE RPT.

FUND BALANCE REPORT AS OF MAY 1, 2015

TRIAL BALANCE RPT.

TRIAL BALANCE REPORT AS OF MAY 1, 2015

CASH FLOW REPORT

CASH FLOW REPORT

EXTRACLASSROOM ACTIVITY ACCOUNT REPORT FOR THE PERIOD ENDING APRIL 30, 2015

EXTRACLASSROOM ACTIVITY ACCOUNT REPORT

15-0511-IX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for the period ending April 30, 2015 be accepted.

Motion made by Mrs. Matts and seconded by Mrs. Bassler.

Motion carried 7-0-0.

DONATION

DONATION

15-0511-X

RESOLVED, upon the recommendation of the Superintendent of Schools, that the donation of \$25.00 from Darlings Meats to the Class of 2021 be accepted.

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

UPDATE ON ORGANIZATIONAL CHANGES

ORGANIZATIONAL CHANGES

Superintendent Wood explained that a change to the title of Director of Special Education to Director of Special Programs would give the person in that position more latitude to perform additional job duties other than strictly limiting duties to special education students and the services that they require. One example would be to oversee home school students. Board members asked several questions relating to the position.

CREATION OF DIRECTOR OF SPECIAL PROGRAMS POSITION

CREATION OF DIRECTOR OF SPECIAL PROGRAMS POSITION

15-0511-XI

RESOLVED, at a regular meeting of the Board of Education of the Harpursville Central School District, Broome County, New York, held at the Harpursville High School on the 11th day of May, 2015, the following resolution was offered by Board Member Snow, who moved for its adoption, seconded by Board Member Anderson,
WHEREAS, the Director of Special Education is retiring effective June 30, 2015; and
WHEREAS, the Board of Education desires to create a new position encompassing the Director of Special Education's responsibilities, as well as additional duties and responsibilities;
NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby creates the administrative position of Director of Special Programs.

Motion carried 7-0-0.

CREATION OF DIRECTOR OF OPERATIONS POSITION

CREATION OF DIRECTOR OF OPERATIONS POSITION

15-0511-XII

At a regular meeting of the Board of Education of the Harpursville Central School District, Broome County, New York, held at the Harpursville High School on the 11th day of May, 2015, the following resolution was offered by Board Member Anderson, who moved for its adoption, seconded by Board Member Weist,
WHEREAS, the Board of Education anticipates abolishing the position of Director of Transportation; and
WHEREAS, the Board of Education desires to create a new position encompassing the Director of Transportation's responsibilities, as well as duties and responsibilities formerly belonging to the Superintendent of Schools, including, but not limited to, transportation, food service, facilities, athletics, and business office;
NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby creates the administrative position of Director of Operations.

Superintendent Wood explained that some of the aforementioned duties were formally with the Superintendent but that is too much for one person. She feels that by creating the Director of Operations position, it would allow the Superintendent to focus on instructional leadership. She added that there is always room for adjustment.

Motion carried 7-0-0.

DIRECTOR OF TRANSPORTATION POSITION

DIRECTOR OF TRANSPORTATION POSITION

15-0511-XIII

At a regular meeting of the Board of Education of the Harpursville Central School District, Broome County, New York, held at the Harpursville High school on the 11th day of May, 2015, the following resolution was offered by Board Member Bassler, who moved for its adoption, seconded by Board Member Anderson,
WHEREAS, the Superintendent of Schools currently has direct responsibility for, among other things, supervision of transportation, food service, facilities, athletics, and the business office; and

WHEREAS, the Board of Education desires the Superintendent to place a greater focus on student achievement by removing the aforementioned areas of responsibility to another position; and
WHEREAS, the position of Director of Transportation is a non-administrative position, incapable of having direct responsibility for the aforementioned areas; and
WHEREAS, the Board of Education has created the administrative position of Director of Operations, and placed with that position the aforementioned areas; and
WHEREAS, the Board of Education anticipates increased efficiency by abolishing the position of Director of Transportation, and placing certain duties of the abolished position with the Director of Operations and the current position of Head Bus Driver; and
WHEREAS, the Board of Education anticipates increased savings by abolishing the position of Director of Transportation, when combined with other changes in staffing, of at least \$98,000.00; and
WHEREAS, the Board of Education hereby determines it shall be in the best interests of the School District for purposes of economy, efficiency, consolidation, or otherwise, that effective _____, 2015, at 11:59 pm, the position of Director of Transportation shall be abolished pursuant to Civil Service Law Section 80; and
WHEREAS, any suspension or demotion upon the abolition or reduction of positions shall be determined pursuant to Civil Service Law Section 80;
NOW THEREFORE BE IT RESOLVED, the Board of Education hereby determines it shall be in the best interests of the School District for purposes of economy, efficiency, consolidation, or otherwise, to abolish the position of Director of Transportation effective, June 30, 2015, at 11:59 pm pursuant to Civil Service Law Section 80; and
BE IT FURTHER RESOLVED, that the Superintendent, or Superintendent's designee, shall implement any such suspension or demotion in accordance with New York State Civil Service Law and shall provide any notifications as may be required by law.

Motion carried 7-0-0.

15-0511-XIV

School Attorney VanWhy brought to the Board's attention that they omitted an effective date in the Transportation Director resolution.

On a motion made by Mrs. Matts and seconded by Mrs. Anderson, June 30, 2015 was added as the effective date the position of Director of Transportation shall be abolished pursuant to Civil Service Law Section 80.

Motion carried 7-0-0.

LEAVE OF ABSENCE-PAUL VOLKERT

LEAVE OF ABSENCE-
PAUL VOLKERT

15-0511-XV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the one-year Leave of Absence request from Paul Volkert, elementary teacher, for the 2015-2016 school year be approved.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

LEAVE OF ABSENCE-DENISE ROGERS

LEAVE OF ABSENCE-
DENISE ROGERS

15-0511-XVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that Denise Rogers be granted a 3 month leave of absence from her position as Senior Typist, effective April 27, 2015.

Motion made by Mrs. Matts and seconded by Mrs. Snow.

Motion carried 7-0-0.

TEACHER RESIGNATION

TEACHER RESIGNATION

15-0511-XVII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Vanessa Moschak from her position as Speech-Language Pathologist, be accepted effective June 30, 2015.

Motion made by Mrs. Snow and seconded by Mrs. Bassler.

Motion carried 7-0-0.

SUPPORT STAFF
RESIGNATIONS

SUPPORT STAFF RESIGNATIONS

15-0511-XVIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Glenn White from his position as bus monitor/washer be accepted, effective April 24, 2015.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Charlene Lane, part time teacher aide, be accepted effective May 11, 2015. Mrs. Lane would like to remain on both the teacher and support staff substitute lists.

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

APPOINTMENT OF
STUDENT ASSISTANTS

APPOINTMENT OF STUDENT ASSISTANTS

15-0511-XIX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following students be appointed to student assistant positions:

Nicholas Tarbox
Talon Rezuca
Amber Jones
William Wilsey

Motion made by Mrs. Anderson and seconded by Mrs. Snow.

Motion carried 7-0-0.

SUBSTITUTES

SUBSTITUTES

15-0511-XX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be added to the substitute lists conditionally, pending NYS mandated fingerprinting clearance:

Support Staff: Marie Canfield
Teacher: William Villano (N.C.)

RESOLVED, upon the recommendation of the Superintendent of Schools, that Katherine Clark(N.C.) be appointed to the teacher substitute list. Fingerprinting clearance received. Ms. Clark is currently on our support staff substitute list.

Motion made by Mrs. Anderson and seconded by Mrs. Bassler.

Motion carried 7-0-0.

PERSONNEL HANDBOOK-FIRST READING

PERSONNEL
HANDBOOK-FIRST
READING

15-0511-XXI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the Personnel Handbook be accepted.

Motion made by Mrs. Anderson and seconded by Mrs. Bassler.

Motion carried 7-0-0.

ACTIVITY ADVISOR HANDBOOK-FIRST READING

ACTIVITY ADVISOR
HANDBOOK-FIRST
READING

15-0511-XXII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the Activity Advisor Handbook be accepted.

Motion made by Mrs. Matts and seconded by Mrs. Anderson.

Motion carried 7-0-0.

CAPITAL PROJECT-CHANGE ORDERS

CHANGE ORDERS

15-0511-XXIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following change orders be approved:

a. GC-026 – Provide all labor, material, and equipment to prepare and repaint the currently painted exterior (concrete) surfaces at the OES building. The Contract sum of \$3,190,990.00 will be increased by this Change Order in the amount of \$21,068.00 to \$3,212,058.00.

b. MC-005 – Provide all labor, material and equipment to add cooling to HS Offices 113 and 113A as requested by the District. Work shall include all equipment, piping, insulation, controls, sheet metal and cutting/patching.

Total cost of \$20,638.00 will be subtracted from the Contract Allowance. Hence, the Contract sum of \$1,146,200.00 will remain unchanged.

c. MC-006 – Provide all labor, material and equipment to add ventilation and cooling to HS Offices 114 and 114A as requested by the District. Work shall include all equipment, piping, insulation, controls, sheet metal and cutting/patching. The Contract sum of \$1,146,200.00 will be increased by this Change Order in the amount of \$44,570.00 to \$1,190,770.00

Motion made by Mrs. Bassler and seconded by Mrs. Matts.

Motion carried 7-0-0.

UPDATE ON CAPITAL PROJECT CONSTRUCTION

CAPITAL PROJECT
UPDATES

Superintendent Wood reports that there will be a meeting of the Capital Project committee this week. Discussion of the location of a proposed facility continue.

SURPLUS

SURPLUS

15-0511-XXIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be declared as surplus and be disposed of in a manner consistent with Board of Education policy:

1- Hamilton Upright Piano & Bench
74-Boys Basketball Jerseys
50-Pairs of Boys Basketball Shorts

Motion made by Mrs. Bassler and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

FIRE/SAFETY INSPECTION REPORT

FIRE/SAFETY
INSPECTION REPORT

15-0511-XXV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the 2015 Fire/Safety Inspection Report be accepted.

Motion made by Mrs. Matts and seconded by Mrs. Anderson.

Motion carried 7-0-0.

STRUCTURAL INSPECTION-BUS GARAGE

STRUCTURAL
INSPECTION

Superintendent Wood noted that during the recent inspections, a report on the current bus garage structure was not favorable. Mrs. Anderson questioned safety concerns.

VETERAN'S EXEMPTION

VETERAN'S EXEMPTION

Superintendent Wood reports that she received information today from the Town of Colesville Assessor's office. She reminded the Board that no other district in Broome County has passed this exemption. She will report back once she reads through this report.

DOT REPORT

DOT REPORT

Superintendent Wood reports that this report was a result of the bus issues that occurred during a field trip to NYC. The District did not incur any fines or penalties as a result of the D.O.T. investigation.

JRSR HS NOTES

JRSR HS NOTES

WAO NOTES

WAO NOTES

ENROLLMENT REPORTS

ENROLLMENT REPORTS FOR APRIL 2015

DONNA WEST MEMO

MEMO -DONNA WEST

PRIVILEGE OF THE
FLOOR

PRIVILEGE OF THE FLOOR

Board member Matts will be time keeper.

Shannon Stiner addressed the Board. She asked if we were lowering the pay scale for the Superintendent since job responsibilities will be taken away from that position.

ADJOURNMENT

ADJOURNMENT

15-0511-XXVI

On a motion made by Mrs. Anderson, seconded by Mrs. Matts, the Board agreed to adjourn the meeting at 10:28PM.

Motion carried 7-0-0.

Respectfully Submitted,

Darlene M. Noyes
District Clerk