

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD  
A REGULARLY SCHEDULED BOARD OF EDUCATION MEETING  
MONDAY, MARCH 21, 2016 AT 6:00 P.M. IN THE JSHS AUDITORIUM**

The meeting was called to order at 6:00PM by  
Board President Burns.

ROLL CALL

Roll call was taken with Mrs. Anderson, Mr. Burns, Mr. Rhodes, Mrs. Snow and Mr. Weist in attendance. Absent from the meeting were Mrs. Matts and Mr. Blakeslee. Also in attendance was Superintendent Rullo and Administrators Conrow and Quick. Additional attendees are noted on the guest list.

SALUTE TO THE  
FLAG

**SALUTE TO THE FLAG**

**PRESENTATION-TECHNOLOGY CLUB**

TECHNOLOGY CLUB  
PRESENTATION

Mr. Bruce Salisbury and members of the Technology Club gave a report on the New York State Technology Student Association competition at SUNY Oswego. Their next competition is scheduled for May 14-15. Mr. Salisbury thanked the Board for their support of this program.

BUDGET  
DEVELOPMENT

**UPDATES FROM MARCH 7 BUDGET  
WORKSHOP/BUDGET DEVELOPMENT**

Superintendent Rullo reviewed what was shared at the Budget Workshop held on March 7 which included a structural deficit of \$803,000 and a budget gap of 1.6 million. In addition, fund balance and reserve funds were discussed.

For 2016-17, we are looking at an increase of 3.9 million in expenditures budget to budget. Half of this increase can be attributed to special education costs and debt service.

Superintendent Rullo, in response to requests made at the March 7 meeting, presented information on what other districts, both locally and similar to our district statewide, are spending in the areas of administration, special education, and salaries. BOCES services were broken down by area and net cost to the District.

Potential areas of reduction include the new Medicare Supplemental Plan, not filling ELA and Technology positions, capping UPK enrollment to eighteen students which in turn would reduce the need for two aides. We are still waiting on who may be accepting the early retirement incentive and final state aid runs. BOCES decreases were discussed with a possible return of a 12:1:1 classroom to the District as well as afterschool and enrichment costs.

Without any changes to current projections, we would be looking at the possible loss of stipended positions, eight teaching positions, four non certified staff and two non-teaching positions. There would be no cuts to field trips or athletics and we would continue to work with state officials on freeing up EBALR funds.

Mr. Rullo urged attendance at the next budget workshop scheduled for April 11<sup>th</sup>.

**MINUTES OF THE FEBRUARY 22, 2016 REGULAR  
MEETING, FEBRUARY 26, 2016 SPECIAL  
MEETING AND MARCH 1, 2016 REFERENDUM**

MINUTES OF THE  
FEBRUARY 22, 2016  
REGULAR MEETING,  
FEBRUARY 26, 2016  
SPECIAL MEETING  
& MARCH 1, 2016  
BUS VOTE

16-0321-I

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the February 22, 2016 Regular Meeting, February 26, 2016 Special Meeting and March 1, 2016 Referendum be accepted.

Motion made by Mr. Weist and seconded by Mrs. Anderson.

Motion carried 5-0-0.

EXECUTIVE  
SESSION

**PROPOSED EXECUTIVE SESSION**

16-0321-II

On a motion made by Mrs. Anderson, seconded by Mr. Rhodes, the Board agreed to enter into Executive Session at 6:59PM for the following:

- CSE Recommendations
- Matters leading to the appointment, employment or promotion of persons within the Teacher, Director and Support Staff units and Business Office
- Collective negotiations pursuant to Civil Service Law

Motion carried 5-0-0.

16-0321-III

On a motion made by Mrs. Anderson, seconded by Mrs. Snow, the Board agreed to come out of Executive Session at 8:50PM.

Motion carried 5-0-0.

PUBLIC FORUM

**DISCUSSION IN PUBLIC FORUM FROM  
EXECUTIVE SESSION**

Board President Burns announced that the following were discussed in Executive Session:

- CSE Recommendations
- Matters leading to the appointment, employment or promotion of persons within the Teacher, Director and Support Staff units and Business Office
- Collective negotiations pursuant to Civil Service Law

ANNOUNCEMENTS

**ANNOUNCEMENTS-BOARD AND  
ADMINISTRATIVE**

Superintendent Rullo congratulated the Odyssey of the Mind participants for moving on to state competition. The Montreal trip was a success and the students had a super experience. Spring sports are alive and well with competition beginning shortly.

Mr. Quick reported on the recent NYC trip and the parking issues associated with that trip. He also gave a detailed report on the recent incident with the school bus being hit by a bullet. He added that Derek Brown did a tremendous job with the students.

In addition, Mr. Quick shared that it takes 3-4 months for non-experienced drivers to be ready to drive a school bus. Also, we are looking at parental contracts as it pertains to students living outside of the district.

Mrs. Conrow reported on the Montreal and NYS trips, the band and chorus concert as well as the art show held at the Oakdale Mall and the recent BCC Robotics competition.

HEALTH &  
WELFARE  
SERVICES-UNION-  
ENDICOTT &  
CHENANGO FORKS  
CSD

**HEALTH & WELFARE SERVICES-UNION-  
ENDICOTT & CHENANGO FORKS CSD**

16-0321-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into an agreement with the Union-Endicott Central School District for the provision of Health & Welfare Services for one student at a cost of \$323.00.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into an

agreement with the Chenango Forks Central School District for the provision of Health & Welfare Services for 16 students at a cost of \$303.38 per student for a total cost of \$4,854.08.

Motion made by Mrs. Snow and seconded by Mr. Rhodes.

Motion carried 5-0-0.

**ACCEPTANCE OF DONATION**

DONATION

16-0321-V

RESOLVED, upon the recommendation of the Superintendent of Schools, that the donation of \$160.46 from the Target Take Charge of Education Program be accepted.

Motion made by Mrs. Snow and seconded by Mrs. Anderson.

Motion carried 5-0-0.

**TREASURER'S REPORT FOR JANUARY 2016**

TREASURER'S  
REPORT FOR  
JANUARY 2016

16-0321-VI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for January 1-31, 2016 be accepted.

Motion made by Mr. Rhodes and seconded by Mrs. Snow.

Motion carried 5-0-0.

**INFORMATIONAL-YEAR TO YEAR REVENUE REPORT**

YR TO YR REVENUE  
REPORT

**INFORMATIONAL-YEAR TO YEAR EXPENSE REPORT**

YR TO YR EXPENSE  
REPORT

**INFORMATIONAL-TRIAL BALANCE**

TRIAL BALANCE

**INFORMATIONAL-REVENUES & EXPENDITURES REPORT**

REV & EXP REPORT

**INFORMATIONAL-CASH FLOW REPORT**

CASH FLOW  
REPORT

**INFORMATIONAL-FUND BALANCE STATUS REPORT**

FUND BALANCE  
STATUS REPORT

**EXTRACLASSROOM ACTIVITY ACCOUNT REPORT FOR FEBRUARY 2016**

EXTRACLASSROOM  
ACTIVITY  
ACCOUNT REPORT  
FOR FEBRUARY 2016

16-0321-VII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account report for February 1-29, 2016 be accepted.

Motion made by Mrs. Anderson and seconded by Mr. Rhodes.

Motion carried 5-0-0.

**NOTICE OF BOCES ANNUAL BUSINESS MEETING-APRIL 6, 2016 @ 5:00PM**

BOCES ANNUAL  
BUSINESS MEETING

**BOCES FINAL REQUEST FOR SERVICES FOR 2016-2017**

BOCES FINAL  
REQUEST FOR  
SERVICES

16-0321-VIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Harpursville Central School District will participate in

the attached services during 2016-2017 to the extent indicated. The Board of Education agrees to pay Broome-Tioga BOCES the charges identified on the base contract according to the following schedule - (8) equal payments beginning October 1, 2016 and ending May 1, 2017. Also be it resolved that payments on supplemental contracts will be implemented by the district in consonance with the payment schedule stipulated on the contract.

Motion made by Mrs. Snow and seconded by Mr. Rhodes.

Motion carried 5-0-0.

RESIGNATION

**RESIGNATION**

16-0321-IX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Jeffrey Butler from his position as bus driver be accepted effective March 9, 2016.

Motion made by Mr. Weist and seconded by Mr. Rhodes.

Motion carried 5-0-0.

SUBSTITUTES

**SUBSTITUTES**

16-0321-X

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be added to the support staff(bus driver) substitute list:

\*Christine Hurlburt

\*Paul Peterson

Michael DeBetta

Andrea DeBetta

Ms. Hurlburt and Mr. Peterson are current District employees.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the support staff substitute list:

Shaela Schmidt

\* Ms. Schmidt has received NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the teacher substitute list conditionally, pending NYS mandated fingerprinting clearance:

Kierstin Rowe (N.C.)

RESOLVED, upon the recommendation of the Superintendent of Schools, that Denise Fowler be removed from the support staff substitute list.

Motion made by Mrs. Anderson and seconded by Mr. Rhodes.

Motion carried 5-0-0.

TERMINATION OF  
DISTRICT  
EMPLOYEE

**TERMINATION OF DISTRICT EMPLOYEE**

16-0321-XI

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jeremy Terrell be terminated from his position as Bus Driver.

Motion made by Mr. Rhodes and seconded by Mr. Weist.

Motion carried 5-0-0.

TABLED  
RESOLUTIONS

**THE REMAINING RESOLUTIONS PERTAINING TO BUSINESS OFFICE/CBO FUNCTIONS WERE TABLED UNTIL MARCH 30, 2016 AT 5:00PM.**

**CREATION OF POSITION-SCHOOL BUSINESS -  
TABLED**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby creates the position of School Business Administrator.

**CHANGE IN TITLE-TABLED**

RESOLVED, upon the recommendation of the Superintendent of Schools, that as a result of the District Treasurer function being transferred to the Central Business Office, the title of District Treasurer currently held by Joseph McLaughlin be changed to School Business Administrator, effective April 1, 2016.

**APPOINTMENT OF DISTRICT TREASURER-  
TABLED**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Stephanie Rajnes, an employee of the BOCES Central Business Office, be appointed District Treasurer effective April 1, 2016.

**APPOINTMENT OF PURCHASING AGENTS-  
TABLED**

RESOLVED, upon the recommendation of the Superintendent of Schools, that John Read, an employee of the BOCES Central Business Office, be appointed as the Purchasing Agent for the District effective April 1, 2016.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Tracy Baker, an employee of the BOCES Central Business Office, be appointed as the Deputy Purchasing Agent for the District effective April 1, 2016.

**APPOINTMENT OF DISTRICT CLAIMS  
AUDITOR-TABLED**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Joseph McLaughlin be appointed as the District Claims Auditor effective April 1, 2016.

**FACULTY AUDITOR-TABLED**

RESOLVED, that Joseph McLaughlin be appointed the Faculty Auditor effective April 1, 2016.

**FREE AND REDUCED PRICE MEAL PROGRAM-  
TABLED**

BE IT RESOLVED, that effective April 1, 2016, Joseph McLaughlin be the Reviewing Official, the Superintendent is the Hearing Official and that Darlene Noyes be the Verification Official for the remainder of the 2015-2016 program year.

STUDENT  
ASSISTANT

**STUDENT ASSISTANT**

16-0321-XII

RESOLVED, upon the recommendation of the Superintendent of Schools, that Autumn Elwood be appointed as a student assistant for the 2015-16 school year.

Motion made by Mrs. Anderson and seconded by Mr. Rhodes.

Motion carried 5-0-0.

**APPOINTMENT OF TEMPORARY PART-TIME  
SCHOOL PSYCHOLOGIST**

PT TEMPORARY  
SCHOOL  
PSYCHOLOGIST

16-0321-XIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that Linda LoGallo be appointed conditionally to a temporary, part-time School Psychologist position at the rate of \$300.00 per day for a maximum of forty days, pending NYS mandated fingerprinting clearance.

Motion made by Mr. Rhodes and seconded by Mrs. Snow.

Motion carried 5-0-0.

RESOLUTION  
AMENDED-  
GROOVER  
RESIGNATION

**AMENDMENT TO RESOLUTION #16-0111-X  
RESIGNATIONS**

16-0321-XIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that resolution #16-0111-X, resignation for the purpose of retirement from David Groover, Teacher/Athletic Director be amended to reflect a change in the effective date of retirement from July 1, 2016 to June 30, 2016.

Motion made by Mr. Weist and seconded by Mr. Rhodes.

Motion carried 5-0-0.

COACHING  
APPOINTMENTS

**FALL 2016 HEAD COACHING APPOINTMENTS**

16-0321-XV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be appointed as Head Coaches for the Fall 2016 season:  
Cheerleading: Barbara Hendrickson  
Cross Country: George Wright  
Field Hockey: Cheryl Hamilton  
Football: Tim Petras  
Volleyball: Janet Avery

Motion made by Mr. Rhodes and seconded by Mrs. Anderson.

Motion carried 5-0-0.

GRADUATE HOURS

**GRADUATE HOURS**

16-0321-XVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following Graduate hours be approved:  
Stacey Morgan-6 hours

Motion made by Mrs. Snow and seconded by Mr. Rhodes.

Motion carried 5-0-0.

FINGERPRINTING  
CLEARANCES

**FINGERPRINTING CLEARANCES**

16-0321-XVII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following appointments be made permanent as a result of NYS mandated fingerprinting clearances:  
Support Staff Substitute: Lisa Brewster, Christie Steinbrecher, Nicole Russo

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be renewed, pending NYS fingerprinting

clearance:  
Dominic Steele  
Carissa Warren  
Samantha Zimmer

Motion made by Mrs. Anderson and seconded by Mr. Rhodes.

Motion made by 5-0-0.

**CLERK/INSPECTOR FOR DISTRICT REFERENDUMS**

CLERK/INSPECTOR  
FOR REFERENDUMS

16-0321-XVIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that Marie Canfield be approved as a clerk/election inspector for District referendums.

\*Mrs. Canfield is currently a substitute with the District.

Motion made by Mrs. Snow and seconded by Mrs. Anderson.

Motion carried 5-0-0.

**2016-2017 SCHOOL CALENDAR**

2016-17 SCHOOL  
CALENDAR

16-0321-XIX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the 2016-2017 School Calendar be approved.

Motion made by Mr. Weist and seconded by Mrs. Anderson.

Motion carried 5-0-0.

**BOARD MEMBER RESIGNATION**

BOARD MEMBER  
RESIGNATION

16-0321-XX

On a motion made by Mr. Weist, seconded by Mrs. Anderson, the Board accepted the resignation from Theresa Matts from her position as Vice President/Trustee of the Board of Education effective March 21, 2016.

Motion carried 5-0-0.

**DISCUSSION REGARDING OPEN BOARD SEAT**

OPEN BOARD SEAT

Board members discussed the best way to fill the position left by Mrs. Matts. Board members felt it would not be in the best interest of the District to have someone sit on the Board until the election in May. It was decided that the seat should remain vacant until the May 17 election with the winner of the seat assuming their position on the Board immediately following on May 18, 2016. The legal notice would need to be amended to add the open seat of Theresa Matts.

**NOTICE OF ANNUAL MEETING AND BOE MEMBER ELECTION**

NOTICE OF ANNUAL  
MEETING AND BOE  
ELECTION

16-0321-XXI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following Notice of Budget Hearing and Vote be approved with the following dates of publication: March 30, April 13, April 27, May 11, 2016.

A budget hearing for the inhabitants of the Harpursville Central School District qualified to vote at School District Meetings will be held in the Auditorium of the Harpursville Jr./Sr. High School Building, Harpursville,

New York, commencing at 6:00 p.m. on May 9, 2016 where there shall be presented the proposed school district budget for the following school year.

#### **Date of Vote**

The vote upon the appropriation of the necessary funds to meet the estimated expenditures or for any propositions involving the expenditure of money or the authorizing of levy of taxes, as well as the election of members of the Board of Education shall be held on Tuesday, May 17, 2016 at the W. A. Olmsted Elementary School, Harpursville, New York between the hours of 1:30 p.m. and 8:00 p.m.

#### **Statement of Money Required for Next School Year**

A copy of the statement of the amount of money which would be required for the next school year for school purposes shall be completed seven days before the budget hearing and may be obtained by any resident of the District at each schoolhouse on or after May 2, 2016, between the hours of 9:00 a.m. and 4:00 p.m., except Saturday, Sunday or holidays. The 2015 Exemption Impact Report will also be attached to the proposed budget.

#### **Vote for Board Members**

Petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District between the hours of 9:00 a.m. and 4:00 p.m. not later than April 15, 2016. The following vacancies are to be filled:

One five year term ending June 30, 2021 presently held by Robert Blakeslee and one five year term ending June 30, 2021 presently held by Sharon Snow.

One three year unexpired term beginning May 18, 2016 and ending June 30, 2019 presently held by Theresa Matts.

Each petition must be addressed to the Clerk of the District, be signed by at least 25 qualified voters of the District, shall state the residence of each signer, the name and address of the candidate, and shall describe the specific vacancy on the Board of Education for which the candidate is nominated, which description shall include at least the length of term of office, and the name of the last incumbent. No person shall be nominated for more than one specific office.

#### **Additional Propositions**

Any proposition that is required to be included for vote shall be submitted in writing by means of a petition signed by at least 25 qualified voters, stating the residence of each signer, which proposition shall be filed with the Board of Education not later than April 20, 2016 unless a greater number of days is required by statute. Any proposition shall be rejected by the Board of Education if the purpose of the proposition is not within the powers of the voters or where the expenditure of monies is required for the proposition, and such proposition fails to include the necessary specific appropriation.

#### **Absentee Ballots**

Applications for absentee ballots may be applied for at the District Office. Such applications must be received by the District Clerk at least seven days before the vote set in this notice if the ballot is to be mailed to the absentee voter or the day before the vote if the ballot is to be delivered personally to the absentee voter. Absentee ballots must be received in the office of the District Clerk not later than 4 p.m. on the day of the vote.



A list of all persons to whom absentee voter ballots have been issued shall be available for public inspection during regular office hours which are between the hours of 8:00 a.m. and 4:00 p.m. Any qualified voter, may upon examination of such list, file written challenge of the qualifications of a voter of any person whose name appears on such list, stating the reasons for the challenge. Such written challenge shall be transmitted by the Clerk or designee to the inspectors of Election on Election day.

DATED: March 21, 2016 By order of the Board of Education of the Harpursville Central School District  
Darlene Noyes, District Clerk

Motion made by Mrs. Anderson and seconded by Mrs. Snow.

Motion carried 5-0-0.

MEDICARE  
SUPPLEMENTAL  
PLAN

**MEDICARE SUPPLEMENTAL PLAN**

16-0321-XXII

Mr. Rullo reports that we held two well attended meetings with retirees in which the details of this new plan were reviewed. He feels it is an excellent plan with cost savings to both the district and retiree.

On a motion made by Mrs. Snow and seconded by Mr. Rhodes, the Board agreed to participate in the Medicare Supplemental Plan.

Motion carried 5-0-0.

**DISCUSSION -EARLY RETIREMENT INCENTIVE**

EARLY  
RETIREMENT  
INCENTIVE

Mr. Rullo reports that he was asked if the Board would consider allowing an employee who does not accept the Retirement Incentive by April 1 but then finds their position eliminated after the deadline has passed, to still be able to take advantage of the incentive. Board members felt that we should abide by the April 1, 2016 deadline.

**NON-RESIDENT POLICY #5118-SECOND READING**

NON-RESIDENT  
POLICY

16-0321-XXIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the second reading and adoption of policy #5118, Non-Resident Students be accepted.

Motion made by Mr. Rhodes and seconded by Mr. Weist.

Motion carried 5-0-0.

**FACILITY USAGE**

FACILITY USAGE

There is no new information to report. This will be kept as a discussion item for future meetings.

**INFORMATIONAL-JSHS NOTES, ENROLLMENT REPORTS FOR FEBRUARY 2016, TECHNOLOGY CLUB TRIP**

JSHS NOTES, FEB  
2016 ENROLLMENT,  
TECHNOLOGY CLUB  
TRIP  
BUDGET  
WORKSHOP- APRIL  
11, 2016

**UPCOMING MEETINGS/WORKSHOPS- APRIL 11, 2016 BUDGET WORKSHOP**

**NOMINATIONS FOR BOARD VICE PRESIDENT**

NOMINATIONS FOR  
BOARD VP

16-0321-XXIV

Board President Burns asked for nominees for the office of Vice-President.

Mr. Rhodes nominated Mrs. Anderson and the nomination was seconded by Mr. Weist. There were no other nominations. The five members voted for Mrs. Anderson for Vice-President.

Motion carried 5-0-0.

PRIVILEGE OF THE  
FLOOR

**PRIVILEGE OF THE FLOOR**

Michelle Lyons addressed the Board. She shared her concerns regarding a possible reduction in teaching positions.

Sharon Dattoria addressed the Board. She thanked the Board for not cutting sports programs. She asked for clarification on the transporting of non-resident students.

Stephanie Quick addressed the Board. She shared her concerns that many of our special education teachers and aides lack training and knowledge when dealing with autistic students.

ADJOURNMENT

**ADJOURNMENT**

16-0321-XXV

On a motion made by Mrs. Anderson, seconded by Mr. Rhodes, the Board agreed to adjourn the meeting at 9:52PM.

Motion carried 5-0-0.

Respectfully Submitted,

Darlene M. Noyes  
District Clerk