

**Policy Committee Meeting
February 6, 2017
District Office Conference Room – 4:00PM**

Committee Members Present: Michael Rullo, Michelle Noyes, Stephanie Quick, Michael Rhodes

Committee members reported back on any policies listed on the NYSSBA listing that were not currently a part of HCS policy. Committee members also reported back on some policies that may need to be updated/amended.

Policies that need to be reviewed:

#5127, Retention-Elementary-needs to be updated to include grades 7-8
#5119-Liaison for Homeless Children & Youth-amendment needed to reflect current liaison
Code of Conduct-plan is missing items 6, 10, 13 from NYSSBA listing
#1415-Emergency Planning-is this still needed if we have a District Wide Safety Plan?

Mr. Rullo suggested including legal references on policies. Also, Mr. Rullo to send spreadsheet with review dates for all policies to committee members.

Mrs. Quick suggested a priority review of the special education policies which include 6190-Least Restrictive Environment/Assessments, access to IEP's-6190.2.

Also needing review are Policy 6160-Materials in Alternative Formats; 5119-Liaison for Youth; 4316-ADA Grievance Procedures, 4316.2,-Sexual Harassment; 5151-Homeless Children, 5550-Student Records; 9320-Drug Free Workplace, 8414.5-Alcohol/Drug Testing of Bus Drivers; 3541.26- Drug & Alcohol Testing.

Polices to repeal now include 5114-Student Conduct & Discipline; 5141.3-Health Care Program & 5141.4-Administration of Medication as they no longer apply.

Committee members divided the sections to be reviewed for the next meeting:

Sections 1000-3600-Mrs. Quick
Sections 4000-6161-Mrs. Noyes
Sections 6162.3-9000-Mr. Rhodes

Next meeting set for February 27 @ 4:00PM

Mr. Rullo asked that the committee review the substitute policy as requested by the BOE. Specifically, bring a recommendation to the BOE for a pay schedule based on length of service in substitute position.

Mr. Rullo shared some possible options and stressed that we cannot spend money that we don't have. Updated projections from his recent meeting with CBO show our structural deficit at more than \$766,000, which is worse than he reported out at the last BOE meeting. Mrs. Quick felt that the Board needs more accurate appropriations reports.

Mrs. Quick asked if we have put a freeze on optional substitute coverage as we have frequently discussed that we cannot afford to pay substitutes. Mr. Rullo feels that we need to support

teacher growth in their profession; would the Board stand behind the decision of cutting PD? Mrs. Quick stated that she was under the impression that this is a time when we need to cut.

Have we looked at cutting in other areas-field trips?

Mr. Rullo noted that substitute costs are aided; Mrs. Quick felt that this is information that should have been given to them earlier. She asked for PD and substitute aid numbers. Mr. Rullo added that substitute aid does not change the bottom line.

Mrs. Quick stated that we should be prioritizing the review of our financial policies, as referenced by new board member mandated training, and especially in light of our official fiscal stress status.

Mr. Rhodes suggested going back to the BOE with this spreadsheet as well as what portion of PD is aided and PD sub costs.

Meeting adjourned @ 6:50PM.