

CONTROVERSIAL ISSUES
COMPLAINTS CONCERNING INSTRUCTIONAL
MATERIAL

Policy:

To offer a method of resolving questions on materials used in the Harpursville Central School District that may be objectionable to some parent, group of parents or district residents, the following policy is to be used. Such instructional materials include but are not limited to all written materials, any electronic or digital materials.

- Step 1. Upon initial concern the individual or group shall be asked to fill out a form listing their specific objection or objections with specific references to the page(s) or media included. This completed form should be delivered to the appropriate administrator.
- Step 2. The administrator will set up a meeting between the person or group and the teacher or teachers (which may include the Department Chair) to discuss the material and its use in their class or classes. At this meeting the administrator may take any of the following actions:
1. Remove material
 2. Remove material pending additional action
 3. Retain material pending additional action
 4. Retain material
 5. Any other solution which is mutually acceptable to both sides.

Action and the acceptance must be in written form forwarded to the Superintendent.

- Step 3. If the administrator determines additional action is called for or if the person, group, teacher or teachers desire the material/media may be brought before the Superintendent of Schools. If a solution acceptable to all can not be found, then the following procedure will be used.
- Step 4. The Board of Education will be notified and sent a copy of the form listing the objection or objections. The Superintendent will select a committee of residents, not employed by the school to review the material/media, listen to any interested party and make a recommendation to the Board of Education. It is understood that this committee is acting in an advisory capacity only and in no way can they take any action.
- Step 5. The Board of Education either in a special meeting or a regular meeting will make the decision on what action will be taken.

Policy Adopted 12/10/81
Amendment-First Reading-March 9, 2009
Amendment-Second Reading & Adoption-April 13, 2009

HARPURSVILLE CENTRAL SCHOOL DISTRICT
Harpurville, NY 13787

CITIZEN'S REQUEST FOR A RECONSIDERATION OF MATERIAL/MEDIA

Author _____

Title _____

Publisher (if known) _____

Request initiated by _____

Telephone _____ Address _____

Complainant represents:

_____ Himself

_____ (Name Organization) _____

_____ (Identify other Group) _____

1. To what in the material/media do you object? (Please be specific; cite pages) _____

2. What do you feel might be the result to being exposed to this material/media? _____

3. For what age group would you recommend this material/media? _____

4. Is there anything good about this material/media? _____

5. Did you review the material/media in its entirety? _____ What parts? _____

6. Are you aware of the judgment of this material/media by noted critics? _____

7. What do you believe is the theme of this material/media? _____

8. What would you like your school to do about this material/media? _____

9. In its place, what material/media of equal literary quality would you recommend that would convey as valuable a picture and perspective of our civilization?

Signature of Complainant _____