

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD  
A REGULAR BOARD OF EDUCATION MEETING ON WEDNESDAY,  
NOVEMBER 8, 2017 AT 6:00 P.M. IN THE HIGH SCHOOL AUDITORIUM**

**1.1 MEETING CALLED TO ORDER, ROLL CALL**

The meeting was called to order at 6:18PM by Board President Rhodes.

Roll call was taken with Mr. Dattoria, Ms. Livermore-Kappauf, Mrs. Quick and Mr. Rhodes in attendance. Mrs. Anderson, Mrs. Noyes and Mr. Weist were absent from the meeting. Also in attendance was Superintendent Rullo and Administrators Conrow, DiMaria, Hatton, Horton, McLaughlin and Quick. Additional attendees are noted on the guest list.

**1.2 SALUTE TO THE FLAG**

SALUTE TO THE FLAG

**2. EXECUTIVE SESSION**

EXECUTIVE SESSION

**2.1 ENTER INTO EXECUTIVE SESSION**

17-1108-I

On a motion made by Mr. Dattoria, seconded by Mrs. Quick, the Board agreed to enter into Executive Session at 6:20PM pm for the following:

- CSE/CPSE recommendations;
- HTA & HSSA collective negotiations pursuant to Article 14 of the Civil Service law;
- Matters pertaining to the appointment, employment, tenure or promotion of particular persons within the Teacher's Association Unit and Transportation Unit.

Motion carried 4-0-0.

**2.2 COME OUT OF EXECUTIVE SESSION**

17-1108-II

On a motion made by Mrs. Quick, seconded by Ms. Livermore-Kappauf, the Board agreed to come out of Executive Session at 7:10PM.

Motion carried 4-0-0.

**5. PRESENTATIONS-7:15PM**

PRESENTATIONS

**5.1 FISCAL DISTRESS CALCULATION-  
KATHY BLACKMAN, CBO**

FISCAL DISTRESS  
CALCULATION

Ms. Blackman presented on the Fiscal Distress of the District, an early warning system based on a 21 point system calculated by the Office of the State Comptroller. Several financial indicators are used including fund balance, operating deficit, cash on hand and use of short term debt.

Last year, the District was classified as being in the category of "susceptible to fiscal stress". While there are some indicators that the financial condition of the district is improving (i.e. diminished operating deficit), the district's rating will be "moderate fiscal stress". Ms. Blackman reminded the Board that these are look back calculations-the district is moving in a positive way. The Central Business Office will revisit our fiscal performance in March when we they have a better sense of our 2018-19 budget and

also to determine a schedule for borrowing. She added that the 2018-19 budget will be a challenging one as our reliance on reserves needs to be reduced.

FLEET REPLACEMENT  
PLAN

## **5.2 FLEET REPLACEMENT PLAN-JOE MCLAUGHLIN**

Mr. McLaughlin presented on our 7 year fleet rotation schedule. We are currently in year two of a seven year rotation schedule, and year three of a projected five year borrowing schedule. We are looking to purchase, with positive voter approval, a 72 passenger wheel chair bus, and a 66 passenger bus at a cost not to exceed \$265,000. Looking forward, we plan on maintaining a fleet of 18 large buses and 3 smaller buses. A van would be replaced during the next school year.

ANNOUNCEMENTS

## **6. ANNOUNCEMENTS**

STUDENT COUNCIL REPORT

### **6.1 STUDENT COUNCIL REPORT**

Morgan Fleming gave a report on homecoming week activities, the upcoming faculty & staff Thanksgiving luncheon, and the Holiday assembly.

BOARD AND  
ADMINISTRATIVE  
ANNOUNCEMENTS

### **6.2 ANNOUNCEMENTS-BOARD AND ADMINISTRATIVE**

Superintendent Rullo reports that we received a glowing report from the administrative review of our summer feeding program. Also, School Board Appreciation Week was held during the week of October 23. Mr. Rullo read a proclamation from B.C. Executive Jason Garner recognizing school board members for their service and a small token of appreciation was given to each BOE member created by our National Art Honor Society.

Mr. Quick reports that Josh Williams and Brock Weist will represent Harpursville on the Ernie Davis senior all start team. Varsity and JV winter sports have begun with modified teams starting on Nov. 20. He also congratulated Matt Johnson for making it into State competition for Cross Country.

Mrs. Conrow reports that the end of the first 10 weeks is tomorrow and reports cards will be out next week. Also, our five teams had a strong presence during Engineering Day competition. Mrs. Conrow thanked Mrs. Calandra, Mrs. Maxim and Mrs. Whaley for placing and transporting some of our students into several work based learning experiences.

Mrs. Horton reports that Grandparents Day was a success with 177 participating. Their Fall Festival was also well attended with at least 250 in attendance. Upcoming events include a Veteran's Day assembly and visit by author David Biedrzcki.

Mrs. Hatton reported that enrollment in the after school program is at 100. Mr. DiMaria reported on the homecoming dance and character education seminars.

Mrs. Quick asked if testing data would be presented at a future meeting. She also thanked the administrators for their flexibility so that her son can participate in district programs.

PUBLIC COMMENT

**7. PERIOD OF PUBLIC COMMENT ON AGENDA ITEMS (ITEMS THE BOARD VOTES ON)**

There were no public comments on agenda items from audience members.

**8. APPROVAL OF MEETING MINUTES**

MINUTES OF THE OCTOBER 11, 2017 MEETING

**8.1 MINUTES OF THE OCTOBER 11, 2017 REGULAR MEETING**

17-1108-III

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the October 11, 2017 regular meeting be accepted.

On a motion made by Mr. Dattoria, seconded by Ms. Livermore-Kappauf, the Board accepted the minutes of the October 11, 2017 meeting.

Motion carried 4-0-0.

BUSINESS OFFICE REPORTS

**9. BUSINESS**

**9.1 APPROVAL OF AGENDA ITEMS 9.2-9.7**

17-1108-IV

OCTOBER TREASURER'S REPORT

**9.2 OCTOBER TREASURER'S REPORT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for October 1-31, 2017 be accepted.

TRANSFER OF FUNDS

**9.3 TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education does and hereby approves the following transfers of funds during the 2017-18 school year:

AMOUNT: \$36,500.00

FROM: A 2110.130-03-0 (Teaching Salaries 6-12)

TO: A 2250.400-02-0 (Special Ed Contractual K-6)

(Reason for transfer: OT services contract)

AMOUNT: \$15,000.00

FROM: A 5510.571-04-0 (District Transportation Gasoline/Diesel)

TO: A 2250.470-01-0 (Special Ed Tuition)

(Reason for transfer: student maintenance)

USE OF EBALR FUND

**9.4 USE OF EBALR FUND**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Employee Benefit Accrued Liability Reserve, A-867, be decreased by \$41,552, for the payment of time earned for a separated employee in 2017-18, in accordance with General Municipal Law §6-p. BE IT FURTHER RESOLVED, that the Harpursville Board of Education increase the 2017-2018 General Fund Appropriation by \$41,552 for this payment in appropriation code A 9089.800-01-0 (Other Benefits). Source of the funds in the Employee Benefit Accrued Liability Reserve (A867).

BOCES UNIT COST METHODOLOGY

**9.5 BOCES UNIT COST METHODOLOGY FOR 2018-19**

The Broome-Tioga BOCES acting in conformance with Education Law 1950 hereby proposes unit cost methodology for its shared

services, and the Superintendent having recommended that the Board adopt the attached unit methodology for such shared services, and on motion of Mr. Dattoria, seconded by Ms. Livermore-Kappauf, it is RESOLVED that the attached unit cost methodology is hereby approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2018-2019 school year.

MEAT/CHEESE BIDS

**9.6 MEAT & CHEESE BIDS FOR NOVEMBER/DECEMBER**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached Meat & Cheese bids for November & December 2017 be accepted.

SPECIAL DISTRICT MEETING-BUS REFERENDUM

**9.7 SPECIAL DISTRICT MEETING-BUS REFERENDUM**

A RESOLUTION PROVIDING FOR THE HOLDING OF A SPECIAL SCHOOL DISTRICT MEETING IN AND FOR THE HARPURSVILLE CENTRAL SCHOOL DISTRICT, BROOME AND CHENANGO COUNTIES, NEW YORK, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED, by the Board of Education of the Harpursville Central School District, Broome and Chenango Counties, New York, as follows:

Section 1. That a Special School District Meeting of the qualified voters of said School District shall be held at the W.A. Olmsted Elementary School, 54 Main Street, in said School District, on the 16th day of January, 2018, at 1:30 o'clock P.M., Prevailing Time, for the purpose of voting by paper ballot upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 1:30 o'clock P.M. and 8:00 o'clock P.M., Prevailing Time.

Section 2. That the notice of said Special District Meeting, including the proposition to be voted upon, shall be in substantially the form, attached hereto as Exhibit A and hereby made a part of hereof.

Section 3. That the School District Clerk is hereby authorized and directed to cause notice to be given of said Special District Meeting in substantially the form hereinbefore prescribed, by publishing the same four times within seven weeks next preceding such district meeting, the first publication to be at least forty-five days before said meeting, in the Tri-Town News and Windsor Standard, these newspapers having a general circulation in said School District, and by giving such other notice as in his or her discretion may be deemed advisable.

Section 4. That the School District Clerk is hereby authorized to amend and or supplement the notice of the Special District Meeting hereinafter set forth from time to time as, in his or her discretion such amendment may be required.

Section 5. This resolution shall take effect immediately.

Motion made by Mr. Dattoria and seconded by Ms. Livermore-Kappauf.

Motion carried 4-0-0.

**9.8 INFORMATIONAL BUSINESS OFFICE**

EXTRA-CURRICULAR REPORTS

**10. EXTRA-CURRICULAR**

**10.1 APPROVAL OF AGENDA ITEMS 10.2-10.3**

17-1108-V

**10.2 EXTRA-CLASSROOM REPORTS FOR SEPTEMBER 2017**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the extra-curricular reports for September 1-30, 2017 be accepted.

**10.3 DONATION**

RESOLVED, upon the recommendation of the Superintendent of Schools, that a donation of \$250.00 from Visions Federal Credit Union to the Yorker's Club, Biology Club and Yearbook Club be accepted.

Motion made by Mr. Dattoria and seconded by Mrs. Quick

Motion carried 4-0-0.

**10.4 CORRECTIVE ACTION PLAN-EXTRA-CLASSROOM ACTIVITY ACCOUNT**

PERSONNEL

**11. PERSONNEL**

**11.1 APPROVAL OF AGENDA ITEMS 11.2-11.9**

17-1108-VI

SUBSTITUTES

**11.2 SUBSTITUTES**

a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following substitute appointments be made:

Support Staff - Gail Hearth

Teacher & Support Staff Sub: Laurie Sherling (N.C.)

Ms. Hearth & Ms. Sherling have rec'd NYS fingerprinting clearance.

b. RESOLVED, upon the recommendation of the Superintendent of Schools, that Caly Ruston be appointed to the support staff substitute list conditionally, pending NYS mandated fingerprinting.

c. RESOLVED, upon the recommendation of the Superintendent of Schools, that Ross Culver be appointed to the support staff substitute list conditionally, pending NYS mandated fingerprinting.

d. RESOLVED, upon the recommendation of the Superintendent of Schools, that Richard Sacco be appointed as a substitute bus monitor. Mr. Sacco has rec'd NYS fingerprinting clearance.

e. RESOLVED, upon the recommendation of the Superintendent of Schools, that Lori Ganoung be appointed to the bus driver substitute list.

f. RESOLVED, upon the recommendation of the Superintendent of Schools, that Nicole Daly (N.C.) be appointed to the teacher substitute list conditionally, pending NYS mandated fingerprinting clearance.

STUDENT ASSISTANTS

**11.3 APPOINTMENT OF STUDENT ASSISTANTS**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following students be appointed to student assistant positions:

- Michael Johnson
- Kaitlyn Dattoria
- Kaylee Shear

RESIGNATIONS

**11.4 RESIGNATIONS**

- a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Eric Villano, part time cleaner, be accepted effective November 3, 2017.
- b. RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation for the purpose of retirement from an employee of the district be accepted effective the close of business November 17, 2017.

APPOINTMENT-SENIOR TYPIST

**11.5 APPOINTMENT OF SENIOR TYPIST-JSHS**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Amanda Loihle be appointed off of Civil Service List-Senior Typist-OC to the senior typist position in the Junior-Senior High School Office.

\* To replace Tabaitha Rhodes

APPOINTMENT-GUIDANCE COUNSELOR

**11.6 TEACHING APPOINTMENT-GUIDANCE COUNSELOR**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following teaching appointment be made:

Name: Kristina Irons  
Tenure Area: School Counseling & Guidance  
Date of Commencement of Probationary Service: November 8, 2017

\*Tentative Expiration Date of Appointment: November 7, 2021

\*This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Certification Status: Provisional Renewal  
Salary: MA-Step 1

\*To replace Sara Bomysoad

CONTRACT BUS DRIVER

**11.7 APPOINTMENT - CONTRACT BUS DRIVER**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Robert Hagerman be appointed off of the substitute bus driver list to a contract bus driver position.

VOLUNTEER COACHES

**11.8 VOLUNTEER COACHES**

- a. RESOLVED, upon the recommendation of the Superintendent of Schools, that Glenn Hamilton be appointed as a volunteer modified girls

basketball coach.  
\*Fingerprinting clearance issued.

b.RESOLVED, upon the recommendation of the Superintendent of Schools, that Craig Johnson be appointed as a volunteer boys basketball coach.  
\*Fingerprinting clearance issued.

### **11.9 FINGERPRINTING CLEARANCES**

### **FINGERPRINTING CLEARANCES**

a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be renewed pending NYS mandated fingerprinting clearance:  
Support Staff Substitutes: Kaylee Tasber, Cody Jacobs  
Teacher Subs: Lindsay Humphrey (N.C.)  
Alexandra Leslie (N.C.)  
Kailen Dunn (N.C.)  
Alisha Merrill(Cert. B-6, SWD)  
Henry Pellicciotti (N.C.)  
Ashley Driscoll (N.C.)  
Kaitlin Biagiotti (N.C.)  
Vanessa Ziegler(N.C.)  
Coach: Russ Ives

b.RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be made permanent as the result of NYS mandated fingerprinting clearance:  
Teacher Substitutes: Sam Chen, Miriam Avrutin

Motion made by Mr. Dattoria and seconded by Ms. Livermore-Kappauf.

Motion carried 4-0-0.

### **12. DISCUSSION ITEMS**

#### **12.1 DISCUSSION - CAPITAL PROJECT COMMITTEE**

### **CAPITAL PROJECT COMMITTEE**

Superintendent Rullo shared that he would like to create a committee to review the 5 year Capital Facilities Plan. He would like members of the group to be the eyes and ears for the community from conception to a final proposal. Mrs. Quick feels that this may be a hard pill to swallow as we have been restructuring and laying off people. Mr. Rullo to get a group together after the first of the year as any capital project that we would plan would be at least three years out.

#### **12.2 THREE HOUR DELAYS**

### **THREE HOUR DELAYS**

Superintendent Rullo shared that some districts will be beginning to use three hour delays and asked for Board member thoughts on Harpursville using this. Mrs. Quick feels that it may prove to be challenging for some families who require daycare. Ms. Livermore-Kappauf feels that safety is first but we should make families aware of this. Mr. Rullo to get a letter out to families.

#### **12.3 SUBSTITUTES**

### **STATUS OF SUBSTITUTES**

Mr. Rullo shared information on substitutes. Our inability to fill vacancies is impacting daily business. Many staff are stepping up and filling in where they can. In some cases, classes are split between teachers. Mrs. Quick questioned how this is affecting the morale of teachers who are picking up the slack.

To date, we have had 479 teacher and aide absences. Of those absences, 254 were filled and 195 weren't.

Mrs. Quick asked for a breakdown by building of absences. She also asked if our sub rates are competitive.

SCHOOL LOGO

## **12.4 DISCUSSION-LOGO BRAND PORTFOLIO WORK**

17-1108-VII

Superintendent Rullo projected our current hornet logo and feels we need a brand that is going to identify us as a school we want to be proud of. He then projected the updated hornet which can be manipulated in a variety of ways including changing the shadowing and outlining and customizing it to a particular group or sport. Mr. Rullo added that he received a lot of input from adults as well as students and we are all very excited about it.

On a motion made by Mr. Dattoria, seconded by Ms. Livermore-Kappauf, the Board accepted the new hornet logo.

Motion carried 4-0-0.

THANKSGIVING LUNCHEON

## **3.1 THANKSGIVING LUNCHEON W/EASTERN BROOME SENIOR CITIZENS - NOV. 16, 2017**

10:30-1:30PM in the Elementary Gymnasium

REPORTS

### **14. ADDITIONAL REPORTS**

JSHS NOTES

#### **14.1 JSHS NOTES**

ENROLLMENT

#### **14.2 ENROLLMENT REPORTS-OCTOBER 2017**

PRIVILEGE OF THE FLOOR

### **15. PRIVILEGE OF THE FLOOR**

Ms. Livermore-Kappauf asked for clarification on the process of how parents are notified of student referrals.

ADJOURNMENT

### **16. MEETING CLOSE**

#### **16.1 ADJOURNMENT**

17-1108-VIII

Motion made by Mr. Dattoria, seconded by Ms. Livermore-Kappauf, the Board agreed to adjourn the meeting at 8:47PM.

Respectfully Submitted,

Motion carried 4-0-0.

Darlene M. Noyes  
District Clerk