

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD  
A REGULARLY SCHEDULED BOARD OF EDUCATION MEETING  
MONDAY, NOVEMBER 16, 2015 AT 6:00 P.M. IN THE HIGH SCHOOL  
AUDITORIUM**

The meeting was called to order at 6:00PM by  
Board President Burns.

ROLL CALL

Roll call was taken with Mrs. Anderson, Mr. Blakeslee,  
Mr. Burns, Mrs. Matts, Mr. Rhodes, Mrs. Snow and Mr.  
Weist in attendance. Also in attendance were  
Superintendent Rullo and Administrators Conrow,  
DiMaria, Hatton, and Quick. Additional attendees are  
noted on the guest list.

SALUTE TO THE  
FLAG

**SALUTE TO THE FLAG**

**STUDENT COUNCIL UPDATE**

STUDENT COUNCIL  
UPDATE

Peyton Woloszyn, Vice President of the Student Council,  
presented on their current accomplishments and upcoming  
activities. Future events include holiday luncheons,  
Santa's Workshop, and a holiday themed week prior to the  
winter break. Student Council would like to see another  
session with the Board in the Spring. Mr. Burns suggested  
the Board meet with the Council as they have done in the  
past.

**PRESENTATION - CENTRAL BUSINESS OFFICE  
(CBO), KATHY BLACKMAN**

PRESENTATION-  
KATHY BLACKMAN

Kathy Blackman gave a presentation on the BOCES  
Central Business Office. She gave a brief description of  
the staffing of CBO along with the jobs that they perform  
for districts that subscribe to their service. Ms. Blackman  
touched upon the numerous advantages of joining CBO  
such as expertise in long range planning, compliance,  
consistency, and financial savings. They also work  
closely with internal and external auditors as well as the  
Comptroller's office. Cost proposals were given for full,  
half and quarter years. Harpursville would save a total of  
\$15,352 in year one.

Ms. Blackman added that by subscribing to the CBO  
service, our current staff members could be repurposed  
within the district, transferred to CBO or their positions  
could be eliminated. Since those staff are Civil Service  
employees, she would need to check their titles to be sure  
they can transfer to CBO. Ms. Blackman noted that staff  
that transfer to CBO are normally given about the same  
salary as they are currently receiving.

If Harpursville were to join CBO, it could take close to  
three months as the required postings need to be done.  
Budget season is also fast approaching.

Mrs. Anderson asked if you could subscribe to portions of  
their service. Ms. Blackman responded that it is possible  
but the District would pay more if we did not subscribe to  
the entire service.

Board members asked if there were any other districts not  
utilizing CBO. Ms. Blackman responded that 13/15  
districts use their full service, with Harpursville and Tioga  
being the only ones that don't. Ms. Blackman added that  
CBO can do it better by focusing solely on financials.

Audience members were given the opportunity to ask  
questions.

Mr. Rullo asked for the Boards permission to work with  
BOCES to determine if it is feasible for us to join the CBO  
service. Mrs. Anderson feels we need more time as this is  
a sensitive topic affecting peoples' lives. Mrs. Snow  
asked that we contact those Districts already using CBO  
services to see how it is working for them.

**RESOLUTION OF THE BOARD OF EDUCATION  
OF THE HARPURSVILLE CENTRAL SCHOOL  
DISTRICT AUTHORIZING THE  
SUPERINTENDENT OF SCHOOLS TO WORK  
WITH BROOME TIOGA BOCES FOR THE  
PURPOSE OF DETERMINING THE FEASIBILITY  
OF JOINING THE CENTRAL BUSINESS OFFICE  
COOPERATIVE SERVICE**

CBO FEASIBILITY  
STUDY

15-1116-I

WHEREAS, the Broome Tioga BOCES offers a cooperative service known as the Central Business Office which provides all business office functions for public school districts, and,

WHEREAS, the Broome Tioga BOCES Central Business Office has been open and operating for several years and now offers Business Office services to more than twenty public school districts, and

WHEREAS, membership in the Central Business Office cooperative service makes the efficiencies and economies of the Central Business Office available to public school district joining the service, and

WHEREAS, it is entirely likely that the Harpursville Central School District will gain efficiency and save money by enrolling in the BOCES Central Business Office Cooperative Service,

NOW, THEREFORE it is

RESOLVED, the Board of Education hereby directs the Superintendent to work with the Broome Tioga BOCES for purposes of determining the feasibility of joining the Central Business Office Cooperative Service, and to complete such work prior to any deadline for submission of request for BOCES service.

RESOLVED, this resolution shall take effect immediately.

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

**MINUTES OF THE OCTOBER 26, 2015 REGULAR MEETING**

15-1116-II

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the October 26, 2015 Regular Meeting be accepted.

Motion made by Mrs. Matts and seconded by Mrs. Snow.

Motion carried 7-0-0.

**ENTER INTO EXECUTIVE SESSION**

15-1116-III

On a motion made by Mrs. Matts, seconded by Mr. Blakeslee, the Board agreed to enter into Executive Session at 6:50PM for the following:  
-CSE Recommendations

Motion carried 7-0-0.

15-1116-IV

On a motion made by Mrs. Anderson, seconded by Mrs. Matts, the Board agreed to come out of Executive Session at 7:00PM.

Motion carried 7-0-0.

MINUTES OF THE  
OCTOBER 26, 2015  
REGULAR MEETING

EXECUTIVE  
SESSION

**PROPOSED DISCUSSION IN PUBLIC FORUM  
FROM EXECUTIVE SESSION**

Board President Burns announced that CSE recommendations were discussed in Executive Session.

**ANNOUNCEMENTS**

**ANNOUNCEMENTS-BOARD AND  
ADMINISTRATIVE**

Board President Burns shared that he was able to chaperone the Band during their performance at the Syracuse/Clemson football game. He also attended a BOCES President/Vice President workshop with Mrs. Matts which focused on the role of the school board in negotiations. In addition, he was recently elected President of the BTD Health Insurance Consortium at their reorganizational meeting.

Superintendent Rullo reports that Matthew Johnson represented our district during the State Cross Country competition. Mr. Rullo thanked Mr. Ehrensbeck and Mr. Burns for their part in the band performance at S.U. In addition, our Instructional Technology Plan has been approved as part of the Smart Schools Bond Act. The next step will be to develop an Investment Plan which requires stakeholder involvement.

Mr. Rullo urged attendees to participate in the SED Common Core Standards Survey by accessing a link located on our website.

Mr. Quick referred Board members to the information contained in Board packets pertaining to the new HCS website. He has been updating the sectional competitions to keep our current site fluid and refreshed. Mr. Quick also shared the need for transportation personnel as we have been short drivers on two separate occasions within the last week.

Mrs. Conrow reports that we have a lengthy list of students on the Principal's list. Also, she is currently working with Joanna Burd, our Business Ed. teacher and Visions FCU to have a branch office located within the High School.

Mr. DiMaria reports that referrals are down and twenty-three contracts have been completed through the ASAP Program.

Mrs. Hatton reports that the elementary is busy with benchmarking, reading and writing workshops, OM and numerous groups and clubs. The after school program has over 139 participants and we are feeding around 130. Also, Sam's Club has made some grant opportunities available to the District.

**BUSINESS OFFICE REPORTS**

15-1116-V

TREASURER'S  
REPORT FOR JULY  
1-31, 2015

**TREASURER'S REPORT FOR JULY 1-31, 2015**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for July 1-31, 2015 be accepted.

TREASURER'S  
REPORT FOR  
AUGUST 1-31, 2015

**TREASURER'S REPORT FOR AUGUST 1-31, 2015**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for August 1-31, 2015 be accepted.

TREASURER'S  
REPORT FOR  
SEPTEMBER 1-30,  
2015

**TREASURER'S REPORT FOR SEPTEMBER 1-30,  
2015**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for September 1-30, 2015 be accepted.	AMENDED GENERAL FUND TREASURER'S REPORT FOR JUNE 1-30, 2015
<b>AMENDED GENERAL FUND TREASURER'S REPORT FOR JUNE 1-30, 2015</b>	
RESOLVED, upon the recommendation of the Superintendent of Schools, that the amended General Fund Treasurer's Report for June 1-30, 2015 be accepted.	AMENDED CAPITAL RESERVE FUND TREASURER'S REPORT FOR JUNE 1-30, 2015
<b>AMENDED CAPITAL RESERVE FUND TREASURER'S REPORT FOR JUNE 1-30, 2015</b>	
RESOLVED, upon the recommendation of the Superintendent of Schools, that the amended Capital Reserve Fund Treasurer's Report for June 1-30, 2015 be accepted.	
Motion made by Mrs. Matts and seconded by Mr. Weist.	INFORMATIONAL-
Motion carried 7-0-0.	YR TO YR REVENUE REPORT
<b>INFORMATIONAL-YEAR TO YEAR REVENUE REPORT</b>	YR TO YR EXPENSE REPORT
<b>INFORMATIONAL-YEAR TO YEAR EXPENSE REPORT</b>	TRIAL BALANCE
<b>INFORMATIONAL-TRIAL BALANCE</b>	REV& EXP REPORT
<b>INFORMATIONAL-REVENUES &amp; EXPENDITURES REPORT</b>	CASH FLOW REPORT
<b>INFORMATIONAL-CASH FLOW REPORT INFORMATIONAL</b>	FUND BALANCE STATUS REPORT
<b>FUND BALANCE STATUS REPORT</b>	ACCEPTANCE OF DONATION
<b>ACCEPTANCE OF DONATION</b>	
15-1116-VI	
RESOLVED, upon the recommendation of the Superintendent of Schools, that the donation of three Elmos from Cornell be accepted.	
Motion made by Mrs. Anderson and seconded by Mr. Blakeslee.	EXTRACLASSROOM ACTIVITY ACCOUNT REPORT FOR OCTOBER 2015
Motion carried 7-0-0.	
<b>EXTRACLASSROOM ACTIVITY ACCOUNT REPORT FOR OCTOBER 2015</b>	
15-1116-VII	
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for October 1-31, 2015 be accepted.	
Motion made by Mrs. Snow and seconded by Mrs. Anderson.	UNIT COST METHODOLOGY FOR BOCES 2016-17 SERVICES
Motion carried 7-0-0.	
<b>UNIT COST METHODOLOGY FOR BOCES 2016-17 SERVICES</b>	
15-1116-VIII	
RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached unit cost methodology be approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2016-2017 school year.	

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

BOCES AS-7  
CONTRACT

**BOCES AS-7 CONTRACT**

15-1116-IX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the 2015-16 BOCES AS-7 contract be increased in the amount of \$618,523.64. This brings the total amount to \$3,748,224.20.

Motion made by Mr. Blakeslee and seconded by Mrs. Snow.

Mrs. Anderson asked for clarification on the increase. Mr. McLaughlin explained what drives the increases and will provide backup information for any future BOCES AS-7 changes.

Motion carried 7-0-0.

APPOINTMENT OF  
FULL TIME AIDES

**APPOINTMENT OF FULL TIME AIDES**

15-1116-X

RESOLVED, upon the recommendation of the Superintendent of Schools, that Melissa Bump be appointed to a full time aide position.

\* Ms. Bump has received NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Nichole Hayes be appointed to a full time aide position conditionally, pending NYS mandated fingerprinting clearance.

Motion made by Mrs. Snow and seconded by Mrs. Matts.

Motion carried 7-0-0.

APPOINTMENT OF  
PART TIME  
CLEANER

**APPOINTMENT OF PART TIME CLEANER**

15-1116-XI

RESOLVED, upon the recommendation of the Superintendent of Schools, that Edward Wilcox be appointed to a part time cleaner position.

Motion made by Mrs. Matts and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

SUBSTITUTES

**SUBSTITUTES**

15-1116-XII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be appointed to the teacher substitute list:

Valerie Rodriguez (N.C.)

Erica Darpino (N.C.)

Ms. Rodriguez and Ms. Darpino have rec'd NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the teacher substitute list conditionally, pending NYS mandated fingerprinting clearance:

Angela Battisti (N.C.)

RESOLVED, upon the recommendation of the

Superintendent of Schools, that the following name be removed from the teacher substitute list: Jennifer Warner

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the support staff substitute list:

Nicole Card

\*Ms. Card was previously on our substitute list but left for a full time job. She has received NYS mandated fingerprinting clearance.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the support staff substitute list conditionally, pending NYS mandated fingerprinting clearance:  
Chad Eberly

Motion made by Mr. Blakeslee and seconded by Mr. Weist.

Motion carried 7-0-0.

FINGERPRINTING  
CLEARANCES

### **FINGERPRINTING CLEARANCES**

15-1116-XIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following appointment be made permanent as a result of NYS mandated fingerprinting clearances:  
Support Staff Substitute: Shauna MacDermott

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be renewed, pending NYS fingerprinting clearance:  
Support Staff Substitutes: Dominic Steele, Christie Steinbrecher

Motion made by Mrs. Matts and seconded by Mrs. Snow.

Motion carried 7-0-0.

### **CHANGES IN TRANSPORTATION DEPARTMENT PERSONNEL**

CHANGES IN  
TRANSPORTATION  
DEPARTMENT  
PERSONNEL

15-1116-XIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Keith Dunham, Bus Driver, be accepted effective November 18, 2015.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Derek Brown be appointed off the bus driver substitute list to a contract bus driver position.

Motion made by Mrs. Snow and seconded by Mrs. Anderson.

Motion carried 7-0-0.

### **STUDENT ASSISTANTS**

STUDENT  
ASSISTANTS

15-1116-XV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following students be appointed to student assistant positions for the 2015-16 school year:  
Christine Kark  
Kerynn Stonier  
Alexis Silfee  
Allen Brozonis  
Edward Bailey  
Matthew Scott

Anthony Cole  
Rachel Cochran  
Aaron Davis  
Troy Neer  
Brandon Shea  
Talon Rezuca-returning student worker  
Noah Masse-returning student worker

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be removed from the list of 2015-16 student assistants:

Trevor Hanson  
Taylor Hanson  
Devin Butler

Motion made by Mrs. Matts and seconded by Mrs. Anderson.

Motion carried 7-0-0.

**REPORT FROM TRANSPORTATION AD-HOC COMMITTEE ON PROPOSED FLEET PURCHASES**

Mr. Quick asked the Board to contact him if they need any additional information on proposed transportation purchases. A resolution will need to be formally adopted at the December 2015 meeting authorizing a referendum.

**UPDATE ON CURRENT CAPITAL PROJECT CONSTRUCTION**

Superintendent Rullo reports that they are putting the finishing touches on the remainder of our Project. The lead electrician reports that they should be finished within a week. Mr. Rullo shared that a well head extension and speed bumps on North Drive will be completed by Boland's in the Spring.

**LOCAL ASSISTANCE PLAN**

15-1116-XVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the WAO Elementary Local Assistance Plan be accepted.

Motion made by Mrs. Matts and seconded by Mrs. Anderson.

Motion carried 7-0-0.

**PERSONNEL PLAN-AMENDMENT, SECOND READING & ADOPTION**

15-1116-XVII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the second reading and adoption of the amendment to the Personnel Plan be accepted.

Motion made by Mrs. Anderson and seconded by Mrs. Matts.

Motion carried 7-0-0.

**JSHS NOTES**

**DIRECTOR OF OPERATIONS NOTES**

**CONFERENCE REPORT-BURD**

**CONFERENCE REPORT-RUSNAK**

**PRIVILEGE OF THE FLOOR**

REPORT FROM TRANSPORTATION AD-HOC COMMITTEE ON PROPOSED FLEET PURCHASES

UPDATE ON CURRENT CAPITAL PROJECT CONSTRUCTION

LOCAL ASSISTANCE PLAN

PERSONNEL PLAN-AMENDMENT, SECOND READING & ADOPTION

JSHS NOTES

DOO NOTES

CONFERENCE REPORTS-BURD, RUSNAK

PRIVILEGE OF THE FLOOR

Board of Education meetings are business meetings and therefore, it is imperative that our proceedings occur in an orderly fashion. Board Policy #1120 addresses public expression at meetings.

Those interested in speaking will be recognized by the Board President, and asked to stand, identify themselves by name and address, and proceed with their comments briefly. Each person will be granted 3 minutes to speak, and Board member Matts will be time keeper. The Board will allow for 30 minutes of time during this public comment section of the meeting, unless the Board majority vote allows additional time. Only one person can address the Board at a time and that person needs to be at the podium.

Tracy Ayers addressed the Board at this time. She shared how glad she is to live in the District. She has seen a big difference since January and is glad to see that the Board cares about peoples' jobs. She feels that joining CBO could change peoples' lives to save \$15,000 per year. She also mentioned that we currently have an unqualified person making \$80,000 per year and we should focus on that.

Michelle Lyon addressed the Board at this time. She feels that eliminating the positions of two professional, hardworking, caring individuals is wrong. She urged the Board to keep the jobs in-house.

ADJOURNMENT

**ADJOURNMENT**

15-1116-XVIII

On a motion made by Mrs. Anderson, seconded by Mr. Blakeslee, the Board agreed to adjourn the meeting at 7:58PM.

Respectfully Submitted,

Motion carried 7-0-0.

Darlene M. Noyes  
District Clerk