

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD  
A BOARD OF EDUCATION MEETING MONDAY, OCTOBER 28, 2013 AT 7:00  
P.M. IN THE JR. SR. HIGH SCHOOL LIBRARY**

The meeting was called to order at 7:00PM by Board President Burns.

**ROLL CALL**

Roll call was taken with Mrs. Anderson, Mrs. Bassler, Mr. Blakeslee, Mr. Burns, Mrs. Groover, Mrs. Salisbury and Mrs. Snow in attendance. Also in attendance were Superintendent Wood and Administrators Boman, Dopko, Quick and Rullo. Additional attendees are noted on the guest list.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

**MINUTES OF THE SEPTEMBER 23, 2013  
REGULAR MEETING, OCTOBER 2, 2013  
SPECIAL MEETING AND OCTOBER 15, 2013  
BUS REFERENDUM**

**MINUTES OF THE  
SEPTEMBER 23, 2013  
REGULAR MEETING,  
OCTOBER 2, 2013 SPECIAL  
MEETING AND OCTOBER  
15, 2013 BUS REFERENDUM**

13-1028-I

On a motion made by Mrs. Salisbury and seconded by Mrs. Bassler, the Board accepted the September 23, October 2 and October 15, 2013 minutes as written.

Motion carried 7-0-0.

**EXECUTIVE SESSION**

**EXECUTIVE SESSION**

13-1028-II

On a motion made by Mrs. Groover and seconded by Mrs. Bassler, the Board agreed to go into Executive Session at 7:01PM for personnel matters and CSE/CPSE recommendations.

Motion carried 7-0-0.

13-1028-III

On a motion made by Mrs. Anderson and seconded by Mrs. Salisbury, the Board agreed to come out of Executive Session at 7:26PM.

Motion carried 7-0-0.

**ANNOUNCEMENTS**

**ANNOUNCEMENTS**

Mrs. Salisbury shared that she attended many worthwhile workshops during the NYSSBA convention.

Superintendent Wood announced that October 28-November 1 has been proclaimed School Board Appreciation Week. A proclamation signed by Debra Preston, Broome County Executive, was handed out to Board members as well as a Christmas bulb created by our National Art Honor Society. Ms. Wood thanked the Board for their work on behalf of the administration, faculty, staff and students.

Board President Burns shared how moved he was by the keynote speaker at the NYSSBA Convention. Steve Pemberton, Executive VP for Walgreens, shared portions of his life story which included growing up in the foster care system and being faced with discrimination. Mr. Pemberton stressed the importance of family, education and encouragement. Mr. Burns will report more on the workshops that he attended at the next Board meeting.

Ms. Wood reports that two players were ejected during recent football contests. She has met with the coaches and they will be speaking with their team on the importance of sportsmanship and that their

actions will not be accepted at HCS. Also, the meeting with Afton regarding sports mergers was postponed by Ms. Briggs due to a family commitment. This meeting has been rescheduled for next week.

Superintendent Wood invited interested Board members to attend the next Capital Project meeting being held on November 5. She will also send any notes electronically. Also, the girls Volleyball team will be heading to Horseheads at the end of the week for championship play.

Mr. Rullo also commented on the Volleyball MAC champions. He also introduced Nicole Laura, Coordinator of Library Services at BOCES, and a current student working on her administrative certification. She will be working with Mr. Rullo and Ms. Williams, our Library Media Specialist, as part of her internship work on campus.

Mr. Quick shared that the Halloween parade will be held this Thursday at 2:00PM. Weather permitting, it will be held outside.

PRIVILEGE OF THE FLOOR

**PRIVILEGE OF THE FLOOR**

No issues were brought before the Board at this time.

BUSINESS OFFICE  
REPORTS

**BUSINESS OFFICE REPORTS**

13-1028-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into a contract with the Children's Therapy Network for the provision of speech therapy services, at a rate of \$70.00 per hour, for the period 10/15/2013 - 6/30/2014.

SPEECH THERAPY  
SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for the period July 1-31, 2013 be accepted.

TREASURER'S REPORT FOR  
JULY 2013

Motion made by Mrs. Bassler and seconded by Mrs. Anderson.

Motion carried 7-0-0.

Informational: Cash Flow Projection Report: Sept.- Nov. 2013

CASH FLOW REPORT

Informational: Revenues/Expenditures/Budget Status Report as of October 22, 2013

REVENUES/EXP./BUDGET  
STATUS REPORT

Informational: Fund Balance Report as of October 22, 2013

FUND BALANCE REPORT

Informational: Yr. to Yr. Revenue Report

YR TO YR REVENUE &  
EXPENDITURE REPORTS

Informational: Yr. to Yr. Expense Report

**EXTRACLASSROOM ACTIVITY ACCOUNT  
REPORT**

EXTRACLASSROOM  
ACTIVITY ACCOUNT  
REPORT FOR SEPT. 2013

13-1028-V

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for the period ending September 30, 2013 be accepted.

Motion made by Mrs. Anderson and seconded by Mrs. Bassler.

Motion carried 7-0-0.

BOCES CLAIM AUDITOR

**BOCES CLAIMS AUDITOR**

13-1028-VI

RESOLVED, upon the recommendation of the Superintendent of Schools, that Beth Ehrensbeck be appointed as BOCES claims auditor for the District.

Motion made by Mrs. Bassler and seconded by Mrs. Salisbury.

Motion carried 7-0-0.

BOCES UNIT COST  
METHODOLOGY 2014-15

**UNIT COST METHODOLOGY FOR BOCES  
2014-2015 SERVICES**

13-1028-VII

The Broome-Tioga BOCES acting in conformance with Education Law 1950 hereby proposes unit cost methodology for its shared services, and the Superintendent having recommended that the Board adopt the attached unit methodology for such shared services, and on motion of Mrs. Bassler, seconded by Mrs. Snow, it is

RESOLVED that the attached unit cost methodology is hereby approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2014-2015 school year.

Motion carried 7-0-0.

STUDENT WORKERS

**STUDENT WORKERS**

13-1028-VIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following student be approved to work in the afterschool enrichment program: Latori Warren-Slicklen

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following student be approved to work in the morning program: Abigail Miller

Motion made by Mrs. Salisbury and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

RESIGNATION-ARLENE  
NOYES

**RESIGNATION**

13-1028-IX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation for the purpose of retirement from Arlene Noyes, HS Aide, be accepted, effective December 1, 2013.

Motion made, with regret, by Mrs. Anderson and seconded by Mrs. Bassler.

Motion carried 7-0-0.

BUS DRIVER  
APPOINTMENTS

**APPOINTMENTS**

13-1028-X

RESOLVED, upon the recommendation of the Superintendent of Schools, that James Goulette be appointed to a contract bus driver position.

RESOLVED, upon the recommendation of the Superintendent of Schools, that Mary Bailey be appointed to a contract bus driver position off of the

support staff substitute list.

Motion made by Mrs. Bassler and seconded by Mrs. Groover.

Motion carried 7-0-0.

**SUBSTITUTES**

13-1028-XI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the substitute lists:

Teacher Substitutes: \*Kari DiTondo(Cert. Gr. 1-6)  
Cynthia Bilsky \*Casey Mohrein(N.C.)  
Demetra Kermidas (Cert. Gr. 1-6, SWD Gr. 1-6)  
\*NYS fingerprinting clearance rec'd.

Motion made by Mrs. Snow and seconded by Mrs. Anderson.

Motion carried 7-0-0.

13-1028-XII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be removed from the substitute lists:

Brooke Prislupsky, Brian Daniels, Gail Hearth

Motion made by Mrs. Anderson and seconded by Mrs. Salisbury.

Motion carried 7-0-0.

**PLANS AND POLICIES**

13-1028-XIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the second reading and adoption of the following plans be approved:

Hazard Communication Plan

Policy #6138, Public Report On Revisions To District Policies, Practices And Procedures Upon A Finding Of Significant Disproportionality

Policy #6132, School-Wide Pre-Referral Approaches And Interventions

Policy #6177, Special Education Personnel

Policy #6140, Animals In The School

Policy #6174, Declassification Of Students With Disabilities

Policy #4400-Staff Complaints And Grievances

Policy # 3140-Annual District Meeting And Election/Budget Vote

Policy #4114, Conditional Appointment & Emergency Conditional Appointment

Policy # 3600, Information Security Breach And Notification

RESOLVED, upon the recommendation of the Superintendent of Schools, that the first reading of the following policy be approved:

Policy #6171, Procedures For Appointing Impartial Hearing Officer, Amendment

**SUBSTITUTES**

**PLANS AND POLICIES**

HAZARD COMMUNICATION PLAN

PUBLIC REPORT ON REVISIONS TO DISTRICT POLICIES, PRACTICES AND PROCEDURES UPON A FINDING OF SIGNIFICANT DISPROPORTIONALITY

SCHOOL-WIDE PRE-REFERRAL APPROACHES AND INTERVENTIONS

SPECIAL EDUCATION PERSONNEL

ANIMALS IN THE SCHOOL

DECLASSIFICATION OF STUDENTS WITH DISABILITIES

STAFF COMPLAINTS AND GRIEVANCES

ANNUAL DISTRICT MEETING AND ELECTION/BUDGET VOTE

CONDITIONAL APPOINTMENT & EMERGENCY CONDITIONAL APPOINTMENT

INFORMATION SECURITY BREACH AND NOTIFICATION

Motion made by Mrs. Bassler and seconded by Mrs. Anderson.

PROCEDURES FOR  
APPOINTING IMPARTIAL  
HEARING OFFICER

Motion carried 7-0-0.

SURPLUS

**SURPLUS**

13-1028-XIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be declared as surplus and disposed of in a manner consistent with Board of Education policy:  
19 Textbooks: Keyboarding, Formatting and Document Processing, 1993, South-Western

Motion made by Mrs. Salisbury and seconded by Mrs. Snow.

Motion carried 7-0-0.

GRADUATE  
HOURS/MASTERS

**GRADUATE HOURS/MASTERS**

13-1028-XV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following Graduate Hours/Masters be approved:  
Brittney Broughton: 3 hours  
Richard Dutko: 12 hours  
Matthew Bucci: 9 hours + Master's  
Kyle Tibbits: 9 hours + Master's  
Jennifer Dutcher 3 hours

Motion made by Mrs. Bassler and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

CREATION AND FUNDING  
OF AN INSURANCE  
RESERVE FUND

**CREATION AND FUNDING OF AN  
INSURANCE RESERVE FUND**

13-1028-XVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that an Insurance Reserve Fund be established and the Board of Education authorize an amount not to exceed \$50,000 be moved from the unreserved, undesignated General Fund Balance to fund the Insurance Reserve Fund.

Motion made by Mrs. Snow and seconded by Mrs. Bassler.

Motion carried 7-0-0.

RETIREMENT RESERVE  
FUND

**RETIREMENT RESERVE FUND**

13-1028-XVII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education authorize an amount not to exceed \$923,318 be moved from the unreserved, undesignated General Fund Balance to the Retirement Reserve Fund.

Motion made by Mrs. Bassler and seconded by Mrs. Salisbury.

Motion carried 7-0-0.

REPAIR RESERVE FUND

**REPAIR RESERVE FUND**

13-1028-XVIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education authorize an amount not to exceed \$112,448.18 be moved from the unreserved, undesignated General Fund Balance to the Repair Reserve Fund.

Motion made by Mrs. Salisbury and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

**PROPOSED CHANGE TO THE 2013-2014 SCHOOL CALENDAR**

PROPOSED CHANGE TO THE 2013-14 SCHOOL CALENDAR

13-1028-XIX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the school calendar be adjusted to reflect the following dates be utilized for Professional Development with student dismissal at 12:30pm: Nov. 22, Dec. 13, Jan. 10, Feb. 28, May 9

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

**RENEWAL OF CONDITIONAL APPOINTMENTS**

RENEWAL OF CONDITIONAL APPOINTMENTS

13-1028-XX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following appointment be renewed conditionally, pending NYS mandated fingerprinting clearance:  
Support Staff: Shannon Crocker, George Heath

Motion made by Mrs. Bassler and seconded by Mrs. Groover.

Motion carried 7-0-0.

**HEALTH INSURANCE CONSORTIUM MEETING, NOVEMBER 1, 2013**

HEALTH INSURANCE CONSORTIUM MTG.

Mr. Burns will attend for the District and report back at the next BOE meeting.

**PRIVILEGE OF THE FLOOR**

PRIVILEGE OF THE FLOOR

Mrs. Salisbury asked about retired staff working as volunteers for extra-curricular activities.

**ADJOURNMENT**

ADJOURNMENT

13-1028-XXI

On a motion made by Mrs. Anderson and seconded by Mrs. Bassler, the Board agreed to adjourn the meeting at 7:47PM.

Respectfully Submitted,

Motion carried 7-0-0.

Darlene M. Noyes  
District Clerk