

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD  
A REGULAR BOARD OF EDUCATION MEETING ON WEDNESDAY,  
OCTOBER 11, 2017 AT 8:30 A.M. IN THE HIGH SCHOOL AUDITORIUM  
1.1 MEETING CALLED TO ORDER, ROLL CALL**

The meeting was called to order at 8:34AM by Board President Rhodes.

Roll call was taken with Mrs. Anderson, Ms. Livermore-Kappauf, Mrs. Noyes and Mr. Rhodes in attendance. Mr. Dattoria, Mrs. Quick and Mr. Weist were absent from the meeting. Also in attendance was Superintendent Rullo and Administrators Conrow, DiMaria, Hatton, Horton, McLaughlin and Quick. Additional attendees are noted on the guest list.

**1.2 SALUTE TO THE FLAG**

SALUTE TO THE FLAG

**2. PRESENTATIONS**

PRESENTATIONS

**2.1 PRESENTATION OF EXTERNAL AUDIT,  
CHERYL DISTEFANO OF VIEIRA & ASSOC.**

CHERYL DISTEFANO,  
VIEIRA & ASSOC.

Mrs. DiStefano reviewed comments from their management letter pertaining to extra-classroom accounts. Items of note included the timeframe in which deposits were made and collection of sales tax.

There were no issues, finding or discovery of internal control deficiencies on the District side of the audit. Ms. DiStefano reviewed several areas of the audit including employee benefit liability, general fund assets and the school lunch fund. Ms. DiStefano commented that the district's budget performance was better than expected.

ACCEPTANCE OF 16-17  
AUDIT

**2.2 ACCEPTANCE OF THE 2016-17  
EXTERNAL AUDIT**

17-1011-I

RESOLVED, upon the recommendation of the Audit Committee, that the 2016-17 External Audit, performed by Vieira & Associates, be accepted.

Motion made by Mrs. Anderson and seconded by Ms. Livermore-Kappauf.

Motion carried 4-0-0.

TRANSPORTATION-FLEET  
STATUS

**2.3 TRANSPORTATION PRESENTATION-  
JOSEPH MCLAUGHLIN**

Mr. McLaughlin gave an overview of the transportation fleet and a seven year fixed rotation schedule. He is looking at a trade in of a 2001 and 2006 wheelchair and passenger bus and proposes a vote on a 72 passenger wheelchair bus at a cost of \$136,663.40 and a 66 passenger diesel bus at a cost of \$122,177.17. He reminded the Board that we receive 90% aid on buses.

A seven year rotation would enable us to receive higher trade-in value on older models and reduce maintenance costs. Mr. McLaughlin is looking at adoption of a referendum on November 8, advertisement of the vote beginning on November 9 and a vote on January 16, 2018.

This will be reviewed again at the November 8 Board meeting.

EXECUTIVE SESSION

**3. EXECUTIVE SESSION**

### **3.1 ENTER INTO EXECUTIVE SESSION**

17-1011-II

On a motion made by Mrs. Anderson, seconded by Mrs. Noyes, the Board agreed to enter into Executive Session at 9:00am for the following:

- CSE/CPSE recommendations;
- Matters pertaining to the appointment, employment, tenure or promotion of non-unit personnel and a particular person within the Teacher's Association unit.

Motion carried 4-0-0.

### **3.2 COME OUT OF EXECUTIVE SESSION**

17-1011-III

On a motion made by Mrs. Anderson, seconded by Ms. Livermore-Kappauf, the Board agreed to come out of Executive Session at 9:33am.

Motion carried 4-0-0.

PUBLIC FORUM

### **4. PROPOSED DISCUSSION IN PUBLIC FORUM FROM EXECUTIVE SESSION**

Board President Rhodes announced that the following were discussed in Executive Session:

- CSE/CPSE recommendations;
- Matters pertaining to the appointment, employment, tenure or promotion of non-unit personnel and a particular person within the Teacher's Association unit.

ANNOUNCEMENTS

### **5. ANNOUNCEMENTS**

#### **5.1 STUDENT COUNCIL REPORT**

Trevor Hanson updated the Board on homecoming festivities.

#### **5.2 ANNOUNCEMENTS-BOARD AND ADMINISTRATIVE**

Ms. Livermore-Kappauf asked about protocol for parents eating lunch with their children. She also inquired about being able to contact drivers while they are on their routes as there was an issue with a parent not knowing where their child was for an extended period of time. Mr. McLaughlin explained the situation and noted that they are unable to accommodate parent requests to have their child be dropped off first. In addition, the tradition of the Powder Puff game was discussed. Due to reports of participant injuries, a kickball tournament was held in which everyone could participate safely.

Mr. Quick updated the Board on post-season play. Winter sports sign-ups are currently underway. He also noted how appreciative he is having a Lourdes Wellness concussion specialist & athletic trainer at home football games. Also, a big congratulations to Matt Johnson on a successful cross country season in which he broke many school records.

Mr. McLaughlin reports that we will have a memo from our extra-curricular advisor at our next meeting in response to items contained in the audit management letter.

Mrs. Conrow reports that we have reached the end of the first five weeks and they have been reviewing student grades.

Mrs. Hatton reports that Grandparents Day will be held on October 20 and a Fall festival will take place on October 21.

Superintendent Rullo reports that parts have been ordered and vendors lined up for our ADA upgrades to our playground. Work with our school logo was discussed. Mr. Rullo will be getting a team together to look at new logo designs but stressed that there will be no change to our mascot. Board members felt that we should hold a special meeting to review the committee recommendations before a decision is made.

PUBLIC COMMENT

**6. PERIOD OF PUBLIC COMMENT ON AGENDA ITEMS (ITEMS THE BOARD VOTES ON)**

There were no comments on agenda items from the audience.

**7. APPROVAL OF MEETING MINUTES**

MINUTES OF THE  
SEPTEMBER 20, 2017  
MEETING

**7.1 MINUTES OF THE SEPTEMBER 20, 2017 REGULAR MEETING**

17-1011-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the September 20, 2017 regular meeting be accepted.

Motion made by Ms. Anderson and seconded by Ms. Livermore-Kappauf.

Motion carried 4-0-0.

**8. BUSINESS**

**8.1 APPROVAL OF AGENDA ITEMS 8.2-8.5**

17-1011-V

**8.2 SEPTEMBER TREASURER'S REPORT**

SEPTEMBER  
TREASURER'S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for September 1-30, 2017 be accepted.

**8.3 CLAIMS AUDIT REPORT**

CLAIMS AUDIT REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Claims Audit Report for July 1-September 30, 2017 be accepted.

**8.4 BUDGET TRANSFERS**

BUDGET TRANSFERS

RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education does and hereby approves the following transfers of funds during the 2017-18 school year:

-AMOUNT: \$8,841.00

FROM: A 1620.150-05-0 (Operations Administrative Salaries)

TO: A 1620.160-05-01 (Operations Non-Instructional Salaries Supervisor)

(Reason for transfer: shift supervisor's salary budget)

-AMOUNT: \$53,045.00

FROM: A 5510.150-04-0 (District Transportation Instructional Salaries)

TO: A 5510.160-04-01 (District Transportation Non-Instructional Salaries Supervisor)

(Reason for transfer: shift supervisor's salary budget)

-AMOUNT: \$20,767.20

FROM: A 2250.160-02-0 (Special Ed Non-

Instructional Salaries K-6)  
TO: A 2250.160-03-0 (Special Ed Non-  
Instructional Salaries 7-12)  
(Reason for transfer: shift aides budget for grade  
level switch)  
-AMOUNT: \$7,500.00  
FROM: A 2815.160-03-0 (Health Services Non-  
Instructional Salaries 7-12)  
TO: A 2250.160-03-0 (Special Ed Non-  
Instructional Salaries 7-12)  
(Reason for transfer: shift aides budget for grade  
level switch)

### **8.5 BUDGET DEVELOPMENT CALENDAR**

BUDGET DEVELOPMENT  
CALENDAR

RESOLVED, upon the recommendation of the  
Superintendent of Schools, that the 2017-18 Budget  
Development Calendar be accepted.

Motion made by Mrs. Anderson and seconded by  
Ms. Livermore-Kappauf.

Motion carried 4-0-0.

### **8.6 TAX COLLECTION UPDATE**

TAX COLLECTION  
REPORT

### **8.7 INFORMATIONAL BUSINESS OFFICE REPORTS**

INFORMATION BUSINESS  
OFFICE REPORTS

## **9. PERSONNEL**

### **9.1 APPROVAL OF AGENDA ITEMS 9.2-9.9, 9.11-9.13**

17-1011-VI

### **9.2 APPOINTMENT OF CONFIDENTIAL SECRETARY/DISTRICT CLERK**

APPOINTMENT-  
CONFIDENTIAL  
SECRETARY AND  
DISTRICT CLERK

RESOLVED, upon the recommendation of the  
Superintendent of Schools, that Tabaiitha Rhodes be  
appointed to the position of Confidential Secretary  
to the Superintendent and District Clerk effective  
December 30, 2017 at a salary for confidential  
secretary of \$40,250; clerk stipend will remain at  
\$5,000.

### **9.3 PETTY CASH AUDITOR**

PETTY CASH AUDITOR

RESOLVED, upon the recommendation of the  
Superintendent of Schools, that Tabaiitha Rhodes be  
appointed Petty Cash Auditor effective December  
30, 2017.

### **9.4 RECORDS ACCESS OFFICER**

RECORDS ACCESS  
OFFICER

RESOLVED, upon the recommendation of the  
Superintendent of Schools, that Tabaiitha Rhodes be  
appointed Records Access Officer effective  
December 30, 2017.

### **9.5 RECORDS MANAGEMENT OFFICER**

RECORDS MANAGEMENT  
OFFICER

RESOLVED, upon the recommendation of the  
Superintendent of Schools, that Tabaiitha Rhodes be  
appointed Records Management Officer, effective  
December 30, 2017.

### **9.6 CLERK/INSPECTOR FOR DISTRICT REFERENDUMS**

CLERK/INSPECTOR FOR  
REFERENDUMS

RESOLVED, upon the recommendation of the  
Superintendent of Schools, that Tabaiitha Rhodes be  
appointed as an election inspector/clerk for District  
referendums for the 2017-18 school year.

### **9.7 GRADUATE HOURS/MASTERS**

GRADUATE  
HOURS/MASTERS

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following graduate hours be approved:  
Christine Gates: 9 hours

STUDENT ASSISTANT

**9.8 APPOINTMENT OF STUDENT ASSISTANT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Cassie Knickerbocker be appointed to a student assistant position.

COACHING  
APPOINTMENTS

**9.9 COACHING APPOINTMENTS**

a.RESOLVED, upon the recommendation of the Superintendent of Schools, that Russ Ives be appointed as the Boys Modified Basketball Coach for the Winter 2017-18 season conditionally, pending NYS mandated fingerprinting clearance.

b.RESOLVED, upon the recommendation of the Superintendent of Schools, that John Groover be appointed as the Girls JV Basketball Coach for the Winter 2017-18 season. Fingerprinting clearance issued.

SUBSTITUTES

**9.11SUBSTITUTES**

a.RESOLVED, upon the recommendation of the Superintendent of Schools, that the following substitute appointments be made:  
Constance Giardina (Cert. SWD, B-6)-fingerprinting clearance issued.  
Catherine Congdon-Ciminera (N.C.)-fingerprinting clearance issued.  
Matthew Meddleton (N.C.)-fingerprinting clearance issued.

b. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be removed from the substitute list:  
Teacher Substitute: Kathleen Bernhart

FINGERPRINTING  
CLEARANCES

**9.12.FINGERPRINTING CLEARANCES**

a. RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be renewed pending NYS mandated fingerprinting clearance:

Support Staff Substitutes: Kaylee Tasber, Cody Jacobs

Teacher Subs: Miriam Avrutin (N.C.)

Lindsay Humphrey (N.C.)

Alexandra Leslie (N.C.)

Kailen Dunn (N.C.)

Samuel Chen (N.C.)

Alisha Merrill(Cert. B-6, SWD)

Henry Pelliciotti (N.C.)

Ashley Driscoll (N.C.)

Kaitlin Biagiotti (N.C.)

Vanessa Ziegler(N.C.)

b.RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be made permanent as the result of NYS mandated fingerprinting clearance:

Teacher Substitutes: Jennifer Seip

RESIGNATION

**9.13 RESIGNATION**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Sara Bomysoad, Guidance Counselor, be accepted effective November 9, 2017.

Motion made by Mrs. Noyes and seconded by Mrs. Anderson to accept agenda items 9.2-9.9 and 9.11-9.13.

Motion carried 4-0-0.

CONTRACT SUBSTITUTE  
DRIVER

**9.10 CONTRACT SUBSTITUTE**

17-1011-VII

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jamie Riley be appointed off the substitute list to a contract substitute bus driver position.

Motion made by Mrs. Anderson and seconded by Mrs. Noyes.

Motion carried 4-0-0.

ADDITIONAL REPORTS

**10. ADDITIONAL REPORTS**

**10.1 JSHS NOTES**

**10.2 NEW & NOTES-MR. MCLAUGHLIN**

**10.3 ENROLLMENT REPORTS**

**11. PRIVILEGE OF THE FLOOR**

PRIVILEGE OF THE FLOOR

**11.1 PUBLIC MAY ADDRESS THE BOARD**

No issues were brought before the Board at this time.

**12. MISCELLANEOUS**

STUDENT/BOE Q & A

**12.1 STUDENT/BOE Q & A**

Members of the senior class were given the opportunity to ask Board members several questions including why they wanted to be a part of the board, fundraising and school budgets. Seniors brought up topics specific to their class which included decorating caps, senior quotes, homecoming and school spirit.

**13. MEETING CLOSE**

ADJOURNMENT

**13.1 ADJOURNMENT**

17-1011-VIII

Motion made by Mrs. Anderson, seconded by Mrs. Noyes, the Board agreed to adjourn the meeting at 10:50AM.

Motion carried 4-0-0.

BUILDING TOUR

**13.2 BOARD MEMBER BUILDING TOUR**

Superintendent Rullo gave a tour of district facilities to Board members.

Respectfully Submitted,

Darlene M. Noyes  
District Clerk

