

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD  
A REGULARLY SCHEDULED MEETING ON MONDAY, JANUARY 23, 2012  
AT 7:00 P.M. IN THE HIGH SCHOOL LIBRARY**

The meeting was called to order at 7:03PM by Board President Burns. ROLL CALL

Roll call was taken with Mr. Blakeslee, Mr. Burns, Mrs. Groover, Mr. Hurlburt, and Mrs. Salisbury in attendance. Mrs. Bassler and Mrs. Snow were absent from the meeting. Also in attendance were Superintendent Wood and Administrators Dopko, Quick and Rullo. Additional attendees are noted on the guest list.

**SALUTE TO THE FLAG**

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**MINUTES OF THE JANUARY 9, 2012  
REGULAR MEETING**

MINUTES OF THE  
JANUARY 9, 2012  
REGULAR MEETING

12-0123-I

On a motion made by Mrs. Salisbury and seconded by Mr. Blakeslee, the minutes of the January 9, 2012 meeting were accepted as written.

Motion carried 5-0-0.

**EXECUTIVE SESSION**

EXECUTIVE SESSION

12-0123-II

On a motion made by Mrs. Groover and seconded by Mrs. Salisbury, the Board agreed to go into Executive Session at 7:05PM for CSE recommendations and personnel issues.

Motion carried 5-0-0.

12-0123-III

On a motion made by Mr. Hurlburt and seconded by Mr. Blakeslee, the Board agreed to come out of Executive Session at 7:15PM.

Motion carried 5-0-0.

**ANNOUNCEMENTS**

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Mrs. Groover remarked on how nice the newsletter looks and also on how well our sports teams are doing. Mr. Burns shared that Brittany Rowe, an alumni of HCS, has just had both of her young sons diagnosed with Hunter Syndrome, a genetic disorder.

**PRIVILEGE OF THE FLOOR**

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Jade Niles addressed the Board at this time. She is currently a senior enrolled in the Certified Nursing Assistant Program at BOCES. Jade asked the Board for assistance to help pay for her State exam of \$115.00, as instructed by her BOCES teacher. Superintendent Wood and several board members thought that by giving one student assistance, it would open the door for other students to request they do the same for them. Mrs. Wood and Mr. Burns will investigate as to why this fee is not included in the cost of the program. Mr. Burns thanked Miss Niles for bringing this to the Board's attention.

**BUSINESS OFFICE REPORTS**

BUSINESS OFFICE  
REPORTS

12-0123-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into a contract with the Chenango Forks School District for the provision of health and welfare services for

HEALTH & WELFARE  
SERVICE AGREEMENT  
WITH CHENANGO FORKS

students at \$208.67 per child.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Report for December 1-31, 2011 be accepted.

TREASURER'S REPORT  
DECEMBER 2011

RESOLVED, upon the recommendation of the Superintendent of Schools, that the quote from Integrys for Energy supplies be accepted.

INTEGRYS SUPPLY BID

Motion made by Mr. Blakeslee and seconded by Mr. Hurlburt.

Motion carried 5-0-0.

Informational: Cash Flow Projection Report

CASH FLOW PROJECTION

Informational: Fund Balance Calculation Report

FUND BALANCE  
CALCULATION  
CLAIMS AUDITING DEC.  
2011

Informational: Claims Auditing for December 2011

MONTHLY BUDGET  
STATUS REPORT

Informational: Monthly Budget Status Report

**EXTRACLASSROOM ACTIVITY ACCOUNT  
REPORT**

EXTRACLASSROOM  
ACTIVITY ACCOUNT  
REPORT

12-0123-V

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Extraclassroom Activity Account Report for December 2011 be accepted.

Motion made by Mrs. Groover and seconded by Mrs. Salisbury.

Motion carried 5-0-0.

**AGREEMENT WITH NICHOLAS LITERACY  
CENTER, LLC**

AGREEMENT WITH  
NICHOLAS LITERACY  
CENTER, LLC

12-0123-VI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into an agreement with Nicholas Literacy Center for the provision of online tutoring services at a rate of \$50.00 per hour.

Motion made by Mr. Hurlburt and seconded by Mrs. Groover.

Motion carried 5-0-0.

**SURPLUS**

SURPLUS

12-0123-VII

RESOLVED, upon the recommendation of the Superintendent of Schools, that a ProMaxima weight bench and squat rack be declared as surplus and disposed of in a manner consistent with Board of Education policy.

Motion made by Mrs. Groover and seconded by Mr. Hurlburt.

Motion carried 5-0-0.

**DISCUSSION REGARDING FUTURE CAPITAL  
PROJECT**

DISCUSSION REGARDING  
FUTURE CAPITAL  
PROJECT

12-0123-VIII

Superintendent Wood shared that the \$17,000,000 project has no frills; basically it is all necessary to keep the building safe, warm and user friendly. With

Board approval she would like to move ahead with the project. The legal jargon that needs to be approved is in the hands of our Bond attorney. We will need to meet again to formalize the resolution for the project.

All Board members were in agreement that we should move ahead with the Capital Project.

**PERIODIC AUDIT POLICY AMENDMENT-  
SECOND READING & ADOPTION**

PERIODIC AUDIT POLICY  
AMENDMENT-SECOND  
READING & ADOPTION

12-0123-IX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the second reading and adoption of the revision to policy # 3434-Periodic Auditing be approved.

Motion made by Mr. Hurlburt and seconded by Mrs. Groover.

Motion carried 5-0-0.

**SHARED DECISION MAKING DISTRICT  
PLAN FOR 2012-2014**

SHARED DECISION  
MAKING DISTRICT PLAN  
FOR 2012-2014

12-0123-X

RESOLVED, upon the recommendation of the Superintendent of Schools, that the second reading and adoption of the Shared Decision Making District Plan for 2012-2014 be approved.

Motion made by Mrs. Salisbury and seconded by Mr. Blakeslee.

Motion carried 5-0-0.

**DISCUSSION ITEMS**

DISCUSSION-SCHOOL  
QUALITY REVIEW

**School Quality Review**

12-0123-XI

Mrs. Wood reports that the SQR drives the Professional Development Plan which is no due to the State. This Report has been approved by Broome BOCES as well.

On a motion made by Mrs. Groover and seconded by Mr. Hurlburt, the SQR Report was accepted.

Motion carried 5-0-0.

**School Tax Collection**

SCHOOL TAX  
COLLECTION

12-0123-XII

Mrs. Wood reminded the Board of the information provided at the last meeting. Moving tax collection to the NBT would be less expensive and would free Mrs. Ehrensbeck up to take care of other Business Office functions.

On a motion made by Mrs. Groover and seconded by Mr. Blakeslee, the Board approved the moving of tax collection to the NBT in Afton.

Motion carried 4-1-0 with Mr. Hurlburt casting the opposing vote.

Mrs. Wood noted that we would advertise the move to NBT in several newsletter editions as well as have a plan in place for any walk-ins to the District Office.

**BOCES Certified Nursing Exam Fee of \$115.00-  
Student Request for Assistance**

BOCES CERTIFIED  
NURSING EXAM FEE-

This item was discussed earlier in the meeting.

REQUEST FOR ASSISTANCE

**Request from Fire Department for our Nurse Practitioner to perform 10-15 physicals each year**

FIRE DEPARTMENT REQUEST FOR SNP TO PERFORM PHYSICALS

Superintendent Wood reported that she recently met with Fire Chief Jeff Buckler to review our District Wide Safety Plan. During that meeting, Mr. Buckler discussed the possibility of having our School Nurse Practitioner provide 10-15 physicals per year to members of the Fire Company. Mr. Wood noted that the District currently has a Municipal Agreement with the Fire Department that would allow for us to share the services of our School Nurse Practitioner. Also, these physicals would not interfere with the services that we offer our students. Board members were in agreement with the sharing of services.

RENEWAL OF CONDITIONAL APPOINTMENTS

**RENEWAL OF CONDITIONAL APPOINTMENTS**

12-0123-XIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be renewed, pending NYS mandated fingerprinting:

- Substitute Teacher: Jamie Drake, Terra Johnson, Mandi Dietzman
- Sub. Teacher/Support Staff: Olivia DeGaramo, Carole Sabatine
- Volunteer Coach: Christopher Gilfillan

Motion made by Mr. Hurlburt and seconded by Mr. Blakeslee.

Motion carried 5-0-0.

PERMANENT APPOINTMENT

**PERMANENT APPOINTMENT**

12-0123-XIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following appointment be made permanent as a result on NYS mandated fingerprinting clearance:

- Support Staff: Nicole Card

Motion made by Mrs. Salisbury and seconded by Mr. Hurlburt.

Motion carried 5-0-0.

**BTD HEALTH INSURANCE CONSORTIUM MEETING - FRIDAY, FEBRUARY 3, 2012**

BTD HEALTH INSURANCE CONSORTIUM MEETING - FRIDAY, FEBRUARY 3, 2012

Mr. Burns to attend for Harpursville.

BUDGET DEVELOPMENT

**BUDGET DEVELOPMENT**

The first Budget Development Workshop was held focusing on the areas of General Support, Supervision & School Improvement, and Staff Development. Some areas of note are a decrease of 6.6% in the Finance portion of the budget as a result of the retirement of Mrs. Mertz. Also, the tax collection portion of the budget will need to be adjusted to reflect the change in tax collection approved earlier in the meeting. The dollar amount budgeted for fuel and electricity has been increased by 2%. Also, with the reduction in the number of Principals and the anticipated retirement of Mrs. Rowe, we anticipate a reduction in the Supervision and School Improvement portion of the budget by 26.5%.

PRIVILEGE OF THE FLOOR

**PRIVILEGE OF THE FLOOR**

Mr. Tom Niles asked for clarification on the location of tax collection.

EXECUTIVE SESSION

**EXECUTIVE SESSION**

12-0123-XV

On a motion made by Mrs. Groover and seconded by Mr. Hurlburt, the Board agreed to go into Executive Session at 8:00PM for Personnel issues.

Motion carried 5-0-0.

12-0123-XVI

On a motion made by Mr. Hurlburt and seconded by Mrs. Salisbury, the Board agreed to come out of Executive Session at 9:05PM

Motion carried 5-0-0.

ADJOURNMENT

**ADJOURNMENT**

12-0123-XVII

On a motion made by Mr. Hurlburt and seconded by Mr. Blakeslee, the Board agreed to adjourn the meeting at 9:06 PM.

Respectfully Submitted,

Darlene M. Noyes  
District Office

Motion carried 5-0-0.