

**THE HARPURSVILLE CENTRAL SCHOOL BOARD OF EDUCATION HELD
A REGULARLY SCHEDULED BOARD OF EDUCATION MEETING
MONDAY, JANUARY 11, 2016 AT 6:00 P.M. IN THE JSHS AUDITORIUM**

The meeting was called to order at 6:00PM by Board President Burns. ROLL CALL

Roll call was taken with Mrs. Anderson, Mr. Blakeslee, Mr. Burns, Mrs. Matts, Mr. Rhodes, Mrs. Snow and Mr. Weist in attendance. Also in attendance was Superintendent Rullo and Administrators Conrow, DiMaria, Hatton, Horton and Quick. Additional attendees are noted on the guest list.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

STUDENT COUNCIL
UPDATE

STUDENT COUNCIL UPDATE

Logan Culver, President of the Junior Student Council, presented a Power Point on the activities of the Council during the past two months. He shared that they will be attending a Regional Council workshop at Vestal Middle School on February 24 and the Red Cross will be conducting a blood drive on February 23. Student Council continues to work with Mr. Quick on expanding social media presence on our website.

PRESENTATION-
KATHY BLACKMAN,
CBO

**PRESENTATION-KATHY BLACKMAN, CBO
UPDATE ON THE FINANCIAL STATUS OF THE
DISTRICT**

Kathy Blackman from the BOCES Central Business Office presented a PowerPoint on the financial status of the District. A four year financial history was presented on our fund balance, cash flow, and revenues and expenditures. Ms. Blackman explained that our Employee Benefit Accrued Liability Reserve is possibly overfunded and the District is in discussion with the Office of the State Comptroller to possibly free up some of these funds. A four year overview of unassigned Fund Balances show that a balance of 4.5 million as of June 2012 has been reduced to 1.9 million as of June 2015. Our expenditures have exceeded our revenues for the past four years and we can anticipate a deficit this year of \$803,000. We will be looking at a Revenue Anticipation Note in mid-June/July to meet expenses in 2016.

Ms. Blackman added that NYS has not held up their commitment to school districts by withholding funds attributed to Foundation Aid and the Gap Elimination Adjustment.

At the next meeting, Ms. Blackman will review the current budget, projected 2016-17 revenues and expenditures along with a long range plan.

MINUTES OF THE
DECEMBER 14, 2015
REGULAR MEETING

**MINUTES OF THE DECEMBER 14, 2015
REGULAR MEETING**

16-0111-I

RESOLVED, upon the recommendation of the Superintendent of Schools, that the minutes of the December 14, 2015 Regular Meeting be accepted.

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

EXECUTIVE SESSION

EXECUTIVE SESSION

16-0111-II

On a motion made by Mrs. Snow, seconded by Mrs. Anderson, the Board agreed to enter into Executive Session at 6:37PM for the following:
-CSE/CPSE Recommendations

Motion carried 7-0-0.

16-0111-III

Motion made by Mrs. Anderson, seconded by Mr. Weist, the Board agreed to come out of Executive Session at 6:45PM.

Motion carried 7-0-0.

PUBLIC FORUM

PROPOSED DISCUSSION IN PUBLIC FORUM FROM EXECUTIVE SESSION

Board President Burns announced that CSE/CPSE recommendations were discussed in Executive Session.

ANNOUNCEMENTS

ANNOUNCEMENTS-BOARD AND ADMINISTRATIVE

Board President Burns encouraged people to read a letter written by Espy Gutierrez to her high school teachers which is posted in the sports section of our webpage.

Superintendent Rullo shared that we have had no applicants for our vacant Librarian position. We currently have Carrie Tronovitch, teaching assistant, covering and is now in the elementary all day instead of between buildings. Christine Gates, one of our ELA teachers, has expressed the desire to return to school for her School Library Media certification. Her schedule currently allows some flexibility to provide some Literacy support and work with the certified substitute in our JSHS Library.

Regent exams are scheduled for the last week in January with close to twenty-five students participating.

Superintendent Rullo, along with Attorney's Nate VanWhy and Wendy DeWind and a representative from Identity Youth Center presented to a group of forty administrators during a regional forum on Transgender Practices in Schools.

In addition, Mr. Rullo spoke to emergency State Ed. regulations adopted pertaining to APPR that will not affect our District.

Mrs. Horton reports that they are slowly transitioning back from the holiday. Efforts are underway to improve web page information and picture quality. She also added that Julie Dietrich's entry won the Central South Zone Get Moving NY video contest and will be awarded \$1,000 worth of equipment. The video will move on to Statewide competition.

Mrs. Hatton shared that the Character Education assembly held today focused on responsibility. Havoc the Hornet was also able to join the celebration.

Mrs. Conrow reports that proctors and scorers are in place for the Regents. The Guidance Department is already beginning planning conferences for next year. Upcoming events include French is Fun night on Feb. 18, dances on Feb. 19 and Robin Hood the Musical on March 4, 5 and 6.

Mr. DiMaria shared that they have between 8-9 students each night working to complete contracts. Work is underway to finalizing a cyberbullying lesson for students on January 29 which would include the appropriate use of social media.

Mrs. Lucenti reports that with parent assistance, she was able to secure Rachel Schwartz from the Southern Tier Independence Center to do a free training on challenging behaviors in our children. This is open to aides, parents and any teachers that are available on January 29 from 12:00-3:00PM.

Mr. Quick reports that the new webpage is up and running and we are working on getting as much information on there as possible. Mr. Quick added that Payton Dean was named as a second team, all-state selection in Football for his leadership on and off the field. Our wrestling team continues their tremendous season and are hoping for sectional wins. He also congratulated Julie Dietrich on her winning video and shared that she edited the entire video herself.

Mr. McLaughlin commended the maintenance staff for their work in getting carbon monoxide detectors in place well before the June deadline. They have also worked on designated work areas located on the roof.

In addition, Mr. McLaughlin referred the Board to notes from Dave Johnson on the current condition of the bus garage. We will need to develop a plan on how to deal with the roof, heating issues and the many other areas in need of repair.

FEE SCHEDULE FOR FACILITY USE BY OUTSIDE ORGANIZATIONS

FEE SCHEDULE FOR USE OF FACILITIES

16-0111-IV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the fee for the use of facilities by outside organizations be set at \$25.00 per hour per custodian, if outside of the regularly scheduled custodial workday. If an event is within the regular custodial work day, a fee will not be charged.

Mr. Rullo and Mr. McLaughlin explained the rationale behind the fee as many large events are being held on campus during the weekend creating a need for custodial presence. This overtime cost has always been absorbed by the District and this charge will help defray the costs that we have been assuming. A survey of neighboring Districts shows that rates vary from a flat rate to a varying rate, some to the point of charging for light usage and supplies. The rate of \$25.00 per hour is an average of the overtime rates that we pay our custodians.

Board members expressed their concerns that outside organizations may not have the resources to pay the fee. Some felt that we should not impose a fee during the middle of a season for those groups already using our facilities. Mr. McLaughlin shared that he has been discussing the possibility of a fee with a representative from the Civic Association so they are aware.

Mr. Rullo stated that this is not about making money and that the educating of our students while maintaining a balanced budget is our number one priority. This change is not set in stone as we can start gathering a history and readjust the fee in the future if need be.

Some Board members felt that a fee should not be charged at this time but rather review the policy for the use of facilities. Audience members asked what is considered an outside organization as many are made up of our students and in what situations would they consider a custodian to be needed. Mr. Culver asked if the Alumni Association was considered an outside organization. Also discussed was how group participants are listed as this is contained in Board

policy as well. Mrs. Anderson feels that we should table the resolution and look to amend the policy.

On a motion made by Mr. Rhodes and seconded by Mr. Weist, the Board agreed that any new organization/group requesting the use of facilities outside of the regularly scheduled workday will be assessed a fee of \$25.00 per hour, with no fee being charged to groups that currently have reserved the use facilities until the policy has been reviewed.

Motion carried 7-0-0.

PURCHASE AGREEMENT-PLOW TRUCK

PURCHASE OF PLOW TRUCK

16-0111-V

RESOLVED, upon the recommendation of the Superintendent of Schools, that the District enter into an agreement with Markham's Auto Sales for the purchase of the following:

-2003 Chevrolet 2500HD Extended Cab, 4 x 4 at a cost of \$9,695.00;

-7 1/2 western full angle snow plow including installation at a cost of \$2,300.00. Total purchase price not to exceed \$11,995.00.

Per Board Policy #3309, Superintendent Rullo has filed a written certification with the Board Clerk.

Mr. McLaughlin explained that three quotes were obtained for this purchase and that the money has been set aside.

Mr. Rhodes feels that this is a lot of money for a 2003 truck. He shared that the town recently sold a much newer truck for just a few thousand dollars more. Board members asked for mileage and warranty information. Mileage for this truck is 154,000. Board members felt that we are already through half the season with no storms in sight. Possibly this could wait until next year.

Mr. Rullo asked for some direction as to the information the Board would like to see before coming back to them with a recommendation. Board members felt that year, mileage and warranty information is needed before a decision could be made.

On a motion made by Mrs. Anderson and seconded by Mr. Rhodes, the Board agreed to table this resolution until more information can be obtained.

Motion carried 7-0-0.

TREASURER'S REPORTS FOR NOVEMBER 1-30, 2015

TREASURER'S REPORT FOR NOVEMBER 1-30, 2015

16-0111-VI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Treasurer's Reports for November 1-30, 2015 be accepted.

Motion made by Mr. Blakeslee and seconded by Mr. Weist.

Motion carried 7-0-0.

EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE

EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE

16-0111-VII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Employee Benefit Accrued Liability Reserve, A-867, be decreased by \$20,078 and that the \$20,078 be transferred to the Unassigned Fund Balance, A-917, for the payment of

accumulated or accrued and unused sick leave and vacation leave due to former employees upon termination of their employment, in accordance with General Municipal Law §6-p.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

RETIREMENT CONTRIBUTION RESERVE FUND

RETIREMENT
CONTRIBUTION
RESERVE

16-0111-VIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the use of the Retirement Contribution Reserve, A 827, in an amount up to \$210,000 for payments of 2015-16 Employee Retirement System (ERS) expense.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

INFORMATIONAL-YEAR TO YEAR REVENUE REPORT

INFORMATIONAL-

YR TO YR REVENUE
REPORT

INFORMATIONAL-YEAR TO YEAR EXPENSE REPORT

YR TO YR EXPENSE
REPORT

INFORMATIONAL-TRIAL BALANCE

TRIAL BALANCE

INFORMATIONAL-REVENUES & EXPENDITURES REPORT

REV& EXP REPORT

INFORMATIONAL-CASH FLOW REPORT

CASH FLOW REPORT

INFORMATIONAL-FUND BALANCE STATUS REPORT

FUND BALANCE
STATUS REPORT

BOCES AS-7 CONTRACT

BOCES AS-7
CONTRACT

16-0111-IX

RESOLVED, upon the recommendation of the Superintendent of Schools, that the 2015-16 BOCES AS-7 contract be increased in the amount of \$280,121.19. This brings the total amount to \$4,028,345.39.

Motion made by Mrs. Snow and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

RESIGNATIONS

RESIGNATIONS

16-0111-X

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation from Judy Rowe, Bus Driver, be accepted effective January 4, 2016.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the resignation for the purpose of retirement from David Groover, Teacher/Athletic Director, be accepted effective July 1, 2016.

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

SUBSTITUTES

SUBSTITUTES

16-0111-XI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be appointed to the teacher substitute list conditionally, pending NYS mandated fingerprinting clearance:
Sean Farlow (N.C.)
MacKenzie Havens (N.C.)

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be appointed to the teacher substitute list:
Rebecca Horton (cert. B-2, Gr. 1-6)
Stacy Hoyt(cert. SWD 1-6, B-2, Gr. 1-6)
Jessica Maney(cert. SWD 1-6 pending)
* Ms. Horton, Ms. Maney and Ms. Hoyt have received NYS fingerprinting clearance.

Motion made by Mr. Blakeslee and seconded by Mr. Rhodes.

Motion carried 7-0-0.

LONG TERM SUBSTITUTES

**LONG TERM
SUBSTITUTES**

16-0111-XII

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jessica Buchman be appointed off the teacher substitute list to a long term substitute position.
* Substitute for Jennifer Dutcher

RESOLVED, upon the recommendation of the Superintendent of Schools, that Stacy Hoyt be appointed off the teacher substitute list to a long term substitute position.
* Substitute for Quinn Berkeley

Motion made by Mrs. Anderson and seconded by Mr. Weist.

Motion carried 7-0-0.

ADMINISTRATIVE INTERNSHIPS

**ADMINISTRATIVE
INTERNSHIPS**

16-0111-XIII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Administrative Internship of Dustin Andrus and Cathleen Stewart for the Spring 2016 be approved.

Motion made by Mrs. Anderson and seconded by Mr. Blakeslee.

Motion carried 7-0-0.

FINGERPRINTING CLEARANCES

**FINGERPRINTING
CLEARANCES**

16-0111-XIV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following appointment be made permanent as a result of NYS mandated fingerprinting clearances:
Coach: Jim Kelley

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following conditional appointments be renewed, pending NYS fingerprinting clearance:
Dominic Steele

Christie Steinbrecher
Daren Terpstra

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

BUDGET DEVELOPMENT SCHEDULE-AMENDMENT

**BUDGET
DEVELOPMENT
SCHEDULE**

16-0111-XV

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Schedule for Budget Meetings, originally approved on October 26, 2015, be amended to reflect a change to the dates of budget review.

Mr. Rullo noted that there are the addition of two budget workshops to the calendar, March 7 and April 11 as well as a change to the way we will be reviewing the budget lines.

Motion made by Mrs. Anderson and seconded by Mrs. Snow.

Motion carried 7-0-0.

TRANSPORTATION FACILITY

**TRANSPORTATION
FACILITY**

Superintendent Rullo began the discussion by giving an overview of the structural and operational issues that we are facing with the current transportation facility. He asked for some direction moving forward as the district has invested a great deal of money including but not limited to appraisals, surveys, site assessments and lease agreements that were all part of the defeated referendum. He asked if we should re-convene a similar group as before for their input. Also, should we continue to work with NYS to hold the DOT property and what about the property at 42 Main Street?

Board President Burns feels we should look at getting a community groups together to get their thoughts on why the project was voted down. Also we should pursue 42 Main Street as that would create much needed parking and access to loading docks. Also, we should contact DOT to see what the time schedule is on the state property. Mrs. Snow felt we should get the full picture by obtaining figures from outside vendors such as First Student and Laidlaw for our transportation needs.

BOE MEMBERS/STUDENT COUNCIL LUNCH FORUM

**STUDENT
COUNCIL/BOE LUNCH
FORUM**

Mr. Burns shared that in the past, Board members have met with members of the Student Council to discuss important topics and/or concerns they may have. A tentative date of March 9 was discussed. Mrs. Anderson, Mrs. Matts and Mr. Burns expressed interest in attending.

NYSSBA ADVOCACY LIAISON

**NYSSBA ADVOCACY
LIAISON**

16-0111-XVI

RESOLVED, upon the recommendation of the Superintendent of Schools, that Joseph Burns be appointed as the NYSSBA Advocacy Liaison.

Motion made by Mr. Rhodes and seconded by Mr. Weist.

Motion carried 7-0-0.

REQUEST FROM THE CLASS OF 2022

**REQUEST FROM THE
CLASS OF 2022**

16-0111-XVII

RESOLVED, upon the recommendation of the Superintendent of Schools, that the request from the Class of 2022 for assistance with NYC trip expenses in an amount not to exceed \$1,600 be approved

Motion made by Mr. Blakeslee and seconded by Mrs. Anderson.

Motion carried 7-0-0.

UPDATE ON CURRENT CAPITAL PROJECT CONSTRUCTION

CURRENT CAPITAL PROJECT

Mr. McLaughlin reports that all of the financial documents have been filed with State Ed.

JSHS, DIRECTOR OF OPERATIONS, NOTES

JSHS NOTES

DIRECTOR OF OPERATIONS-NOTES

ENROLLMENT REPORTS FOR DECEMBER 2015

ENROLLMENT REPORTS FOR DECEMBER 2015

BTSBA/CSO LEGISLATIVE BREAKFAST-FRIDAY, FEBRUARY 5 @ 7:45-10:00AM

LEGISLATIVE BREAKFAST

PRIVILEGE OF THE FLOOR

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No issues were brought before the Board at this time.

ADJOURNMENT

ADJOURNMENT

16-0111-XVIII

On a motion made by Mrs. Anderson, seconded by Mr. Weist, the Board agreed to adjourn the meeting at 8:35PM.

Respectfully Submitted,

Motion carried 7-0-0.

Darlene M. Noyes
District Clerk