## **EMERGENCY PLANNING**

The District shall have an Emergency Management Plan to insure the safety and health of children and staff and to insure integration and coordination with similar planning at the municipal, county and state level. The plan shall be updated and presented to the Board of Education by October 1<sup>st</sup> of each school year.

The plan shall include but not be limited to:

- 1. identification of sites of potential emergency
- 2. identification of appropriate responses to emergencies
- 3. a description of arrangements for obtaining assistance from emergency services organizations and local governmental agencies
- 4. a description of procedures to coordinate the use of school district resources and manpower during emergencies
- 5. identification of district resources which may be available for use during an emergency
- 6. a description of plans for:
  - a. school cancellation
  - b. early dismissal
  - c. evacuating
  - d. sheltering

A test of the emergency plans for sheltering and early dismissal will be held at least once per year.

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